

Notice is hereby given of the 48th Annual General Meeting of the New Zealand Cat Fancy Incorporated, to be held Saturday 11th May 2019, commencing at 10.00 am, at the Plaza Hotel, 40-44 Oriental Parade Wellington

Item 1 Attendance & Apologies

- Roll Call – in attendance
- Voting strength

Item 2 Election Result

In accordance with Constitutional Clause 21.10 (a) Announcement of the Results of the Executive Council Election.

Item 3 Matters arising from the minutes of the 47th AGM 2018

- **Corrections to the 47th AGM Minutes**
 - Pg 1. Sally Dennehy to be added to Attendees

“That the Minutes of the NZCF 2018 AGM as amended be accepted as a true & correct record of the meeting.”

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Item 4 Chairpersons Report (David Colley)

It has been a very interesting year and to sum it up in one word it would be “change”. I believe that change has been very good for NZCF.

The Executive Council started the new year with 3 new members and then within a few weeks we had a fourth new Member. For many of these new members, this was a steep learning curve, but members that were also very passionate about NZCF and its success. It would be fair to say that they have done a splendid job over the ensuing year. I am proud of the team that we have become.

One of the first issues I had to deal with was to work with our lawyer to negotiate and then enforce a settlement of a serious litigation against NZCF by a member. Fortunately, this was fully covered by our Professional Insurance policy. This type of thing is very disappointing as it demands time and energy from others that would much better used in working for NZCF.

One thing that was felt to be a real need was putting into the Codes of Conduct some warnings about behaviour and bullying with a warning of pending punishment for regular offenders. Bullying others and a negative attitude do not have NZCF or its members, this must stop.

Shows are really suffering with exhibitor numbers, and this does not help at all. We are down to 23 shows this year, and in the last 12 months we have lost 3 more of our Affiliate Clubs.

I stood for the EC with a plan to see a change in the Culture and Attitude of members within NZCF. There have been too many exhibitors give up showing and, in some cases, even breeding because of the way they have been abused by others. We should all be able to celebrate someone else's wins just as much as we would like others to respect us when we win. I am pleased to say with some effort over the last 2 years the EC has seen some positive change in this area.

Another major change this year has been the appointment of several new officials. With the retirement of both Chris Lowe and Joan Hill, who both have served NZCF admirably over the last 2 decades and even more. This has resulted in several new Office holders, namely

- 1) Secretary and membership Coordinator Sharon Jose,
- 2) Honours registrar and Prefix Coordinator Susan Grindell
- 3) Short haired Registrar Sue Mackay

This was made very difficult because we had to advertise for some of the positions a second time, and so by the time these new appointments were made we were half way through December and the positions run from January to December each year.

NZCF have 17 positions that technically become available every year. What a nightmare if they were all to come up at once. From this point on I would like to see contracts offered to new officials with a training time set in but for a 3-year term. This is how the EC works, 2 members revolve off each year, but like the EC members they would have the right to reapply for their position again. We have found out the hard way this year that NZCF didn't really have a secession plan in place at all. It would be great to have some understudies in place, to learn, to help and even fill in if someone is away or on holidays.

One of the things I would like to see are some changes to our Calendar - our show season runs from March - September and we don't want to see that change. However, I would like to see the AGM moved to Mid-March rather than May. This would then allow for most of the 'management' of NZCF to move to October and November and then all the documented changes would be done well before the show season.

The Three EC Meetings are generally Mid Feb, late July and Mid November. Mid-Feb is difficult because an agenda must be out 28 days before the meeting. Expecting someone to do this so it can go out on 18th January. If this meeting is later than that it makes it rushed to meet the AGM deadlines of 42 days for Mid May.

This would then make the main EC Meeting Mid-November and all the preparation work would be done at this meeting for the AGM.

This year I have reduced the length of the EC Meetings to 1 overnight, not 2 and we are finding that we are getting through the work just the same. I believe in being prudent with our funds and it is to this end that each meeting has been able to save over \$1000 in costs. Moving forward we are looking at doing some fly in, fly out meetings that would further reduce costs.

Item 5 **Portfolio Managers Reports**

The reports of the remaining members of the Executive Council, particularly in terms of the immediate past year and how that affects the NZCF plan for the next 5 years.

(a) **Breeders & Registration Portfolio – Jo Woodrow**

As the AGM approaches, I have taken the opportunity to reflect on the past year since being elected on to the Executive Council and just what we have achieved. Given the changes in the EC over this period, it has been unsettling and (ooh I love this word) discombobulating but throughout, there has been a feeling of goodwill and support from the membership to the new blood now on board. Even though we are still learning our roles and enjoying robust discussions, I feel that the EC is bonding as a team and working together in a common goal to modernize, simplify and freshen up the NZCF. This is not only to support our existing members but also looking to encourage the next generation to join us to enjoy our common hobby – cats.

