

Minutes of the 46th Annual General Meeting of the New Zealand Cat Fancy Incorporated, held Saturday 13th May 2017, at the Plaza Hotel, 40-44 Oriental Parade Wellington

Chair opened the meeting by welcoming all those in attendance delegates were reminded that the proceedings are recorded to assist the Secretary with the minutes.

Janice: was asked to go through the Health & Safety & housekeeping procedure

Item 1 Attendance & Apologies

- **Roll Call** – in attendance
Deb Armishaw
David Colley
Janice Davey
Sue Ford
Ian Gray
Diane Holtom
Chris Lowe *Secretary
Kay McArthur
Wendy McComb
Maree Roy
Marion Petley
Jane Webster
Judy Wereta
Christine Yeung
Mushfik Yeung
Chair: Gaynor Saxon

Apologies: Sue Gordon, (the proxies recorded as apologies as we do not allow for proxies to be transferred to another delegate) Val Ball, Sarah Laurenson, Wanda Kent, Kerry Simmons, Aaron Twose, Pedigree Persian Cat Fanciers, Feline Hutt, Lee Waite

Judy/Kay: “That the apologies are accepted.” Carried

- **Voting strength 69** (15 around table & 54 registered proxies)

Item 2 Election Result

Secretary:

In accordance with Constitutional Clause 21.10 Announcement of the Results of the Executive Council Election, Life Membership & Breed Section Representatives ballot.

Please note that all candidates were contacted by phone on the Thursday evening and were told if they were successful or unsuccessful this was verified by the candidates attending the AGM.

Executive Council: (2 positions) candidates elected

David Colley 103

Ian Gray 72

Diane Holtom 61 (Next highest polling candidate)

Life Membership Janice Davey 78 / 57 against (life membership accepted) 57.78%

Breed Reps: nominations for contested positions

Persian/Exotic Sue Mackay 12

Sue Gordon 4

Abyssinian/Somali

Thelma Blythen 6

Jody Robinson-Willey 4

Birman Janice Davey 18

Lyall Payne 7

Chair: Congratulations to all successful candidates received with acclamation.

Moved from the Chair that these be taken as read: and called for any Correction to the minutes that do not alter the intent or the meaning

Marie: Page 6 re: judges travel item “an to read and accommodation”

Maree/Diane: “That the Minutes of the NZCF 2016 AGM as amended be accepted as a true & correct record of the meeting.” Carried

Item 3 Matters arising from the minutes of the 45th AGM 2016

Matters Arising:

Page 3 microchipping proposal – Janice Davey – where are we at with this matter?

Chair: Zena as the NZCF representative has reported that NZCAC are putting in place the training of microchipper’s.

Zena Pigden is the NZCF Board of Trustees representative so she would be responsible to present a proposal in consultation with the Bus/Admin PM.

The ultimate intention is for this to become another source of income.

Discussion items of interest

- *We are two years down the track and that is of concern – the organisation that did the training is no longer doing this so things have been further delayed.*
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- *Look at training the trainer proposal – there will be knowledge within the organisation including members who are currently trained and are providing a service*
- *Details of current operators could be placed on the website (name those who are trained)*
- *implanter –accountability if in the event something went wrong we need to know who is accountable for that*
- *Educate the breeders to microchip the breeding cats*

Janice: EMS Codes Page 4: Janice asked if this is still being considered.
Jane- BSAC still has this project on the books

Chris: a copy of a booklet that has been put together by GCCF was handed out to delegates at the recent World Cat Congress, a copy of which I will provide to Jane Webster. It is an excellent book which we could also utilise to notify our breeders.

FOLLOW-UP RESPONSIBILITY	ACTION
Chris (WCC delegate) Jane Webster (BSAC) & EC	<ul style="list-style-type: none"> • Follow-up availability of NZCF using this publication • Electronic copy release OR similar for our Breeders

Page 5 Facebook – there were recorded incidents of videoing Judges with their cats – without any permission being obtained prior.

