

10.00 am, Saturday 8th May 2021

Rydgcs Wellington Airport, 28 Stewart Duff Drive, Rongotai, Wellington

Welcome

Health and Safety briefing from Jo Woodrow

The Chair welcomed everyone to the meeting.

Item 1 Attendance and Apologies

In Attendance

Sheree Russell (Chair), Marion Petley, Sharon Jose, Jo Woodrow, Marie Prendergast, David Colley, Lyall Payne, Sally Dennehy, Janice Davey, Marg Harris, Coulton Finch, Ngaire Dixon, Maree Roy, Jane Webster, Rod Hitchmough, Dalton Munro, Beverley Dowling, Victoria Skinner.

Apologies

Jo Millar, Christine and Mushfik Yeung

Resolved: That apologies be accepted

Moved: Sheree (chair)

For: 18 / Against: 0 / CARRIED

Voting Strength

18 present and 83 registered proxies

Constitutional Remits: 108

(17 delegates 75 proxies, plus 16 postal) (1 person present had an appointed proxy & 8 proxies had voted online)

General remits: 100.

(17 delegates, 83 proxies)

Resolved: That the voting strength be accepted

Moved: Sheree(chair)

For: 18 / Against: 0 / CARRIED

Item 2 Election Result

In accordance with Constitutional Clause 21.10 a. Announcement of the Results of the election of Executive Council members.

The Secretary advised the candidates of the results prior to announcing the results to the meeting

The successful candidates for the two positions are:

Sheree Russell 79 (3 year term)

Ngairé Dixon 53 (3 year term)

Next highest polling candidate:

Marie Prendergast 43

The Secretary congratulated the successful candidates, who were received with acclamation.

The meeting was handed over to the Chair.

Life Membership:

Paddy Smith For: 92 / Against 3 / Life membership accepted (96.8%)

The meeting expressed congratulations to Paddy, very well deserved.

Appointed Breed Representatives

Ragdoll (RAG) Michael Godfrey

Abyssinian Group (Abyssinian/Somali) Thelma Blythen

Devon Rex (Devon Rex/Devon Rex Longhair) Roy Griffiths

Siamese Group (Siamese/Oriental Shorthair/Balinese/Javanese) Hannah Grant

Item 3 Minutes of the Previous Meeting and Matters Arising

Corrections to the 49th AGM Minutes

Page 2:

- The meeting was handed over to the Chair, who acknowledged all the members we have lost since the last AGM – These members should have been named in the minutes: Colleen Frew, Sue Gordon, Pat Hogan, Gwen Henderson, Roger Blacklock, & Raewyn Copland.

Page 3:

- Matters Arising page 9 item - A member queried through their proxy what has being, should read has “been”.

Page 9:

- Second line of second paragraph “the loss our usual” should read “the loss of our usual”.

Matters Arising

Page 3:

- CANZ report to go into Flash Cats.- **This was submitted for the Dec 2020 issue, however due to lack of room in the magazine was not able to be inserted until the March 2021 issue**

Page 5:

- Those present at the AGM direct the EC to look at improving the efficiency of the current IT and ROCAP situation. – **Ongoing but solutions being actively sought.**

Page 12:

- EC ask to look at postal voting forms with possible amendments needed.- **Sub-committee formed and reported back.**

Page 17:

- Prefix Application form to be updated to add space for name to be printed for clear identification. – **Completed.**

Resolved: That the Minutes of the NZCF 2020 AGM as amended be accepted as a true and correct record of the meeting.

Moved: Sheree(Chair)
For: 18 / Against: 0 / CARRIED

Janice asked why the wording "a member asked" was used in the 2020 minutes rather than the member's name, as had been done in the past recording of minutes, the meeting was advised that NZCF standing orders allow for a person to request that they be named. Janice requested that her name be used.

Item 4: Chairpersons Report [Sheree Russell]

It was taken that this report , which included the National Disputes Coordinator & Privacy Officers Reports, were taken as read and the floor was opened to questions and comments

There were no questions from the floor.

Resolved: That the Chairs report be accepted

Moved: Sheree
For: 18 / Against: 0 / CARRIED

Item 5 Portfolio Managers Reports

The reports from the remaining members of the Executive Council.

5.1 Breed Standard Advisory Council (BSAC) [Lyll Payne]

Taken as read. The floor was opened to questions and comments.

There were no questions from the floor.

Resolved: That the BSAC report be accepted

Moved: Lyall / Seconded: Coulton
For: 18 / Against: 0 / CARRIED

5.2 Breeders and Registration Portfolio (B&R) [Jo Woodrow]

Taken as read. which included the Animal Welfare Liaison Officer, NZCF Representative on the CANZ Board and the Representative on Companion Animal Trust reports. The floor was opened to questions and comments.