This past year has seen a couple of breeders removed from our membership for failing to adhere to the Breeders Code of Conduct and although this is not a pleasant thing to do, it was absolutely necessary to uphold the values and core mission of the NZCF - *"To promote, foster, encourage, improve and assist in every way the breeding of cats registered with the Fancy in New Zealand"*

However, on a positive note, we have noticed a decline in the number of complaints about Breeders which is a good thing!

As you should be aware, we have had some changes in the appointed positions;

- Sue Mackay joining us as Short Hair Registrar effective from 1 April. Kaye Dixon has been doing this role as well as Long Hair Registrar for the past few years – no mean feat. Kaye has always tried to turn paperwork around in a matter of days and I'm sure Sue will do her best to process them quickly too but do remember that our rules allow 14 clear days prior to a show to process registrations so please be mindful of getting them in with plenty of time.
- Also welcome to the team to Soozn Grindell as Prefix Registrar. We have had a few new Prefix applications come in over the first quarter of the year which is pleasing to see in the current financial climate where disposable income for hobbies like ours is decreasing.

I also need to acknowledge the hard work and dedication of Avon Aspden in the Provisional Registrar role. Unravelling overseas paperwork for imports is challenging on times but Avon works her magic with ease. Just please breeders, when importing from overseas, it pays to contact Avon ahead of time to establish what is required and also to check the registry of the imported cat is accepted by NZCF. We have had a couple of instances over the past year which have caused some grey hairs.

Finally thank you to Sue Mackay for her assistance with the outbreak at the CABCC Show in August. As Health & Safety Officer plus Animal Welfare Liaison roles, she was in prime position to assist with reviewing the situation and provided an independent evaluation with recommendations for the EC to consider.

I will sign off now by thanking the membership for their support and patience while I have got to grips with this role and should I be re-elected onto the EC, I would like to continue in the role and work on the NZCF Compulsory Microchipping project and also our review of the Cattery Accreditation process to bring it into line with modern breeding practices.

(b) Business Administration – Sharon José

This is my first report to an AGM, and it is with regret that I am unable to attend in person. I feel I have settled into the Secretarial seat reasonably well so far, but there is so much more to this role than meets the eye, and I admire Chris Lowe for being in the role for so many years!! It can be rather intense and full on at times!!

I am enjoying the interaction with the current Executive Council, they have been very welcoming and have worked really well together.

There was a bit of a rocky start to the role, with ROCAP having a wee hiccup at the beginning of the year, which saw our IT people working over what should have been the new year holiday break, and they were fantastic.

The poor, well used laptop then decided it had had enough, and totally died, fortunately Chris had done a backup onto an external drive, just before handing everything over, so we were able to retrieve most of the files and information needed, which was so lucky!! Marie our IT Portfolio manager also jumped into action to get a new laptop in time for the February EC meeting, which was also gratefully appreciated.

I have so much to learn in this role, and I thank the EC members, all the office holders & some general members who have given me so much invaluable assistance and guidance when needed, so far, I'm sure I'll be needing more. Thank you all for your patience and understanding when things are not quite up to previous standards, I am certain I will get there!!

Governance Documents Officer Report (Jane Webster reports to Business Administration)

- Meeting the target date of 31 January for the 'new show season' release of updated governance documents went better than it has in recent years due to the governance documents officer having fewer other NZCF commitments. (Note: Some documents

continue to be amended during the year but ideally not the 'show season' documents of Show Bylaws, Standards of Points, and Schedule of Breed Codes.)

- The major outstanding amendments which missed the deadline related to the decisions on the American Shorthair and the breed codes of the Bombay breeds, both of which were not finalised until the Feb 2019 EC meeting. The documents affected were the Standards of Points and the Schedule of Breed Codes.
- The Record of Changes produced by the SOPs officer was circulated to judges advising which parts of the Standards of Points had been updated (and in what way) and also providing a reference to what the latest amendment date is for the introductions and each standard.
- There are a few minor outstanding amendments which will be processed the next time the relevant documents is issued.
- The Health & Safety manual is overdue to be reformatted and hopefully this will be accomplished in the upcoming year.
- The majority of standards still require updating to the new format and this is an on-going task which may take a number of years yet.
- Two documents are being rewritten by sub-committees or equivalent:
 - Judges Manual, and
 - Disputes and Discipline.
- A number of forms have transferred into the management of the governance documents officer following an on-going philosophy of having these centrally managed and amended under the similar tracking and approval processes as the governance documents.
- Guidelines have been developed covering the responsibility and procedure for producing the hardcopy governance documents booklet and the Standards of Points.
- There was a change to the job description so that the governance documents officer reports to the Secretary, this being considered to be a more logical arrangement.