Discussion items of interest

- This should be part of an approval process
- Perhaps form part of the introduction of the Judges – informing what is acceptable
- Shows are considered to be a public event – don't have a foot to stand on regarding the Privacy Act it is considered a public area. If someone respects the wishes of the Judges or Show Management that is great, but there will always be those who will not respect
- Concern was expressed by three candidates (David, Diane & Janice) who participated in the election process that information was put up on Facebook posting by L Payne prior to the candidates having the opportunity to tell anybody. This was considered unacceptable.
- Confidentiality Agreement within EC discussed when it appeared that some information may have been released
- NZCF placed Social Media as an item for discussion on the WCC agenda – (Chris Lowe) Delegate reported back to the meeting that social media is an issue with registries all around the world. There have also been reports of assaults on Judges. WCC does not have any powers, but as a group they do have the ability to report back to individual organisations,

and they have agreed to report back to the WCC with possible remedies and/or policy ideas

- Emails were posted regarding corruption on the EC with particular reference to the online voting procedure
- Candidates asked to sign confidentiality agreement as part of the acceptance of their nomination

FOLLOW-UP RESPONSIBILITY	ACTION
Executive Council	<ul style="list-style-type: none"> • Internal audit to be undertaken around the confidentiality policy at EC level (Officers/Officials) • Social Media Policy Statement

Chair: Reminded the meeting that if you feel aggrieved by a posting then tell the person who has done the posting that it is not appropriate.

Page 6 re: Complaints: Janice: asked if there are still breeders asking pet owners for more money for registrations to be provided. An increase in this practice has been noted. This is an ongoing issue that needs to be addressed through our registry.

Maree - (Page 6 Judges Travel) – expressed concerns about the contract form not showing enough information about judge’s travel.

Deb – this is a contract between the Club & the Judges – the details cannot be altered from the base contract since the new form was put onto the website. You can however, include any extra information on an addendum to the contract. It is important that Clubs meet the requirements of the Judge.

Discussion Items of Interest:

- The contract is a matter between the Judge & the Club
- Ensure that meets the obligation to consult with the Judge regarding travel, accommodation and meal requirements
- Judges making their own arrangements should make sure that they have cleared it with the Club first
- All details should be included in the body of the contract
- The onus is still on the Club to make sure that everything happens in accordance with what has been agreed to

FOLLOW-UP RESPONSIBILITY	ACTION
Judges PM & EC	<ul style="list-style-type: none"> • Follow-up on AGM recommendation (M Roy) that the judges contract be reviewed in relation to a reference being included re: Show Bylaw 7.5(a)

Page 7 Re: Flash Cats & Marketing Report – Maree Roy: has any thought been given to delaying the close off date. This should be published.

Gaynor spoke as (Editor) close off dates – as long as I have an idea of the number of pages required, this can be stretched out for those putting in individual articles.

Wendy: the marketing sponsors that come in they need a close off date, but for individual articles they can be stretched out further.

Chair: thanked the meeting for the good discussion on the matters arising topics

Item 4 Chairpersons Report (Gaynor Saxon)

Move: from the Chair – “All reports be taken as read.” (Carried)

Portfolio Managers may elaborate on their reports if they wish.

Reiterated the work – that the EC do – they sit and work into all hours of the morning; they all have heavy workloads in their individual portfolios as well as assisting with EC matters.

Point of clarification (Sue Ford)

Sue Ford: It is noted that you have thanked people for their participation – do they actually get notified.

Chair: The Secretary or the appropriate Portfolio Manager would thank the individual.

Chair: “That the Chairman’s report be accepted.” **Carried**

Item 5 Portfolio Managers Reports

(a) Business Administration and Finance (Gaynor Saxon)

Education Portfolio **Christine Yeung:** acknowledged the huge amount of work completed by the EC could it not be looked at to introduce another portfolio that deals with education to our members ‘how are we teaching them to do it better’ – perhaps a subcommittee placed under the PM existing or an extra one.

Jane Webster: It is a job that falls between PM having a subcommittee would be of great merit a subcommittee would report back to the EC

Sue Ford: This goes back to when people get their prefixes. No one should be able to breed without some sort of property inspection. Only comes back when things are going wrong

could be nipped in the bud earlier when the prefixes are given out.