The question was asked as to how the Registrars were coping with the ongoing issues with ROCAP after the crash which occurred late last year. Jo Reported that they have all coped extremely well.

There were no further questions.

Resolved: That the B and R report be accepted.

**Moved: Jo W / Seconded: Janice
For: 18 / Against: 0 / CARRIED**

5.3 Business Administration [Sharon José]

Taken as read, which included the Governance Documents Officer Report

The floor was opened to questions and comments

It was pointed out that the Judges contact list in the printed booklet had numerous mistakes and it was asked if a reprint would be done, however this will not be done due to the cost it would incur, the latest information is always available on the website.

There was an inquiry as to what was happening with the Judges Manual rewrite, the draft has been sent to the Governance Documents Officer for approval, so this is underway.

Resolved: That the Business Administration report be accepted

**Moved: Sharon / Seconded: Coulton
For: 18 / Against: 0 / CARRIED**

5.4 Information Technology (IT) Portfolio [David Colley]

Taken as read and the floor was opened to questions and comments

A motion was put forward: To raise the requirements to be met by a registry replacement and minute them at the next EC meeting, then document the options considered at subsequent meeting

**Moved: Jane / Seconded: Rod
For: 18 / Against: 0 / CARRIED**

The Portfolio Manager was asked how far back records in ROCAP go, as he had requested a full list of the cats he had owned and he was not able to get information prior to 2006, so he was concerned that some of the NZCF history had been lost. Janice asked why this information was not available, as it should have been, however, as this Executive Council was not around at the time, it was unable to supply the answer, however, the meeting was advise that around the time of ROCAP being created, the person who had been running the previous registry program took all the disks to Australia, and created a pedigree program with all this information, from where Dave Harris was able to copy it all from. He in turn offered these to the ROCAP creator, who did not believe it could have been integrated into ROCAP, so Dave still has these disks waiting for such a time that anyone wishes to use them. The Historian also holds some of this information but not all.

Action Point: - IT PM: Raise the requirement to be met by a registry replacement and minute them at the next EC meeting, then document the options considered at subsequent meeting.

Action Point: - IT PM:-Contact Dave Harris to request a copy of these disks.

Resolved: That the IT report be accepted

**Moved: David / Seconded: Coulton
For: 18 / Against: 0 / CARRIED**

5.5 Judges Portfolio [Sheree Russell]

Taken as read. The floor was opened to questions and comments

There were no questions from the floor.

Resolved: That the Judges report be accepted

Moved: Sheree / Seconded: Jo W

For: 18 / Against: 0 / CARRIED

5.6 Publications & Marketing Portfolio (P&M) [Marie Prendergast]

P&M report, which included the Historian report, was taken as read. The floor was opened to questions and comments

Since the writing of the report there have been a few more advertisers showing a lot of interest in sponsorship. These will need to be followed up by the incoming Portfolio Manager.

It was asked if the NZCF brochures could be available at shows, but as they are sponsored this would possibly require separate sponsorship. It was suggested that a separate brochure could be designed for clubs to have available at show at some point.

It was pointed out that there were three typos that had been picked up in the brochure, these have already been discovered and forwarded to the printer.

The meeting was also advised that there is a new Facebook page designed to help those who are new at showing, that NZCF could also advertise on, however it was felt that any advertising should be done through the NZCF page first and foremost. The meeting was reminded that not all members use social media, and these people also need to be taken care of.

A suggestion was put forward for clubs to partner up with local rescue groups at shows, that would allow them to have a fundraising stall, which in turn could see unwanted product being donated to this organisation, it would be a means of NZCF raising their relationship with rescue groups in a positive way. There are several clubs that already do this in some form.

The issue of old Flash Cat editions still being on the website was again raised. IT to follow up with getting these removed and checking on the viability of more recent issues being uploaded.

Janice asked what was happening to the Flash Cats being distributed electronically as per the survey that was taken with 2019 membership renewals, there were a number of members who wanted this, but many said only if membership fees were lowered, most still wanted the physical book.

Resolved: That the P & M report be accepted

Moved: Marie / Seconded: Marg

For: 18 / Against: 0 / CARRIED

5.7 Shows Portfolio [Jo Millar]

With the portfolio manager not being present, Sheree presented this report, which was taken as read. The floor was opened to questions and comments

A question was raised as to whether anything more would happen with the Annual Awards System. Janice spoke on this, as being part of the sub-committee, this would involve a new system being built which would cost around \$100,000, the sub-committee suggested that this was not viable.