(c) Information Technology (IT) Portfolio – Marie Prendergast

It has been a very steep learning curve getting elected to the EC last year and taking on the IT portfolio. I have a vision of making every point of contact with NZCF as easy as possible. It is not as easy to achieve as we would all like to think it is. I am trying diligently to get as much as much done without breaking the bank. There are significant challenges to put ideas in the practice and connect it to ROCAP and make it work. Peter our programmer is doing a fantastic job figuring out how an application that was first written 15ish years ago works.

We have made long inroads on it this year. We have launched the new points system which includes the new titles Ruby, Sapphire and Emerald. It was quite an undertaking from our programmer, Peter, to make this happen, so I want to thank both Peter and Joan, the Honours Registrar at the time for making this happen. It was great to see those new awards out there this year... congratulations to all the recipients.

Our programmer has made huge improvements to the registrations and transfers sections over the last few months. This is in testing at the moment. Whilst it might not reflect in much difference to the public, the changes will reduce the work load of the registrars

significantly and make it much less error prone in the future. We hope to have these enhancements live in the next couple of months, once testing is completed. It should also include updates to information captured at kitten registration/transfer.

We have engaged a dedicated additional source to improve the accuracy and workability of the show program. It is a fantastic program, saving show secretaries a lot of work, and we are committed to improving the accuracy of the program across this show season. Any feedback from each use will be very helpful in getting the program working for everyone, everytime... Personally I love using the program, I just want the bugs fixed, and we are committed to doing that this show season.

A lot of administrative work and correction work had to be done this Christmas time due to change of quite a few officers, This affected the amount of time our programmer has had to dedicate to improvements over that period.

I hope that in this second year of my tenure on the EC that I can make progress on the projects outstanding and set a project plan for future projects. I know that Peter is making improvements behind the scenes, which will in due course have a cascading effect on the improvements that we release. There are a lot of unknowns in ROCAP, and I hugely admire Peters determination and patience in uncovering problems and fixing them as we progress.

We have a list of wishes and wants over and above just functionality and we will work on prioritising these and progressing through them, whilst not breaking the budget. Some of these include, full profiles on judges page, life member page, online payment portal, redesign of admin portal/login, member logins, show program, better functionality for handlers/stewards tables.

(d) Judges Portfolio - Sheree Russell

During the last year I have been on a big learning curve and I want to thank the Judges for their patience at times when I have had to find answers out for them.

2018 saw all Intermediate judges complete the requirements to move up to Senior status. I wish to congratulate these judges. On the assignment front 4 of our 36 judges did not receive any judging assignments compared to 2017 where 10 out of 39 judges did not receive assignments. This is a slight improvement.

At the beginning of the year, Steward and Handlers courses were held. They were well attended. From the reports I have had back all student enjoyed themselves and learnt a lot. I wish to thank the Te Awamutu team – Sue Ford, Ann Skilling, Sharon Jose, John Smithson; the Palmerston North team – Christine Yeung, Cathy Webb and all other helpers for giving up your time to put on these courses. Thank you to the local breeders and pet owners who gave up time to supply cats for the handlers to practise their skills on and give pointers on handling their breed. I would also like to acknowledge Christine Yeung for the many hours she spent compiling information from lots of different sources and people to make a Handlers and a Stewards handout booklet which I hope will be used by future courses, kept updated when required.

Sadly, the Christchurch course had to be postponed in March due to the date not suiting everyone. The plan is for this to still go ahead (maybe in June). Please, if you are interested, please either contact Jo Woodrow, who is helping Jo Millar, or myself.

Congratulations again to all the students who passed. It was fantastic to see such a wonderful response to the courses. I'm sure Clubs will be looking forward to seeing you put your newly learnt skills in to action on the show floor. We hope to see you in the up and coming Steward and Handlers competition at the National Show.

I am still working on updates to the Steward and Handlers list for the website. It did have its first update in a while, go up in October and I am hoping for another soon. This will be an ongoing work in progress, so if you know someone on the list, who is no longer with us or missing off the list, that has passed the Steward and Handlers course and wish to be on the list, please email judges@nzcf.com

Judges Refreshers or Personal Development Training (depending on your era) were also held, in a number of areas, in February. Thank you to those involved on putting these on for your fellow judges. Lots of good points were brought up and I am hoping to take them forward to an EC meeting soon to be discussed.

It would be great if refreshers could be planned with a little more advance notice, so more judges have an opportunity to attend instead of at the last minute.

A heads up to all Judges the Health and Safety exam will need to be completed at the end of this year as part of the Annual return. Reminders will be sent out closer to the time.

On a sad note, in late February, Val Ball and Paulette Boyes decided it was time to hang up their judging teasers and resign from the judge's panel. I would like to thank both judges for their time over the years judging at NZCF shows and wish them all the best with their future plans.

A subcommittee was formed at the beginning of this year to work on updating the Judges Manual. I would like to thank the Judges who have offered to give up their time to help. This is not going to happen overnight but hopefully a few updates will be out shortly for fellow judges to make comments on and I really hope Judges will give their opinions as they are important.