Discussion Items of Interest:

- The underutilisation of Breed Reps who could act as Mentors with new breeders
- When you have repeat offending why cannot NZCF just say “we simply do not want you as a member.” Far too much membership money is being spent on legal fees in particular over the last five years
- Breeders using cats in programmes with heredity defects, and continue to do so even after they have been exposed – “For the Betterment of the Cat” why are we not focusing on just that?
- Some of our breeders are doing the right thing by completing DNA testing
- Complaints reporting – the majority of complaints are coming from pet owners. In the last twelve months NZCF has removed one registered breeder for repeating offending.
- Agenda item was put forward to the WCC 2017 all registries have agreed to allow NZCF access to their complaint procedure which will give an opportunity to review our current policies. This may or may not include the ability for offenders to be named. CFA have already provided this information.
- Concern expressed about EC dealing with “letters of concern” relating to Breed Representative and Judge without providing any feedback to the individual named.
- There are organisations that take out all the names but they do publish complaint details and results – there is merit in publishing to make the members aware what happens when they make bad decisions.
- EC is often cast in a bad light when details are banded around that simply are not true, so perhaps reporting would alleviate this practice.
- In the last set of EC minutes there were a number times that the meeting went into committee – you don’t need to identify the person but you owe it to the membership to report details.
- Clubs should ensure that they have added to their constitution a procedure around the signing off of prefix applications. Too many are signing documentation off and doing absolutely no follow-up with that new breeder despite them being a member of their club.
- Cattery Accreditation – “Assure Quality” have a very good accreditation procedure. Currently only have 12 accredited catteries
- Breed Representation – Secretary is notifying Breed Reps of all new prefix holders and they are asked to touch base and initiate follow-up. This is a small initiative but already we are getting feedback

FOLLOW-UP RESPONSIBILITY	ACTION
Bus/Admin PM & EC	<ul style="list-style-type: none"> • Follow-up on AGM recommendation “That a reporting system in put into place to enable them to report back to the membership.” • Christine/Jane: “That the AGM recommend that the EC review the viability of introducing a portfolio for education. •

	<ul style="list-style-type: none"> This can include a subcommittee to address the following: Cattery accreditation Mentoring system Training for shows (running) New exhibitors New breeders Online database and quizzes (similar to paw pads)
Bus/Admin PM	<ul style="list-style-type: none"> Cattery Accreditation – review Procedure. Taking into consideration what Assure Quality could offer

(b) Breed Standards Advisory Council (BSAC) Jane Webster

Jane: Near future is getting the online electronic form for breed section responses done the teething problems with the online voting are now out of the way leaving BSAC the ability to work with an electronic system with a hope that it will create more activity with an online version option. The other system will still be available for those who choose not to use the online option.

(c) Information Technology (IT) Deb Armishaw

Discussion Items of Interest:

- Not a criticism of those people who set up the system, a report has been provided for feedback at EC level. When accessing the online process there were certain sections which members did not want to vote for. In the other postal option you can choose to not vote or at the meeting you can chose to abstain this option was not available on the online system.
- Returning Officer & webmaster had the ability to filter out those areas of concern. Due to the short time for the implementation of this online service this was not offered as an option. Next year a tick box will be added.
- Report has been received from the Returning Officer identifying some areas of concern however, both were happy with the system. Three members voted in both systems i.e. they exercised online vote and a postal vote – one set of votes was accepted the other ruled as invalid.
- Marked increase in the number of members voting since the implementation of the second option of “on-line voting.”
- There was confusion over the closing time – closing date being votes must be received by 6th but the online system was taken down mid-morning.
- Secretary: asked that the meeting endorse the initiative taken by the EC to run with on-line voting for this election which came about following allegations made against an officer of the fancy in the last elections.

FOLLOW-UP RESPONSIBILITY	ACTION
IT Portfolio Manager & EC	<ul style="list-style-type: none"> • Issues identified by the Returning Officer & Webmaster to be reported to the Membership • EC consider a review of the electronic voting system

Database Access (report provided by Peter Davidson) types of access

1. Server based
2. PHP programming based (application based)
3. Folder access this is controlled by the server with a tta access file and stops access to the actual folder. This stops people being able to see the Web Pages associated under these folders.
4. Admin receipting has a second level access control. User access is held in a table in ROCAP this access control is managed by the application through specific php programming and web forms.
5. NZCF voting folders sit beside the main public website folders and access to this is controlled by php programming and web forms. There are two levels of access controlled by two independent web forms.

Level 1 is public and allowed the NZCF members to submit votes

Level 2 is admin and only allows admin user to have access to results and other functions (Peter only)

Both user access for both forms are held in database in ROCAP

Progress Report – implemented this year

1. Microchip is now being displayed on the pedigree
2. A greater understanding of the show package and where some issues lie
3. New online voting page
4. Revamp of the online registration pages and email address to fix incorrect routing of emails to registrars and page instructions.

