

A MEETING OF THE EXECUTIVE COUNCIL (Post AGM)
was held at Rydges Wellington Airport,
28 Stewart Duff Drive, Rongotai, Wellington 6022.
Commenced 9.20pm Sunday May 9th, 2021

Secretary called the meeting to order and welcomed all those attending.

The meeting was reminded of the H & S points from yesterday.

Item 1 Attendance & Apologies

Executive Council:

Sheree Russell, Sharon Jose, Marion Petley, David Colley, Ngaire Dixon, Lyall Payne, Jo Woodrow.

Observers:

Coulton Finch, Jane Webster, Maree Roy

Jo Millar joined the meeting via zoom at 9.49.

Item 2 Elections

Election of Chair

Jo W / Lyall nominated **Sheree Russell**

With there being no further nominations **Sheree was declared Chair**

Election of Vice Chair

Ngaire / Jo W nominated **David**

Lyall / Sheree nominated **Jo W**

A secret ballot was held. Maree Roy and Jane Webster were appointed as scrutineers: result were 3 votes for Jo W, 2 votes for David. **Jo W was declared Vice Chair.**

Item 3 Allocation of Portfolio's

Breed Standards Advisory Council: **Lyall Payne**

Breeders & Registration: **Jo Woodrow**

Business/Administration: **Sharon Jose**

Finance: **Marion Petley**

Information Technology **David Colley**

Judges **Sheree Russell**

Publications & Marketing **Ngaire Dixon**

Shows **Jo Millar**

Resolved: that all appointments be confirmed

Moved: Lyall / Jo W
For: 5 / Against: 0 / CARRIED

Item 4 Meeting Dates

2021

July 6-8 Zoom Meeting
October 16-17

2022

February 12
May 7-8 (AGM)
July 12-14 Zoom Meeting
October 15

2023

April 29-30 (AGM)

A discussion was held around face to face and zoom meetings and the viability of members being able to join scheduled meetings held via Zoom. It was decided that the July Zoom meeting be used as a trial. The wording in the General Rules & Policies may need to be looked at and possibly a change to the Constitution.

Resolved: That these dates be accepted as the scheduled meeting dates.

Moved: Sheree (Chair)
For: 5 / Against: 0 / CARRIED

Action Point: Governance Documents Officer to look at the wording for the July meeting.

Action Point: Membership to receive log in details for the July Zoom meeting.

Action Point: Secretary to add this to the February Agenda.

Item 5 Treasurer's Reports

Approval of Accounts for Payment in Retrospect

Resolved: That the payment of accounts for the period 01 February to 31 March 2021 totaling \$36,349.32 be approved for payment in retrospect.

Moved: Sheree (Chair)
For: 5 / Against: 0 / CARRIED

Changes of Bank Account Signatories:

Current signatories:

Marion Petley (Treasurer)

Sheree Russell (Chairperson)

Change of Authorisers for TSB Business Bank: (three required with two to authorise)

Current TSB Business Bank Authorisers:

Marion Petley (Treasurer & Account Admin)

Sheree Russell (Chairperson)

David Colley (EC Member)

TSB Business Bank Security Token:

Resolved: That the signatories remain as they are currently.

Moved: Sheree (Chair)
For: 5 / Against: 0 / CARRIED

Approval of AGM & Post-AGM Meeting Expenses

Resolved: That the combined AGM & post-AGM expenses of \$6,002 (excl. GST) be approved.

Moved: Jo W / Lyall
For: 5 / Against: 0 / CARRIED

Item 6 Any Other Business

Correspondence

A submission for EC consideration was received for suggested changes to the Prefix application process. It was decided that a subcommittee be formed to look at this process.

Action Point: B&R PM with Membership/Prefix Coordinator to work on calling for a subcommittee, Ngaire to work on the terms of reference for this, prior to subcommittee being formed.

Action Point: Mentoring Program to go into Business Plan as a routine action point.

Several emails received regarding General Remits not being able to be voted on via online or postal voting. A constitution change needs to be looked at for this.

Action Point: Secretary & GDO to look at the Constitution around General Remits

Submission received from the National Disputes Coordinator addressing her concerns about the Social Media Guidelines, with recommendation that this be abolished. After some discussion, it was decided that Social Media platforms have their own complaint process and that the NZCF Judges' and Members' Codes of Conduct are sufficient, however some wording may need to be updated.

Resolved: That the Social Media Guidelines be removed.

Moved: Jo W / David
For:5 / Against: 0 / CARRIED

Action Point: Remove Social Media Guidelines from website & update CoCs

Resolved: That correspondence was received and accepted.

Moved: Lyall / David
For: 5 / Against: 0 / CARRIED

Ratification of the 2022 Show Date Calendar

It was noted that there is currently no National Show host for 2022.

Resolved: That the 2022 show date calendar be adopted.

Moved: Lyall / Jo W
For: 5 / Against: 0 / CARRIED

Action Point: Shows PM to send a call out for interest in hosting the 2022 National Show

Judges

Steward and Handler's courses to be approved for early 2022

Notice received from Judy Wereta, that she no longer wishes to continue with her SH Judges training.

Kay McArthur, Emma Kimberley & Christine Yeung have completed all that is needed for their promotion to the Junior panel of their relevant sections.

Resolved: That the Judges promotions to their Junior Panels be approved .

Moved: Lyall / David
For: 5 / Against: 0 / CARRIED

Action Point: Stewards and Handlers courses for North and South Island to be arranged by Judges PM

Sponsorship

Purina proposal - Zoom Meeting to be organised.

Action Point: P&M PM to follow up with outgoing PM to continue these negotiations and to organise this meeting

Update Business Plan

Action Point: All PMs to update their sections of the Business Plan ready for each meeting.

Any further business

Following on from the AGM discussion, in reference to an audit system being set up for the non-transferring of kittens, it was decided that an amnesty should be offered prior to this being set up.

Action Point: B&R PM to send a notice out to the membership offering amnesty before Audit System gets put in place.

Action Point: Parameters and a Job Description for the new role need to be developed.

There are several Insurance companies contacting breeders, while this is an individual choice, it would be helpful for a comparison to be done on the benefits of each company, so our breeders can make an informed decision when choosing which company may suit their needs.

Action Point: A comparison worksheet to be developed by B&R PM and circulated to the membership.

There are numerous BSAC Breed Rep vacancies that need to be filled.

Resolved: That the BSAC Portfolio Manager be delegated to appoint Breed Reps into the vacant positions.

**Moved: David /Ngaire
For: 5 / Against: 0 / CARRIED**

Flash Cats being issued electronically, for those who indicated they would prefer it online, was raised at the AGM. This needs to be looked at, along with update the issues that are currently available on the website for downloading, as they are incredibly old issues.

Action Point: IT & P&M PMs to work on this together.

The Chair reminded the Executive Council members that they are to check their official emails daily and respond to emails promptly and reminded all, that whilst serving on the EC to be mindful on all forms of communications as it all reflects on the NZCF.

With no further business the meeting closed at 12.12pm

Sharon José
Secretary NZCF

Sheree Russell
Chairperson NZCF