2019 sees a rather big Judges school happening with seven students enrolled. Most students are doing cross over training with one starting out. Three students are enrolled in the Longhaired school and four in the Shorthair school. I'm sure we all would like to wish them all the best with their future studies.

Judges a gentle reminder, all contracts need to be signed off by the Judges Portfolio Manager. Whether it's for a NZCF, Catz Inc or overseas shows. I do my best to approve and send straight back or at least acknowledge I have received the contract if I can't sign it off straight away. If you don't get a response from me with in a couple of days, please ring, text or PM to check I have received it, as there are a few Judges that my email system seems to have trouble receiving their emails.

Thank you again to all those who have helped me over the year I have really appreciated all your help.

(e) Marketing & Publications Portfolio – Alex Ladyman

Overview

This report sets out an overview of the 2018-19 year for the roles of Vice-Chairperson and Marketing and Publications. I have only been required to perform minor tasks in my capacity of Vice-Chairperson, essentially approving payments as necessary.

Publications

FlashCats continues to be excellent publication, enjoyed by many. Gaynor Saxon, the Editor of FlashCats, puts a huge amount of work into each publication, and I am incredibly grateful for her effort. A range of advertisers are secured for 2019. Members will have the opportunity of receiving FlashCats electronically from 2020, and in return will be entitled to pay a reduced membership fee. Printing costs have been reviewed. On a personal level, I am currently drafting an article comparing the rules and bylaws instituted by local governments on cat ownership and breeding.

NZCF brochures have been printed, which are being distributed with kitten transfer documents. They were printed due to generous sponsorship. More brochures will likely be printed in the future. The approach is not to send them to breeders or to NZCF members generally. At this stage, they are to be used to attract new members from the pool of new owners of NZCF registered kittens. Any feedback on the desirability of such brochures at shows is welcome.

Marketing

The NZCF Facebook page continues to receive followers and messages of various types. A number of members of the public have made inquiries regarding breeders, membership, and potential advertising. At times, I have consulted other EC members to confirm the most appropriate response. Guidelines on use of the NZCF Facebook page were created, and were distributed via an article in FlashCats. The NZCF Facebook page has been primarily used for show information and updates, and will be used to greater extent during the show season.

Disputes and Disciplinary Procedure Subcommittee

The DDP subcommittee has been working on the Disputes and Disciplinary Procedure. The Committee submitted a report to the Executive Council at the February 2019 meeting. We are of the view that the DDP is unworkable, and needs to be rewritten. As reported to the Executive Council, the rules need to be modified so that they:

- operate as intended and without ambiguity;
- are an appropriately crafted tool for use by affected individuals;
- deal with complaints efficiently and expeditiously; and
- have the correct scope and reach.

The rules are monolithic and need to be broken down, with greater use of subheadings and titles. We have been consulting a number of other bodies' regulations regarding discipline, including The New Zealand Kennel Club, the GCCF, the CFA, and others, especially in regards to structure. The proposed calendar of events is as follows:

- July EC Meeting – DDP subcommittee produces a Discussion Document containing the a number of proposed structures for approval by the EC, and following distribution to members for consultation.

- September EC Meeting – DDP subcommittee to report back on consultation and recommended structure; EC to approve the structure.
- February EC meeting – DDP subcommittee to recommend text of DDP for EC approval (for presentation to 2020 AGM).

May AGM meeting – distribution of proposed DDP to members, and vote on its adoption for effect from 1 January 2021.

Historian Report (Jane Webster reports to Publications/Marketing PM)

- Four lots of donated and/or retired (from other NZCF officials) assets have been received as ‘inwards assets’ since AGM 2018 with the major item being boxes of honours records cards used prior to that process going digital in the early-1990s.
- The rate of items being inventoried has increased and the total now stands at 380, with many more items being digitised as they are added to the inventory.
- The number of items in the digitised history collection has now passed 150.
- Regular posts have been made NZ Cat Fancy History page on Facebook and the page continues to gain followers.
- Some duplicates of items have been identified and will be offered for sale when there are enough to make a reasonable sized list.
- Plans for the 2019/2020 year (and beyond) include:
 - increasing the rate of digitising,
 - developing a proposal regarding access to digitised items,
 - inventorying and sorting of existing assets into labelled boxes, and
 - investigating storage solutions.

(f) Shows Portfolio - Sheree Russell

The first year of my term has been very busy looking after two portfolios Shows and Judges but I have enjoyed every moment.

I started my term on the run as I took over a few weeks before the Nationals so had to get up to speed quickly. Thank you to the people that helped guide me through what was required.

