



Member of the World Cat Congress

**MINUTES OF THE EXECUTIVE COUNCIL HELD (Post AGM) at the Bay Plaza Hotel 40-44
Oriental Parade, Wellington on Sunday 21st June 2015**

Item 1 Attendance & Apologies

Zena Pigden	Gaynor Saxon
Marion Petley (Treasurer)	Chris Lowe (Secretary)
Diane Holtom	Jane Webster
Annette Dunn	Deb Armishaw

Observer: Janice Davey

Item 2 (a) Election Chairman

Zena Pigden vacated the chair – the EC Secretary called for nominations

Gaynor Saxon/Diane Holtom nominated Zena Pigden

There being no further nomination Zena was elected unopposed.

(b) Election Vice Chairman

Chair: called for nominations for Vice Chairman

Zena nominated Gaynor Saxon/Diane Holtom

There being no further nomination Gaynor was elected unopposed.

Chair: “That the meeting go into committee.” Carried (Janice left meeting)

Chair: “That the EC come out of committee.” Carried

(Janice returned to meeting)

Item 3 Allocation of Portfolio’s

Business/Administration & Finance – **Gaynor Saxon**
Information Technology & Marketing – **Zena Pigden**
Shows - **Annette Dunn**
Registrations - **Diane Holtom**
Breed Standards Advisory Council – **Jane Webster**
Judges – **Deb Armishaw**

Discussion Points (Portfolio Matters)

- **EC Confidentiality agreement** – code of conducts
Annette: believes they should be split into perhaps three documents acknowledging that the document has been read & the contents understood it is not necessary for the Code of Conduct to be shown as part of this document.
- **2015 Show Calendar** – an application has been received from Auckland Cat Club to hold an additional show on the weekend of 6-7 September 2015 (if they can secure a venue)

Annette/Deb: 2015 show calendar as amended be approved. Carried

- **Returning Judge - Ann Skilling:** The Judges Manual does stipulate that a judge returning after a lengthy period of time – is to be reinstated as a junior judge.

Discussion Points:

- Examination has been completed
- A refresher has been attended albeit not an advertised refresher, Ann completed 12 hours refresher with Diane Davidson
- Manual states 9 supervisions as a Junior Judge before promotion to Intermediate
- EC has in the past departed from the Judges Manual requirements and acted on a case by case basis
- This Judge is considered to be of great value to the organisation and it seems pointless to enforce supervisions simply because she has been out of the country – Annette reported that Ann Judged while she was in the United Kingdom
- Ann has several contracts awaiting approval

Deb Armishaw/Annette Dunn: “That given the length of service Ann Skilling is admitted to the Intermediate panel without supervision.” Carried

Item 4 Meeting Dates

28-30 August 2015

13-15 November 2015

13-14 February 2016

9th April 2016 ANNUAL GENERAL MEETING (venue to be confirmed Auckland or Wellington)

5-7 August 2016

18-19th November 2016

Item 5 Any Other Business

- **Historical records** (Christchurch) – Jane Webster is to arrange to have the contents shipped to her. She is particularly concerned about the historical records. (Mainfreight is the NZCF carrier)
- **Prefix Registrations** – no objections received to prefixes circulated for approval were upheld by the Executive Council. (Diane to review prefix registration rules relating to prefix approvals)

- **Hamilton Cat Club** - letter relating to circulation process for approval of prefixes will be tabled for discussion at the August EC meeting
- **Shows – 2016 Calendar:** (approval)

Annette/Gaynor: “That the 2016 Show calendar as amended be accepted.” Carried

- **Multi Ring Shows** – NZCF policy will be revisited
- **Executive Board – CAC Trust appointment of NZCF representative** needs to be confirmed by 26th June 2015 (Zena to deal with this appointment direct after consultation with Val Ball who is the current NZCF representative on the Companion Animals Council). EC believe that this new structure does allow for 2 people to represent NZCF.
- **Privacy Officer:** Deb Armishaw appointed
- **Privacy Paper (L Payne)** will be on the agenda for the August EC Meeting

Treasurers Report Marion Petley

Gaynor/Zena: “That the accounts for the period 01/01/15 to 31/5/15 totalling \$53704.09 (incl GST) be approved for payment in retrospect.” Carried

Change of Bank Signatories

Zena/Annette: “That the following changes are authorised to be made to the bank accounts held at TSB Bank Waitara in the name of ‘New Zealand Cat Fancy Incorporated’.

The Bank accounts are:

General Expenses Account: 15-3945-0265474-00
 Term Investments: 15-3945-0265474-71-0001/0002/0003/0006

The approved signatory changes are:

Signatory to be removed: Janice Lorraine Davey
New Signatory to be included: Gaynor Pauline Saxon

TSB Business Bank Security Token #231571327, previously issued to Janice Lorraine Davey, is authorised to be transferred to Gaynor Pauline Saxon.

Carried

- **Trade Me Policy – Animal Welfare** – letter sent by Zena to Trade Me was read out by the Secretary. There will be continued consultation with Jon Duffy with particular reference to the recommended breeding age of queens and the number of litters permitted (report back at the August EC Meeting).
- **DDP review** – revisit the DDP penalties when a complaint is found to be justified that information may be passed onto the veterinary clinic – possibility of Privacy Act repercussions to be looked into.

- **Judges Supervisions** – Concern was expressed that Judges PM did not appear to have utilised local judges for supervisions and had approved out of town supervisors. PM briefed the EC as to why this decision had been made.

Approval of Meeting Expenses (AGM & Post AGM EC Meeting)

Deb/Jane: "That that the AGM and Post-AGM EC Meeting expenses of \$4,441.98 plus GST be approved. (This total excludes Agenda/Election postage and printing expenses of \$1,358.29 plus GST).

There being no further business the meeting closed at 12.15

Chris M Lowe
Executive Council Secretary