Those present congratulated the Honours Registrar on her innovation of the Top Ten results being circulated to the membership and being posted up on the website after each show. Jane, as the

Palmerston North Entry Clerk, also expressed congratulations to her for the quick turn around with getting the show package out to them, which allowed for them to have the package two weekends prior to their show, which made a huge difference.

Resolved: That the Show report be accepted

Moved: Sheree / Seconded: Coulton
For: 18 / Against: 0 / CARRIED

Item 6 Treasurers Report [Marion Petley]

NZ Cat Fancy Incorporated Treasurer's Report to the 2021 Annual General Meeting on the Financial Statements for the Year-Ending 31/12/20

Taken as read. Marion read to her report and highlighted:

INCOME	YE 31/12/20	YE 31/12/19	YE 31/12/18	YE 31/12/17
Membership Fees (Total)	24,447	25,220	23,159	23,638
Publications (excl Mship Fees)	12,106	9,235	9,201	11,273
Registrations	50,702	48,412	47,091	46,928
Shows (excl. Mship Fees)	521	24,813	29,845	29,343
TOTAL	87,776	\$107,680	\$109,296	\$111,182
Increase/(decrease) income	(\$19,904)	(\$1,616)	(\$1,886)	(\$2,341)
% Increase/(decrease)	(18.48%)	(1.48%)	(1.69%)	(2.06%)

It is noted that the overall decrease in income of (\$19,904) in 2020 was made up of increases in Publications and Registrations income of \$2,871 and \$2,290 and decreases in income for Membership fees and Shows of (\$773) and (\$24,292).

Activity Results Summary (Gross profits)

Our seven Activity accounts, (detailed on pages 4-6 of the Financial Statements), showed a total gross operating profit of \$21,484, which exceeded the budgeted \$20,010, but was significantly down by (\$14,221) on the actual 2019 profit of \$35,705.

Items of note were:

- **Judges:** Activity continued during the year by proceeding with the required Practical Exam Shows for our student trainees. The good initiative of holding an NZCF Virtual Show in August and receiving fees for exhibitors' entries to the two Exam Shows, reduced the Judges net result to a loss of (\$2,681), an improvement of \$1,015 on the budgeted loss of (\$3,190).
- **Publications:** Increased advertising sales of \$2,890 over the previous year along with reduced expenditure resulted in an improved result over 2019. The 2020 result was on budget.
- **Registrations:** It was pleasing to note that our breeders supported our cause by keeping those Registration dollars coming in – an increase of \$2,300 over 2019. And although expenditure was up the increased profit in 2020 was ahead of the \$20,545 in 2019.
- **Shows:** Our Shows activity was where Covid-19 affected us most. Comparatives with 2019 showed a decrease in income of just over \$24,000, with expenditure coming in at \$4,842 under 2019. The result was a loss of (\$1,303) versus a profit in 2019 of \$18,060, making a negative variance of (\$19,363).

Other Revenue

Total Other Revenue, recorded at \$22,800, was slightly under the budgeted \$23,550, and \$7,150 down on the 2019 total. (2019: \$29,976)

Membership Numbers

Membership numbers for 2020 reduced by five members (1.00%) over the previous year, with 27 less Associate members included in this total. Membership statistics for the last seven years were:

	2020	2019	2018	2017	2016	2015	2014
Affiliate (Clubs)	22	24	26	27	27	28	28
Associate (incl Family)	62	64	91	91	106	100	107
Full	322	322	319	323	327	342	348
Family (Additional)	72	71	81	85	85	87	87
Junior	2	6	7	9	8	7	2
Life	7	5	5	4	4	3	3
TOTAL	487	492	529	539	557	567	575
Increase/(decrease)	(5)	(37)	(10)	(18)	(10)	(8)	(35)
% Increase/(decrease)	(1.00%)	(7.00%)	(1.85%)	(3.23%)	(1.76%)	(1.39%)	(5.74%)

Summary

The net operating loss of (\$8,829) for 2020, the year of Covid-19 pandemic, against a revised budgeted loss of (\$9,330), and a loss of (\$1,938) for the previous year, was a very good result given the circumstances. And hopefully we can now all look forward to an improved 2021 and it is happening!!

The floor was opened to questions and comments

The AGM thanked Marion for an excellent job on preparing the finances.

Resolved: That the financial statements for year ending 31/12/2020 be accepted."

Moved: Marion / Seconded: Maree

For: 18 / Against: 0 / CARRIED

2021 Budget and 2022 Forecast for Endorsement

In presenting the 2021 Budget and 2022 Forecast to the Meeting the Treasurer advised it was planned to complete the 2021 year with a profit of \$10,220 and Retained Earnings of \$136,090, being \$1,400 ahead of the pre-Covid figure of \$134,696. And the 2022 net result is also forecasted to show a profit of \$8,390.