In my position as Shows Portfolio Manager I was lucky enough to be able to attend the Annual Awards dinner on the Saturday night before the National show and be a part of handing out the awards to the owners of the 2017 annual award winners. The dinner was well attended, it was lovely seeing people outside of a show hall all dressed up. The following day was the National show hosted by Dominion Cat Club. It was also very well attended and I’m sure everyone can agree it was very well run and fun was had by all.

The 2018 show season was full of wonderful moments topped off by the new titles Sapphire, Ruby and Emerald finally being put into place. With these new titles coming in a few lucky felines moved up the title ladder. Congratulations again to the owners of these cats. I can see the 2019 show season is going to be just as exciting as more cats gain these higher titles.

It also had a couple of low moments. Nelson Club decide to close after many years of very successful shows and National shows.

It also saw an outbreak of illness after the August Canterbury show. While nothing has been pin

pointed as to what was the cause and we may never know. Instead of pointing fingers we all need to learn from this experience and move forward.

On this note I would like to remind all exhibitors if your cat is unwell or looks unwell LEAVE IT AT HOME. Or if your cat becomes unwell after a show please contact the show secretary so a note can be made and if any more are reported the other exhibitors can be notified. It is also a good time to have a think about quarantine procedures in your home after a show.

2019 show season has kicked off.

The National Show in Tauranga looks like it is going to be a fabulous event. The club hosting the event, Patches and Pointed have put a lot of hard work into making it an exciting day so I hope your entries are in and you are ready to "Rock it with the Cool Cats" It would be fantastic if everyone joined in and dressed with the theme in mind. I might have to pull my Rock'n'Roll gear out of storage!! Thank you to those breeders or members who are sponsoring the sashes for the National ring it is very much appreciated.

The Annual Awards dinner for the 2018 winners is being held on the Saturday night after the show this year and it looks like it will be a fun event as well. Even if you don't have one of the cats that won you can come along. Enjoy a yummy dinner, catch up with show friends and join in on the celebrations. You must pre-book and prepay by the 17th May if you wish to attend. Please see the Patches and Pointed schedule on the website for more details.

At November EC meeting we were made aware that the Honours registrar was resigning after many years in the role. Expressions of interest went out and the new Honours registrar Susan was appointed just before Christmas. Susan has a background in NZCF as a breeder and showing Polydactyl Maine Coons for many years. While handover was very tricky due to the Christmas break and the outgoing Honours registrar's term finishing on the 31st December. They were also not going to be available for training after this date, so Susan is having to learn on the job, which is not ideal for such an important role.

I would like to thank Susan for all her hard work and also those that offered their help and support at the beginning of this season with the Shows program, so clubs could get the necessary paperwork in time. It is important that the clubs that use the Shows programme realise Susan needs the entry spreadsheets for at least 2 weeks to put together the required paperwork before sending it back to clubs for finishing and printing. This is to give time for any issue that could occur, with either ROCAP or the shows programme to be fixed.

Members I want to thank you in advance for your patience and understanding as Susan learns the role.

Some may have noticed the Health and Safety contact forms are no longer going up on the website. This is due to the privacy reasons that were pointed out to the EC. The Health and Safety officer does still need to be noted in the schedule. The H&S contact form is still required to be sent in to the Shows Portfolio manager along with the schedule and entry forms. If it is not received the schedule will not be forwarded to the webmaster for loading until it is received.

A heads up to Club Health and Safety officers you will be required to re-do the Health and Safety exam early next year before the next show season starts. A reminder will be sent out.

2020 sees the National show heading to Christchurch where the Canterbury All Breeds club will be hosting it. I would like to acknowledge and thank Geyserland Cat Club, who have had to change their usual show date, as the two shows would have been on the same weekend. Thank you for being so accommodating.

I would like to thank you all for your support and encouragement over the last year and I look forward to catching up with most of you over the 2019 show season.

I wish you all the best of luck and here is to a great show season.

Item 6 (a) Treasurers Report

Marion Petley

NZ CAT FANCY INCORPORATED TREASURER'S REPORT TO THE 2019 ANNUAL GENERAL MEETING ON THE FINANCIAL STATEMENTS FOR THE YEAR-ENDING 31/12/18

Introduction

The Financial Statements of the NZ Cat Fancy Inc. for the year-ending 31/12/18 are to be presented for adoption at the 2019 Annual General Meeting.

The operating result for the year was a net operating loss, after depreciation and tax provision, of (\$2,248), against a budgeted loss of (\$3,140), and a profit for the 2017 financial year of \$4,935. This represents a negative variance of (\$7,183).

Acknowledgement should be made once again to our portfolio managers (Executive Council members) for their willingness to again curb all but essential expenditure during the year.

