



**Member of the World Cat Congress**

# **New Zealand Cat Fancy Inc.**

## **Show Bylaws**

# Amendment Summary

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## 11 Dec 2024

Section 2	Widespread updating of show schedule content requirements. (Ref: 24-025.)
4.11	Updated vaccination rules for kittens. (Ref: 24-028.)
5.1 c.	Added new para due to the changes to Section 2 (show schedule content update). (Ref: 24-026.)
Section 6 headings, 6.4 a.	Altered headings to allow two areas of responsibility. Added a para for health and safety officer at shows; moved from Section 2. (Ref: 24-027.)
8.5 - 8.10, 8.13, 8.14, 8.18, 11.2 h., Appendix E	Changed 'veterinarian' to 'qualified veterinary staff' or 'veterinary staff' to allow use of vet nurses. (Ref: 24-014.)
13.4	Updated for non-NZCF registered cats in shows and improved wording. (Ref: 24-029.)

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## 19 Jan 2024

1.1	Delete reference to the constitution and update who the application is to be lodged with. (Ref: 23-021.)
1.4	Updating references to show fees and late fees. (Ref: 23-021.)
3.1 & 3.2	Removing requirement for dispensations for cats registered in NZCF recognised registries to be shown. (Ref: 24-011.)

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## 27 Jul 2022

1.10	Add scheduled to EC meetings. (Ref: 22-014)
4.16	Delete "except for pointed cats" from text. (Ref: 22-013)
13.11	Amendment to membership requirements for show points and titles. (Ref:22-009)

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# Amendment Process

- 0.1 Suggestions for minor amendments (minor errors or omissions which do not affect the intent) are welcome and may be submitted to the Secretary. These will usually be incorporated the next time the page is reissued.
- 0.2 Proposals for significant amendments should also be submitted to the Secretary but will require a process of assessment and approval prior to incorporation.

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**Note: Definitions**

For definitions of terms and phrases, and a list of abbreviations, refer to the NZCF Glossary available on the NZCF website.

# 1. Club Shows, Displays, and Parades

## Shows

### Applications

- 1.1 Applications from clubs for a date or dates to hold shows under the rules of NZCF shall be made on the Show Date Application Form lodged with the Treasurer and Shows Portfolio Manager, and there shall be no restriction on the number of show rings or days over which a club may hold its show.
- 1.2 The fees payable to NZCF for the show licence and for late show applications shall be as set from time to time by the NZCF Annual General Meeting or the Executive Council.
- 1.3 No later than the 31st January in any year, every Club shall use the Show Date Application form to apply for approval of the date(s) on which it wishes to hold its show(s) in the next calendar year. The name of a club's appointed health and safety officer must be placed on the Show Date Application Form before a show date is approved.
- 1.4 An application must be accompanied by the application fees and late fee (if applicable), and state clearly the number of rings or judgings, and the date(s) for the show(s). Clubs need only pay for one late fee in any one year even if second (or more) application(s) are received late.
- 1.5 Any newly affiliated club, in its first year, may be granted a show date on application, without a late penalty.
- 1.6 Other show dates, may be granted as Executive Council alone shall decide.
- 1.7 If the date applied for is on a weekend that is not the same as the last two years, this shall be stated along with the reasons why the change is sought. A copy of the application and the reasons shall be sent by the applicant to any NZCF club which may be affected by such a change.
- 1.8 If two or more clubs apply for the same show date, the Secretary, or other official, shall notify the clubs concerned. If two or more clubs have shared the same show date for at least two years it will be considered those clubs' traditional date, and no conflict will be considered to have arisen.
- 1.9 Clubs affected by the provisions of clauses hereof may agree to adjust their respective show dates, subject to approval. Any agreement shall be notified by the clubs concerned to the Secretary. If clubs affected are unable to adjust the show dates by mutual agreement, they may make written submissions to the Executive Council.

## **Executive Council**

- 1.10 Executive Council at its first scheduled meeting each year, shall allot the format and dates upon which clubs may hold their shows.
- 1.11 The Secretary, or other official, shall publish the list of show dates approved and any changes, for the current and following year in Executive Council minutes as resolved, in NZCF journals and on the NZCF website, updated monthly.
- 1.12 After the list of show formats and dates has been set, any club may apply in writing to the Executive Council for an amended date or format. The provisions of this paragraph shall apply to all such applications which the Executive Council shall consider and its decision shall be final.

## **Displays, Parades, Exhibitions**

### **Pedigree Cats**

- 1.13 Applications for approval to hold displays or parades of pedigree cats shall be made in writing to the Secretary, but clubs may not hold a display and a parade on the same day.