IT Support Tasks – since taking over the IT support roll 50 tasks have been completed

- Waiting for the Terms & Conditions (to be supplied by the NZCF Treasurer) before **online payment** can be implemented.
- Restrict the level of access to read only the PM may have an overview but cannot use the database.
- Microchips, Show package, late entries, incorrect colour and/or gender issues.
- **Pedigree** – tabby patterns on pedigrees working on
- **System audits** etc...how we can secure breeches – there will be a log for each user

- **Membership** – members will be able to message NZCF Officials from the online membership area. Supply and create messages... secure message waiting for you
- **Show Entries** - Clubs online form to enter show registrations

Discussion Items of Interest:

- Breed section surveys will be available
- Testing programme – concerns expressed that we do not run a testing system. Could call for volunteers to test the programme. A cost around \$800 for testing is expected.
- Reporting of Facebook regarding the online voting being unreliable and corrupted – the Chair reported that the accusations made were found to be unfounded with reports being supplied by the Webmaster & Returning Officer to contrary. The attacks on the integrity of the IT PM were of concern as other parties were copied into communications.
- NZCF Show Package – there was some discussion as to why Joan Hill is the only person who can do the work from the spreadsheets of the show package.

The meeting adjourned for lunch at 12.25 & reconvened at 1.30 pm

NZCF Show Package: Deb - As part of the data pool to put into the access spread sheet Joan's office is the only one that can add the titles for the cat's name. All the other information is pulled directly from ROCAP.

- When NZCF issues a pedigree – are they updated is there a drift from ROCAP?
- PM reported that succession planning is a must – manuals need to be generated

The IT PM was congratulated on the level of reporting, there has been a big change in the IT area.

(d) Judges Portfolio

(Deb Armishaw)

Discussion Items of Interest:

- **Annual Refreshers** – is it still compulsory for judges to attend as there have been some noticeable absentees from seminars. What constitutes a seminar?
- **Dispensations** have been given for a number of judges who have not been able to attend (the PM has the delegated authority to approve)
- Revamp is being done of the **Judges Manual** which will give better guidelines as to what is expected. Including the opportunity for Judges to do online exercises which may assist those who have difficulties having access to affordable transport etc.
- Judges have been advised that they should use the opportunity to put submissions together rather than just expecting EC to come up with a solution. **Submissions** should be sent directly to the Secretaries office.
- **Refresher dates** should be fixed in the annual calendar (the year before).
- **Minutes** of the meeting should be provided and distributed to participants.

Central Region

Maree: Val Ball made a decision to convene the seminar (as a senior judge) and I gave her some assistance with the agenda. The seminar was held there was no body officially signed to take notes, as convenor – there were some notes taken at the time and provided to EC Secretary.

The convenor was asked to provide information as part of an investigation into the allegations made at the refresher regarding the Portfolio Managers performance. The report was presented in full to the meeting.

- **Appointment of Tutor Judges:** The Judges Council used to appoint. The refresher seminars wanted the ability to appoint Tutor Judges within their regions themselves. Expressions of interest have been used for a number of years, very few Judges come forward. Tutors are not appointed for life. This can be addressed when the Judge Manual is reviewed.
- **Sacking of Tutor Judges:** a number of previous Tutors had expressed how hurt they were from being removed.
- Using **messenger to communicate** in IT where people can chat from their own account – secure membership data section could be utilised by Judges to make submissions.
- There is apathy from the membership, there will always be passionate people, and some just do not want to be involved in the politics or the work. NZCF need to try and make changes from here – with openness about disputes and how we communicate to the public.
- There comes a time when you have to draw a line in the sand move forward wanting positive things for the Cat Fancy.

(e) Registrations Portfolio Report Annette Dunn

Outclassing

There have been incidents at shows already this season about kittens/cats been exhibited under the incorrect colour. NZCF needs to have a simple procedure when this happens. There are significant amounts of money being outlaid by Exhibitors and only to lose that if they exhibit cats incorrectly on the day. NZCF cannot afford to lose exhibitors

Breeders need to take some responsibility for making sure that the kittens/cats are registered correctly.

NZCF Needs to protect the exhibitors, colour change is free of charge up until the age of nine months.

FOLLOW-UP RESPONSIBILITY	ACTION
Registrations PM & EC	Recommendation from the AGM for EC to come up with a simple outclassing procedure for kittens which can be used on the day of the show. Thus ensuring that exhibitors are not being penalised by having to withdraw their cats and losing entry monies.