As mentioned in my previous reports, our income is basically derived from four sources, namely, Membership Fees, and the activities of Publications (Flash Cats), Registrations and Shows. Tabulated below are these figures for the last four years:

INCOME	YE 31/12/18	YE 31/12/17	YE 31/12/16	YE 31/12/15
Membership Fees (Total)	23,159	23,638	24,598	23,352
Publications (excl Mship Fees)	9,201	11,273	8,742	10,688
Registrations	47,004	46,928	49,057	50,909
Shows (excl. Mship Fees)	29,845	29,343	31,126	27,908
TOTAL	\$109,209	\$111,182	\$113,523	\$112,857
Increase/(decrease) income	(\$1,973)	(\$2,341)	\$666	\$3,390
% Increase/(decrease)	(1.77%)	(2.06%)	.59%	

It is noted that the percentage decrease of (1.77%) from our main income streams corresponds with the Membership percentage decrease of (1.85%) tabulated below on the next page.

Activity Results Summary (Gross profits)

Our seven Activity accounts, (detailed on pages 4-6 of the Financial Statements), showed a total operating profit of \$39,805, which was in excess of the budgeted \$35,900, and a very small (.5%) decrease of \$219 on the actual 2017 profit of \$40,024. Items of note were:

- Publications: reduced advertising sales of \$2,000 over the previous year resulted in a corresponding reduced Activity profit
- Registrations: income was on a par with last year, but the marginally increased expenditure brought about a slightly reduced profit of \$1,500
- Shows: slightly increased revenue from Benching Fees and reduced expenditure of \$2,500 over last year, resulted in an increased profit of \$3,000

Operating Revenue and Administration Expenditure

Other Revenue

Total Other Revenue, recorded at \$37,800, was \$10,700 over the budgeted \$27,000, and \$2,700 in excess of the 2017 total. (Please refer to Note 6 to the Financial Statements).

(2017: \$35,011)

Membership Numbers

Membership numbers for 2018 reduced by ten members (1.85%) over the previous year. Membership statistics for the last seven years were:

	2018	2017	2016	2015	2014	2013	2012
Affiliate (Clubs)	26	27	27	28	28	30	32
Associate (incl Family)	91	91	106	100	107	121	119
Full	319	323	327	342	348	363	381
Family (Additional)	81	85	85	87	87	86	99
Junior	7	9	8	7	2	7	-
Life	5	4	4	3	3	3	3
TOTAL	529	539	557	567	575	610	634
Increase/(decrease)	(10)	(18)	(10)	(8)	(35)	(24)	64
% Increase/(decrease)	(1.85%)	(3.23%)	(1.76%)	(1.39%)	(5.74%)	(3.78%)	

Administration Expenses

Total expenditure, after depreciation, came in at \$78,400, which was \$13,500 over the budgeted \$64,850, and \$9,600 in excess of the 2017 total. (Please also refer to Note 6 to the Financial Statements).

(2017: \$68,801)

Summary

The net operating loss of (\$2,248) for 2018, against a budgeted loss of (\$3,140), and a profit of \$4,935 for the previous year, was a satisfactory result.

Marion Petley
Treasurer
NZ Cat Fancy Inc.
 29/03/19

- (a) **“That the 2019 AGM of the NZCF accepts the 2019 Budget as presented.”**
- (b) **“That the 2019 AGM of the NZCF endorses the 2020 Financial Forecast as presented.”**
- (c) **“That the 2019 AGM of the NZCF approves the appointment of Fluker Denton Ltd of Levin to carry out the audit of the NZ Cat Fancy Inc. year-end financial statements for the year-ending 31/12/19.” (Constitutional Clause 20.1)**

Item 7 Proposed Constitutional Amendments

7.1C Patches and Pointed Inc.

“That Constitutional Clause 12 Nominations & Election of Executive Council Members is amended by adding an additional clause under 12.1 (e) to read:

(iii) A member cannot be nominated or stand for the Executive Council if they have instigated a dispute against the Executive Council or Council Members or where disciplinary action has been imposed against the member by the Executive Council (subsequent clauses are renumbered)

Rationale: This is to ensure that the NZCF remains a professional organization, does not compromise its integrity and allows the Executive Council to perform its duties without bias and with professionalism.

This is to also prevent the situation where an EC member does not declare a conflict of interest and continues to speak and vote while harbouring ill-will against an NZCF member, the Executive Council or the NZCF as an organization.



7.2C Executive Council

“THAT the following changes are made to Section 4. Types of Membership of the Constitution to clarify the position of associate members (with renumbering as required):

4.2 A member of the NZCF will either be an ordinary member, an affiliate member, an associate member, a junior member, or an honorary member.

4.3 An ordinary or affiliate member has the rights, privileges, recognition and responsibilities set out in this Constitution.