She also advised that the next couple of years will have their challenges particularly with the proposed replacement of the registry database as an upgrade of ROCAP does not appear to be an option.

(a) "That the 2021 AGM of the NZCF accepts the 2021 Budget as presented."

Moved: Marion / Seconded: Ngaire

For: 18 / Against: 0 / CARRIED

(b) "That the 2021 AGM of the NZCF endorses the 2022 Financial Forecast as presented."

**Moved: Marion / Seconded: Marg
For: 18 / Against: 0 / CARRIED**

Confirmation of the appointment of Auditor for the 2021 Financial Statements

"That the 2021 AGM of the NZCF confirms Murray Baxter of Waikanae as the Auditor of the 2021 financial statements. (Constitutional Clause 20.1)

**Moved: Marion / Seconded: Jo W
For: 18 / Against: 0 / CARRIED**

Item 7 Proposed Constitutional Amendments

7.1C Executive Council

"THAT the Constitution para 12.1 d. be altered to read: All nominations shall reach ~~shall be sent to~~ the Secretary no later than 42 days before the Annual General Meeting advertised date."

Rationale: To clearly define when nominations are to be received by the Secretary. The current wording "shall be sent to" gives no clear deadline of when it should be received by.

**Moved: Lyall / Seconded: David
For: 106 / Against: 1 / Abstain: 1 / CARRIED[99.1%]**

7.2C Executive Council

"THAT the Constitution para 21.6 be altered to read: All proxies shall be registered with the Secretary at least 7 days prior to the meeting to which the proxy relates. The form of proxy shall be in such form as the Executive Council shall approve. ~~is to be in the form the Executive Council includes in General Rules and Policies.~~"

Rationale: The proxy voting form is covered in Constitution para 21.6 and in General Rules & Policies. Tidying up wording in para 21.6 would allow para 5.1 c of the General Rules & Policies to be deleted, whilst leaving the form managed by the Executive Council.

**Moved: Lyall / Seconded: Janice
For: 64 / Against: 11 / Abstain: 33 / CARRIED[85.3%]**

7.3C Executive Council

"THAT the Constitution para 22.1 be altered to read: Any member may request that a motion be voted on (member's motion) at a particular NZCF meeting, by giving written notice, to reach ~~by giving written notice to~~ the Secretary at least 42 days before that meeting if it is an AGM or 28 days before if it is an SGM."

Rationale: To clearly define when nominations are to be received by the Secretary. The current wording "by giving written notice to the Secretary" gives no clear deadline of when it should be received by.

**Moved: Jo W / Seconded: David
For: 107 / Against: 0 / Abstain: 1 / CARRIED [100%]**

Item 8 General Remits (other proposed motions)

8.1G Canterbury All Breeds Cat Club Inc.

"That Registration Rules para 17.6 be amended to add a new subpara b. (with subsequent renumbering) which reads:

b. shall, if not intended for breeding, be desexed, except where prior dispensation has been granted by the Executive Council;"

and

"That the Breeders Code of Conduct, Sale of Cats and Kittens, para 2 be amended to read:

2. I will ensure that all kittens not intended for breeding are desexed, either by desexing prior to leaving my home, or by selling with a desexing contract and following up to ensure this is complied with except where prior dispensation has been granted by the Executive Council."

We are aware that other rules may need reviewing around this (RR17.14 – 17.16a) however believe this can be managed by the EC separately from this AGM.

Rationale:

Research: There are multiple papers available regarding the pros and cons of Early Spay and Neutering (ESN) and the overwhelming majority endorse it in cats as a positive protocol with few complications and no real concerns for the long term wellbeing of the cat. It's also been expressed that ESN in dogs is not recommended due to the concerns with growth plate closure and maturity of the dogs however it is also widely accepted that dogs are very different in their growth and sexual maturity rates compared with cats. Research would need to be shared with breeders as part of the education process.

Many Australian Cat Registries already have this as a rule in their organisations and some NZ local Councils are also moving in this direction.

**Moved: Canterbury All Breeds Cat Club Inc. / Seconded: Jane
For: 22 / Against: 76 / Abstain: 2 / LOST [22.4%]**

Rod tabled two documents that supported his concerns about this remit. An in depth and healthy discussion was then held with members of the floor speaking both for and against the remit.

Marion suggested that rather than looking at making early desexing compulsory, that we should be looking at being more proactive in following up on the transferring of kittens as there are large numbers that our breeders are not transferring.