### **Domestic Cats**

- 1.14 Exhibitions of domestic cats may be held, with the same vetting requirements as for championship shows, and there is no limit on the number of entries at such exhibitions.
- 1.15 Applications for approval to hold domestic cats only shows shall be made in writing to the Secretary at least 28 days before the requested show date, and approval shall be granted so long as there is no championship show scheduled in the same area on the same day, and upon the applicant club agreeing to carry out the full vet check procedures for all cats benched at the domestic-only show.
- 1.16 The Secretary shall advise the Portfolio Manager (Judges) of the approved domestic-only show date, and trainee judges shall be afforded the opportunity to complete their domestic judging assignments at the show, with the assignments to be certified by the Show Manager or Show Secretary.
- 1.17 No show fee shall be payable to NZCF for domestic-only cat shows.

## **2. Show Schedules**

- 2.1 The Show Secretary shall issue a show schedule and at the time of issue shall send a copy to the Portfolio Manager (Shows) to be checked before it is placed on the web site, and a copy should also be sent to Portfolio Manager (Judges) and the Honours Registrar. The show schedule shall include the following:
  - a. Open class entry fees.

- b. The method for determining supreme awards.
  - c. That the show committee may decline to accept any entry or entries to the show, without giving any reason for such decision, and may elect to accept any entry or entries arriving after the closing date stated in the show schedule.
  - d. The date(s) for the closing of entries, the method of vetting, judging (open, closed, ring or cage judging) and handling (owner/agent or club appointed handlers).
  - e. The Health and Safety Officer's name.
  - f. The club does not require the exhibit to be entered in any open class, nor to be judged by more than one judge, as nominated on the entry form.
  - g. Details of the judges contracted for the show and their full appointments for the show.
  - h. That exhibitors may refuse to have their exhibit(s) used in student judge practical assignments by indication on the entry form; statement to read:  
*Student judges, handlers, and stewards may be on the floor doing practical assignments so if you do not wish to have your cats/kittens included in a hands-on assignments then please notify the entry clerk on your entry form.*
  - i. All sections for the show, as decided by the club.
  - j. Where two or more judges are contracted for any of entire cats, neuter / spays, or kittens, the method for deciding Best in Show, Breeders' Awards of Merit, or any other special classes shall be detailed.
- 2.1A The show committee may offer prizes as it decides, subject to these Show Bylaws, provided always that classes or prizes shall not be offered for progeny sired by a specific cat, and free service from a stud cat shall not be offered as a prize.
- 2.1B Once the schedule has been issued, classes or prizes shall not be added to, except for sweepstakes; and exhibits may only be entered in the classes for breeds, as published in the official Schedule of Breed Codes.
- 2.2 Show schedules for domestic sections in shows shall include the pictorial guide and use patterns and descriptions for domestic cats at NZCF shows, as approved by the NZCF at its Annual General Meeting, from time to time.

## 3. Eligibility of Cats to be Shown

### Registration

- 3.1 Every cat shown at an NZCF show in the registered divisions must be registered with the NZCF, except that cats domiciled within New Zealand and registered with an NZCF recognised registry but not with the NZCF, may be shown under their current registration

provided that they meet NZCF criteria for registration and showing.

- 3.2 Cats imported into New Zealand by a non-resident exhibitor may be shown at NZCF shows under their current overseas registration.
- 3.3 Except for cats registered as AOV L (any other variety longhair) or AOV S (any other variety shorthair), cats on the Provisional Register may compete as entires or neuters or spays, in their respective classes for Best of Colour/Breed, Best in Show and challenge certificates and shall not be recorded as 'Provisional Register' in the judges' books.
- 3.4 Entry of cats in a show must meet the following:
  - a. Any registered cat exhibited at a show held pursuant to these Show Bylaws shall be entered in the show in the name of its breeder or the person or persons to whom it has been transferred or leased, prior to the date of the show, as exhibitor.
  - b. The show bylaw in para 3.4 a. shall be printed in all club show schedules, or on all club show entry forms.
  - c. If the new owner or lessee of any exhibit is penalised at a show by the breeder's breach of any of these show bylaws, then the Executive Council may allow any awards won by the cat at that show, depending on the circumstances of the case.
- 3.5 Clubs shall not accept show entries from any judge officiating at the show, or from member or members of the judge's family or joint prefix holders, for competition in those sections in which the judge is officiating.
- 3.6 Only those cats listed in the show catalogue shall be eligible for judging at the show, save only any entries omitted due to manifest clerical error.
- 3.7 Vasectomised male cats, and female cats with tubal ligation, must be shown at NZCF cat shows as males and females, respectively, in the entire section.