4.4 The classes of ordinary member are:

- a. full members; who having paid the required fees, subscription and levies are eligible to vote and is restricted to applicants whose primary place of residence is within New Zealand***
- b. family members; who having paid the required fees, subscription and levies are living at the same address of a full member, are a member of the full member's family (family member is as defined by current Family Laws in New Zealand), are aged 16 years or more, and who will have voting rights but will not receive any NZCF publications.***

- c. life members; longstanding members who have been acknowledged as having made significant contribution to the NZCF and have all the rights and privileges of full member (including the right to vote), but do not have to pay subscriptions, or levies.**
- 4.5 Associate members, having paid the required fees, subscription and levies, are not eligible to vote, cannot be granted nor use a NZCF prefix and cannot hold office in the NZCF.**
- 4.6 Junior members, having paid the required fees, subscription and levies are under the age of sixteen years, whose primary place of residence is within New Zealand', and have the same rights as an associate member.**

and THAT the following changes are made where the Constitution refers to 'an ordinary or a life member' to reflect this change:

- 12.1 e. All nominations for Executive Council shall be restricted to persons who are:**
 - i. primarily resident within New Zealand; and**
 - ii. an ordinary member of the NZCF with voting rights.**

- 12.4 b. If no next highest polling candidate is available, the Executive Council shall appoint another ordinary member to the vacancy.**
- and THAT the equivalent amendments to the General Rules & Policies are made.”**

Rationale: Both the Constitution (Section 4) and General Rules & Policies (Section 2) set out the types of membership and are in conflict over associate members. The Constitution places them as one of the classes of ordinary member while the General Rules & Policies does not. Although the Constitution is the over-riding document this is problematic as para 12 a. of the Constitution requires nomination for Executive Council positions to be made by ordinary members – currently full, family, associate, and junior - when associate and junior members do not have the right to vote (so being able to nominate would be an unusual occurrence) and life members are excluded from exercising the right to nominate.

The proposed change gathers into 'ordinary membership' all the individual voting members – full, family, and life members – as these three classes can all vote, hold a prefix, or hold office.

Associate and junior membership are both characterised by being unable to vote, hold a prefix, or hold office. With this proposed change they are both excluded from ordinary membership (as the associate membership already is in General Rules & Policies).

The proposed changes to 12.1e and 12.4b are to remove the reference to 'ordinary or a life member' as the proposed change would allow the use of 'ordinary member' to include life member.

Note: If remit 7.5C is carried para 12.4 b. of this remit should be updated by an amendment to this motion to include an additional sentence, and will read:

- 12.4 b** If no next highest polling candidate is available the Executive Council shall appoint another ordinary member to the vacancy. These appointments to Executive Council vacancies run until the next AGM.

For reference, the current wording is:

- 4.1** Membership shall be open to:
 - a.** any individual person who wishes to become an ordinary member who is interested in owning, breeding or exhibiting cats, who is, a full, junior, family or life member of a cat club that is an affiliate member of the NZCF, or

- b. a club incorporated under the Incorporated Societies Act 1908 that wishes to become an affiliate member and has objects and other rules that are consistent with and remain consistent with this Constitution, and has at least five members having voting rights with the NZCF.
- 4.2 A member of the NZCF will either be an, ordinary member, an affiliate member, a life member, or an honorary member.
- 4.3 An ordinary, affiliate or life member has the rights, privileges, recognition and responsibilities set out in this Constitution.
- 4.4 The classes of ordinary member are:
- a. full members; who having paid the required fees, subscription and levies are eligible to vote and is restricted to applicants whose primary place of residence is within New Zealand
 - b. associate members; who having paid the required fees, subscription and levies are not eligible to vote, cannot be granted nor use a NZCF prefix and cannot hold office in the NZCF.
 - c. family members; who having paid the required fees, subscription and levies are living at the same address of a full member, are a member of the full member's family (family member is as defined by current Family Laws in New Zealand), are aged 16 years or more, and who will have voting rights but will not receive any NZCF publications.
 - d. junior members; who having paid the required fees, subscription and levies are under the age of sixteen years, they live in New Zealand, and have the same rights as an associate member.
- 4.5 A life member is a person who is acknowledged as a longstanding member who has made significant contribution to the NZCF. A life member has all the rights and privileges of an ordinary member (including the right to vote), but does not have to pay subscriptions, or levies.
- 4.6 An honorary member is a person who is acknowledged as providing or having provided important services to the NZCF. An honorary member has none of the rights or privileges of an ordinary or life member and does not pay membership fees.
- 4.7 An affiliate member is as described in para 4.1 b. Affiliate members have the right to vote.
- 12.1 e. All nominations for Executive Council shall be restricted to persons who are:
- i. primarily resident within New Zealand; and
 - ii. either an ordinary or a life member of the NZCF with voting rights.
- 12.4 b. If no next highest polling candidate is available the Executive Council shall appoint another ordinary or life Member to the vacancy.