This opened a discussion around the possibility of creating a voluntary position to audit kitten transfers and follow up to ensure they do get done. Beverley advised that she would be happy to volunteer for such a position.

Action Point: The documents tabled by Rod be circulated with the AGM minutes.

With leave of the meeting 8.3G was moved forward while the discussion of 8.1G was fresh in everyone's mind

**Moved: Sheree. / Seconded: Janice
For: 18 / Against: 0 / CARRIED**

8.3G Members

Ann Skilling #0370; Sue Lane #0019; Roy Griffiths #0873; Barbie Muller #1503; Robert MacKenzie #0120; Nicki MacKenzie #0121; Anne-Louise Fowlie # 1642; Janine Brennan # 1999; Di Hobson #0933; Julie Davies # 1599; Wendy Powell # 1983; Erin Davidson # 1145; Helen Lewis #0529; Pauline Walker #0035; Beryl Colley #0280; Vicki Walls #0868; Joanna Newman #0100; Beverley Dowling #1720

"That a new subpara be added to Registration Rules, 'Sale and Transfer of Registered Cats and Kittens', para 17.6, so that a kitten on delivery to its new owner:

(d) shall, unless transferred for breeding purposes, be desexed and accompanied by a veterinary certificate confirming that or, if necessary, certifying why the kitten was not able to be desexed."

Rationale:

NZCF Breeders Code of Conduct

Cat and kitten day-to-day care and welfare

5. I will ensure I am aware of local government and national legislation regarding the care and welfare of cats and kittens.

Sale of Cats and Kittens

2. I will ensure that all kittens not intended for breeding are desexed, either by desexing prior to leaving my home, or by selling with a desexing contract and following up to ensure this is complied with.

**Moved: Beverley / Seconded: Jane
For: 28 / Against:68 / Abstain: 4 / LOST [29.2%]**

8.2G Palmerston North Cat Club Inc

"That the Breeders Code of Conduct, Sale of cats or kittens, be amended by adding to para 1 a new subpara f. as follows:

1. I will adhere to NZCF rules and regulations about the sale of cats and kittens:

f. I will refund all sums paid towards the purchase price in the event of the death of, or diagnosed terminal illness in, a cat or kitten prior to pick up by the new owner."

Rationale: subpara f. Breeders retaining deposit or full payments for cats or kittens which die or are diagnosed with terminal illnesses while in the breeder's care are undermining the reputation and brand of the NZCF and this affects all breeders and members. While in these cases complaints might be made after the fact or cases taken to the Disputes Tribunal, the damage to the reputation of the organisation has already been done. This addition to the Code of Conduct makes the correct action clear to all.

**Moved: Palmerston North Cat Club Inc. / Seconded: Jane
For: 95 / Against: 4 / Abstain: 1 / CARRIED [96.0%]**

Rod left the meeting at 3.45pm

Item 9 Discussion and Approval of Plans

For the balance of the current and next five (5) calendar years.

The current business plan was presented to the meeting.

- Janice commented that it was good to see an updated business plan in place and finally working.
- Janice & Sally asked about the name of the Cattery Accreditation, which has been changed to Breeder Accreditation on the website. This is happening with the related documents and paperwork in the process of being changed.
- Janice and Sally wanted to know what was happening with the Breeders Contract. This is in the process of being done and a draft is currently with the lawyer to ensure wording is correct.
- Janice asked when a Stewards and Handlers refresher course was going to be held, as she noticed at their show that many of the Stewards were not completing the forms correctly, and it is in the 5 year plan that they be held every two year.
- Janice and Sally asked about the vacancies of Breed Reps and what will happen with them. The Breed Standard Advisory Council Portfolio Manager with approval of the Executive Council can appoint these vacant seats. The first point of call would be to the incumbent to see if they would be willing to continue. It would be of course preferable for members of each Breed Section to submit nominations, so that a person of their choosing is appointed.
- Sally asked about sponsorship mentioned in the Business Plan and why it was going into NZCF coffers and not out to the clubs. It was clarified that this sponsorship refers to Flash Cat & Brochure printing and is received from the advertising companies.

Resolved: That the Business Plan be accepted

Moved: Sheree (Chair)
For: 17 / Against: 0 / CARRIED

Action Point: B&R PM to follow up on the Breeders Contract with the lawyer

Action Point: Shows PM to arrange a Stewards and Handlers refresher course in the North and South Islands before the next show season.

Janice and Sally left the meeting at 4.07pm

Item 10 Any Other Business

(With the leave of the meeting any other matter that the meeting decides to discuss.)

With no other business

The meeting closed at 4.08 pm.