Registered Breeds

Would be great if NZCF could produce a report on an annual basis which provides the number of registrations per breed. With ROCAP continuing towards automation 12-18 months this type of list/report may be available

(f) Shows Portfolio

Janice Davey

Discussion Items of Interest:

- **National Show Schedule** - Should be produced as a glossy booklet, rather than the photocopied booklet that we have seen this year. It is supposedly the NZCF show case annually.
- **Health & Safety** - NZCF Judges are expected to complete health & safety accreditation. All Judges have been provided with kit for completion. It is disappointing that some Clubs are not fulfilling the reporting function by not meeting the required deadlines.
- **Show Day Representative-** Further investigation is required it is likely that It will be modelled around what is used overseas.
- **New Title Points** - Unfortunately the capturing of the new title points will not come into effect until the next show season as the background work required to link our honours system and the ROCAP database has not been initiated. But it is likely that the points will be allocated in retrospect as the process has already been approved for this season. Club Secretaries need to be updated.
- **Clubs no- reply forum** - has been setup but the Club Secretary must click to accept so that they are on the forum for items circulated by the NZCF Secretary.
- **Publishing of Judges Reports** – could perhaps be published on a second layer of a no reply forum that is more of a social forum – this could also be used for feedback.
- **Show rings** – although appear to be increasing the numbers of exhibits are reducing, is this being affected by those who are dual registering and showing with Catz Inc. There have also been issues with show dates crossing over or in fact falling on the same weekend. An idea had been brought forward to the PM that only three shows a year be held only in Auckland, Wellington & Christchurch.

Janice: at this time took the opportunity to thank those members who supported her with life membership'

FOLLOW-UP RESPONSIBILITY	ACTION
Shows PM & EC	Complete the capturing of data to record the new title points system. Making sure that the EC approval is in place to approve upgraded titles for eligible cats in retrospect as the adoption on the titles points has already been approved by the EC.

I am always open to new ideas and being part of the Cat Fancy for 30+ years I now would like to carry on giving back to the Cat Fancy the pleasure and enjoyment belonging to this organisation has given me.

Instead of sitting back put your name forward for new projects and give it a go.

Zena Pigden provided me with notes and Gaynor has been my right hand person and I thank them for that assistance.

It is my intention to follow through with the kennel club, by getting flash cats magazine into the book sellers, perhaps selling a couple of pages to the Kennel Club along the way.

Janice was thanked for manning a NZCF trial shop at the Easter show open to a market out there, having time money and event into the marketing.

NZ CAT FANCY INCORPORATED TREASURER'S REPORT TO THE 2017 ANNUAL GENERAL MEETING ON THE FINANCIAL STATEMENTS FOR THE YEAR-ENDING 31/12/16

Summary

An operating profit of \$10,592 for 2016 against a budgeted profit of \$5,520 and the 2015 profit of \$9,262 was a pleasing result.

- (b) "That the 2017 AGM of the NZCF accepts the 2017 Budget as presented."**
- (c) "That the 2017 AGM of the NZCF endorses the 2018 Financial Forecast as presented."**
- (d) "That the 2017 AGM of the NZCF approves the appointment of Fluker Denton Ltd of Levin to carry out the audit of the NZ Cat Fancy Inc. year-end financial statements for the year-ending 31/12/17." (Constitutional Clause 20.1)**

The meeting adjourned at 3.00 and reconvened at 3.20 pm

Discussion Items of Interest:

- **Legal Fees** – there is concern about the amount of money being spent on legal fees, with complaints and hearing sitting at over \$2000 concern expressed about what appears to be repeat offending.
- What is classified as reasonable costs – for legal fees? Complaints being upheld either by the EC or hearing the original **complaint fee is refundable.**

Marion/Janice: "that the y/e accounts for 2016 are accepted. " Carried

- Someway of NZCF moving forward we need to increase our support over new activities and promoting our Affiliate Clubs, and shows promoting and marketing our pedigree cats to the public, then at the same time by increasing the support given.
- **Budget Forecast** - would like to think that we are moving forward better than what is currently indicated. Some gaps around expenditure – judges, steward/handlers etc., with no provision currently being made. Benching fees we are budgeting for a slight increase in the number of show rings, but that does not mean that there will be more exhibitors.
- **Scheduler payments** have been on hold since 2014 – forecasting 2018 that would be 5 years since there has been any increase. There should be a review date on this – it should be discussed by the meeting.