7.3C Executive Council

“THAT para 5.1 l of General Rules & Policies be deleted and that para 21.8 of the Constitution be amended to include the intention of both rules, so that para 21.8 will then read:

21.8 All NZCF meetings shall be chaired by the Chair. If the Chair is absent, the Vice-Chair shall chair the meeting. If the Vice-Chair is also absent, the NZCF shall elect another Executive Council member to chair that meeting. Any person chairing an NZCF meeting has a casting vote (which shall be used to

preserve the status quo, in the event of an equality of votes) in addition to their right to vote as a member."

Rationale: The rationale is in three parts:

Deletion of GR&P subpara 5.1 1.; There is different information in the Constitution and General Rules & Policies. The Constitution is the overriding document so the conflicting information in General Rules & Policies should be removed. Constitution paras 21.5 and 21.8 and General Rules & Policies subparas' 5.1 b. and 5.1 m. all indicate that the Chair is entitled to a vote as a member of the NZCF.

For reference, para 5.1 1 currently reads:

1. The Executive Council Chairperson, whilst presiding over a General Meeting, or anyone acting instead, shall not have a substantive vote but shall only have a casting vote, which shall be used to preserve the status quo, in the event of equality of votes.

Addition of 'status quo' line to Constitution para 21.8; The direction that the Chair should use their casting vote to preserve the status quo is not currently included in the Constitution but was included in the General Rules & Policies subpara which will be deleted, so it seems appropriate to retain this part of the rule by adding it to the Constitution.

Deletion of the word Council from the second sentence of Constitution para 21.8; Section 21 of the Constitution is entirely about 'NZCF Meetings' (which are Annual or Special General Meetings only, refer paras 30.1 c. and g.) so the word 'Council' should not be in this sentence. (Section 23 deals with 'Executive Council Meetings'.)

For reference, 'NZCF meeting' or 'meeting' is defined as follows:

30.1 In this Constitution:

- c. 'meeting' means any Annual General Meeting and any Special General Meeting;
- g. 'NZCF meeting' means any Annual General Meeting, or any Special General Meeting, but not an Executive Council meeting;



7.4C Executive Council

“THAT para 23.7 of the Constitution be amended to read:

23.7 Executive Council meetings may be conducted:

- a. ***at a venue specified by the Executive Council face-to-face, or if not determined at the prior meeting then by the Secretary giving the Executive Council not less than 48 hours' notice, by telephone call, or email message, or in writing, or other media; or***
- b. ***by the use of a telephone or video conference call or other media whereby all the Executive Council may be deemed to have heard what each attendee is saying; or***
- c. ***by email whereby the Secretary, with a minimum of 48 hours, will set a time for the email meeting (e.g., on 12th May (year) starting at 3.00 pm) in which any matters or motions are discussed by email which must be sent around all Executive Council members participating in the meeting. It is deemed that by the sending of an email to the last notified email address***

of an Executive Council member, the email is read unless otherwise notified by an Executive Council member participating in the meeting."

Rationale: This will allow the Executive Council Members to make decisions outside of the quarterly meetings on urgent matters and when a teleconference or video conference or other media is not cost effective or deemed necessary to allow Executive Council to have continuity for the day to day running of New Zealand Cat Fancy Inc. business. The addition of this clause in no way, shape or form, will replace the standard meetings and as is the usual practice any decisions will be ratified at the next face to face meeting.

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Item 8 General Remits (other proposed motions)

8.1G Patches and Pointed Inc.

“That members of the Executive Council must declare any possible conflicts of interest. They must abstain from speaking, voting and must leave the meeting whilst the issue is being dealt with.

Rationale: This is to protect the integrity of the Executive Council in their decision making, to ensure that a member cannot use personal ill-will to alter or influence any possible meeting outcomes.

It is difficult to identify any references to registering conflicts of interest in any written policies of the NZCF apart from a reference in the

(a) Disputes & Discipline Procedure (DDP) refer Clause 2 Conflicts of interest which reads:

2.1 if the NZCF National Disputes Coordinator or any member of the Executive Council of the NZCF or of the hearings committees has an interest in any particular complaint or disciplinary matter, they must declare this interest and shall take no part in any of the procedures

2.2 failure to declare an interest shall leave the person liable for disciplinary procedure.....

(b) the Confidentiality Agreement that EC members are required to sign off

Conflicts of Interest

7. You need to be conscious of potential conflicts of interest and:

a. avoid placing, and avoid the appearance of placing, your own self-interest or any third-party interest above that of NZCF;

There have been incidents when an EC member has not adhered to any form of declaration and why bother having an agreement without any intention of consequences. Any agreements centered around policy should become part of published General Rules & Policies and become part of annual review of forms.

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Item 9 Discussion & Approval of Plans

For the balance of the current and next five (5) calendar years.

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Item 10 Any Other Business

(With the leave of the meeting any other matter that the meeting decides to discuss)

Attachment 'A' – Auditors Report

Attachment 'B' – 5 year Business Plan

Sharon José
Secretary NZCF