## 4. Show Entries

- 4.1 Every exhibitor entering a cat in any show held under these NZCF show bylaws, shall upon signing the entry form be deemed to abide by and be subject to these NZCF show bylaws, the decision of any judge at any such show shall be final, (except as required under the judges' training requirements), and no-one, other than show officials querying bona fide errors shall question any such judge's decision either orally, or in writing.
- 4.2 All cat show entry forms shall include the following statements:

*"I/we consent to be bound by and submit to the Constitution, Registration Rules and Show Bylaws of the New Zealand Cat Fancy (Inc) and the Show host Club, as amended from time to time.*

*..... Exhibitor*



*A copy of the New Zealand Cat Fancy Inc Show Bylaws is available to be downloaded from the NZCF website."*

- 4.3 Each cat entered in any show shall be clearly identified on a separate entry form provided by the club, including the following:
- a. The correct breed code and registered name of the exhibit.
  - b. Details of the exhibit's sire and dam, all of which particulars shall be those as detailed on the exhibit's registration or transfer certificate.
  - c. If the exhibit has more than one owner, then the names of all its owners shall be set out on the show entry form for the exhibit. A contact telephone number shall be provided on each entry form for the exhibitor of each exhibit at a show.
- 4.4 The club Show Secretary shall retain all show entry forms for thirteen months from the close of the show and upon written request from the Secretary or Portfolio Manager (Shows) within the thirteen months, any show entry shall be sent to the Secretary or Portfolio Manager (Shows) within seven days of receipt of the request.
- 4.5 If any judge named in the show schedule is changed clubs shall advise exhibitors affected by the change by any appropriate means; and thereafter any exhibit may be withdrawn from the group to have been judged by that judge, with a refund of all show entry and benching fees for exhibits so withdrawn. If a judge is changed less than seven clear days before the show, then a sign notifying the change of judge shall be placed at the show venue door.
- 4.6 Upon written application to the Show Secretary, any exhibit may be withdrawn from any show with full fee refunds prior to the show entry closing date; and after that date with a possible forfeiture of part or all of the club entry fee, and all payment of the benching fees due NZCF.
- 4.7 All kittens entered in the show shall be a minimum of four calendar months old on show day.
- 4.8 At the discretion of the club cats and kittens not entered in the show may be displayed, exhibited, or promoted at the venue. Any kittens on display shall be a minimum of three calendar months old on show day. These cats and kittens shall be bound by the Show Bylaws including veterinary requirements where appropriate.
- 4.9 Queens shall not be exhibited at any show within two months of the date of kitting.
- 4.10 Registered exhibits shall not be shown in any class for domestic cats, and all domestic cats and kittens shown at NZCF Cat Shows shall be desexed.
- 4.11 All kittens being exhibited at all shows held under the auspices of the NZCF must show a current vaccination certificate with:
- a. a minimum of two vaccinations, and
  - b. the most recent vaccination being at least 48 hours prior to the show.
- 4.12 A check should be carried out for unregistered pedigree exhibits in the Domestic Division

and if found, contact the Show Manager so that these may be transferred to the Companion Cat Division if that division is available.

- 4.13 NZCF benching fee shall be paid for each ring or judging by each distinct exhibitor, on the first show entry form for each cat show. Benching fees are not payable on domestic entries when NZCF Award scoring does not apply.
- 4.14 Exhibits entered in contravention of these Show Bylaws shall not be allowed to compete and shall forfeit all fees and awards, provided however the Executive Council may remit any or all fees forfeited.
- 4.15 Any adult cat having been registered and/or transferred with NZCF as 'PET ONLY' shall not be entered/exhibited as an entire cat at any NZCF show, except as provided by Registration Rules.
- 4.16 The registered tabby pattern of all adult agouti cats, shall be stated on show entry forms and entered in judges books.
- 4.17 Totally blind, abnormal, declawed, devoiced, or if any body part or parts are pierced for the purpose of applying an embellishment are not eligible to enter NZCF shows.

## 5. Show Catalogues

- 5.1 The Show Secretary shall arrange the issue of a catalogue of the show, which shall include:
- a. full particulars of the entry of each exhibit and the names of all owners or all lessees, as provided by the exhibitor on the exhibit's entry form;
  - b. details of all classes entered by each exhibit in the show;
  - c. the names of all show officials (including the Health & Safety Officer), the club officials and the name and address of the club secretary;
  - d. the date(s) and venue of the show, and the numbers of rings or judgments at the show; and
  - e. the names of all judges officiating at the show and the rings and sections being judged by each judge.
- 5.2 Catalogues may be provided to exhibitors upon benching their exhibits, and may be sold on the morning(s) of the show, provided they are not available to judges, stewards or handlers whilst judging is in progress.
- 5.3 Names may be published unless the exhibitor specifically requests otherwise.
- 5.4 Within 14 days of the close of the show the Show Secretary shall forward the following:
- a. A show catalogue marked as below (or with a results report attached) to the Honours Registrar:
    - i. absentees from the show,
    - ii. unable to be judged or handled exhibits,