Marion/Wendy: “that the 2017 budget be approved and endorse the 2018 forecast.” **Carried**

Marion/Janice: “That the 2017 AGM approve Fluker Denton for the year end accounts ending 2017.” **Carried**

Kay/Judy: “that all the reports as tabled be accepted.” **Carried**

Item 7 Proposed Constitutional Amendments

There are no Constitutional Remits for the 2017 AGM

Item 8 General Remits (other proposed motions)

8.1G Executive Council

Jane/Janice

“That General Rules and Policies, para 3.26 (including sub paragraphs a. and b.) be altered to read: “Breed section representative elections are held every two years at the same time as other NZCF elections. Breed section representatives must be members of the relevant breed section. Only members of the relevant breed section may nominate and vote to elect by postal ballot a breed representative to serve a term of 2 years.”

Rationale: This change removes the requirement for a breed section representative to hold an NZCF prefix, thus opening up the role to non-breeder (or former breeder) breed section members

Deb – earlier today regarding mentoring discussion – I endorse the principle of the remit however if we are going to use someone who is a mentor – I have been a pet owner for 20 years what knowledge can that person pass on...if that mentor can refer them onto another person.

Ian – mentor is about guidance bringing people together, not necessarily would the mentor advise but they would need to know who to direct or bring things to the table.

Sue: Judges were able to become judges without breeding it is an encouraging thing to get people involved. But the mentoring would have to be very well done. We do not have anything in place to train mentors

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Carried

8.2G Mid Island Cat Club Inc

“Proposal that this AGM recommend that the EC deal with the following situation by amending the appropriate show rules.”

Chair: Ruled out of order as each PM is given delegated authority to approve to make decisions that may or may not be endorsed by the Executive Council.

Item 9 Business Plan (approval of plans for the balance of the current and next five (5) calendar years

Item 9 Janice/Wendy: “that the business plan is accepted.” Carried

Discussion: Jane: Asked that an additional item be added to the business goal 2 on page 10 Item 6 responsibilities this is what Jane has bought up to look at in the future that individual breeds are registered on an annual basis (follow-up with appropriate PM responsibility of Registrations PM & IT PM and BSAC PM)

Wendy: number 5 page 10 Flash Cats gift vouchers – instead of becoming associate members to subscribe wouldn’t it be easier to enable a gift voucher

FOLLOW-UP RESPONSIBILITY	ACTION
All EC Members	Review the business plan to incorporate ideas from the meeting. <ul style="list-style-type: none"> • The number of individual breeds registered annually • Provision of the ability to purchase Flash Cats gift cards for subscription to the magazine (at present associate membership is required to subscribe)

Item 10 Any Other Business (with leave of the meeting any other matter than the meeting decides to discuss)

Website – there are areas that are out of date including the ‘news flash’ notifications etc. All elections documents should now be removed.

Show Schedules – there appears to have been some delay with the uploading of the show schedules.

Notes: all Portfolio Managers are responsible for management of their own areas on the website.

WCC 2017 a report will be tabled at a later date from the delegate (Chris Lowe) **WCF has been suspended** from the membership of WCC this suspension does not affect any WCF Judges who have been contracted to judge in any countries. WCF were instructed to remove all references to their membership/affiliation with WCC.

New Logo and/or New Name – survey forms have been arriving steadily and there is no clear direction at this point in time. Some members don’t want anything to happen, others would like the logo updated, and others

would like to see a name change. Gaynor will forward any responses that she is holding to the Secretary who will table an update at the next EC meeting.

(4.14 pm David Colley, Kay McArthur & Judy Wereta left the meeting)

Marketing discussion – centred a round paperwork being updated, designing of letterheads, brochures and updating of the website (noted that NZ Kennel Club is in the process of changing their name to NZ Dogs)

Show Package – perhaps some work could be done to investigate what other packages are available. ANCATS use a great show package which allows the judges to complete judge's slips on a tablet or laptop as they go. A number of NZCF guest judges have been lucky enough to try this out when officiating.

Chair: thanked the meeting for the very positive participation of all those in attendance. She confirmed that she needed to take a sabbatical at this point in time although hoping that she will have another opportunity to return at a later date.

Deb Armishaw (Vice Chair) presented a small gift and card as a token of thanks for all the work that Gaynor has done.

Chair: presented Janice Davey with her Life Membership medallion and a small gift.

The meeting closed at 4.30 pm