- iii. vet rejections, and
    - iv. all awards achieved by all exhibits at the show.
  - b. An unmarked catalogue to the NZCF Treasurer as proof of all entries at the show, together with payment for the benching fees due to the NZCF, including those for absent exhibitors.
  - c. A show which has more than one Show Secretary shall send one combined catalogue for each of the officials above.
- 5.5 If any club fails to meet the 14 day timing requirement set out in para 5.4 the Executive Council shall impose the following penalty levies for each late day:
  - a. For the marked catalogue not received by the Prefix and Honours Registrar under 5.4 a. a penalty levy of \$5.00 (GST incl) per day will apply.
  - b. For the payment of benching fees not received by the NZCF Treasurer under 5.4 b. a penalty levy of \$5.00 (GST incl) per day will apply.
- 5.6 Catalogues need not be issued for duly authorised displays or parades.

## 6. Responsibilities

### Exhibitors' Responsibilities

- 6.1 When an officiating judge is on the floor exhibitors are not to go near their cat's cage. This includes grooming cats or accessing bags underneath cages. If the exhibitor needs to access bags for the purposes of attending to another of their cats then they must approach the steward or handler to retrieve the bag for them unless the steward or handler indicates that they are satisfied:
  - a. that the judge is not near the cat's cage and the exhibitor may retrieve their own bag, or
  - b. that the exhibitor's cat is scratching to indicate the need of a litter box which the exhibitor may access their bags to provide.
- 6.2 Exhibitors must avoid any action or comment that might be seen to influence the judge's decision about an exhibit.
- 6.3 Unless a judge asks a question of an exhibitor, exhibitors must refrain from talking to the judges when they are on the floor.
- 6.4 Except in cases of emergency evacuation (**Section 9, Safety Procedures**), only club officials (judges, handlers, stewards, etc) or those with permission from the owner may remove cats other than their own from cages.

## Clubs' Responsibilities

### Health & Safety

6.4A The Health and Safety Officer must be present on the day of the show.

### To Judges

- 6.5 Clubs' invitations to judges must be made using the NZCF prescribed 'Invitation and Agreement to Judge' form, or by email with the full information completed, as required, including the details of any additional duties expected of the judge like whether cage or ring judging, top ten presentation or a written judge's report on the top ten in each class.
- 6.6 Any club negotiating with a judge must either include the restrictions in the contract or provide evidence that restrictions have been negotiated/resolved.
- 6.7 The process for inviting judges is as follows:
- a. Clubs must send the invitation to Judge on the prescribed form or by email to selected judges. Except in the case of the National Show, clubs must ensure that a minimum of one full ring uses NZCF judges.
  - b. The judge must indicate acceptance or otherwise within 21 days of receipt of the invitation.
  - c. The Portfolio Manager (Judges) must approve/not approve the invitation and advise the club.
  - d. The club involved, must receive approval from the Portfolio Manager (Judges) of all invitations to judge before the show schedule is circulated, except in the case of the replacement of a previously invited judge.
- 6.8 Should a judge fail to complete and return the invitation form to the club, then 21 days should be allowed from the date of dispatch of the invitation form to the original judge, before inviting another judge to take up that show assignment.
- 6.9 Except when a show is cancelled judges' contracts, once made and approved by the Portfolio Manager (Judges) cannot be altered or cancelled without the prior written agreement of both the club and the judge, and the subsequent approval of the Portfolio Manager (Judges).
- 6.10 Judges' expenses are administered in accordance with the following:
- a. Clubs shall pay judges' travel expenses, overnight accommodation costs and meals as appropriate, and if the judge has paid out any of those expenses, they shall be reimbursed to the judge by the club, no later than the opening of the show.
  - b. Junior judges travel subsidy: is only payable for each junior judge once in one show season. Clubs should make application for reimbursement to the NZCF Treasurer (GST tax invoice/receipt must be provided).

- c. The mode of travel for the judge, the class of travel and the costs shall be reasonable to suit the convenience of the judge and the interests of the club.
  - d. Unless otherwise agreed the judge's accommodation provided by the club shall be in a hotel or motel or motor inn of a reasonable standard and level of facilities, (three star minimum). The club shall provide the judge with accommodation for the night before the judge's assignment, the nights during and the night after the assignment. Should the judge's travel to or from the show be disrupted, then if the air carrier fails to provide for the judge, the host club shall provide any extra accommodation, meals or acceptable alternative travel, as required.
  - e. Unless agreed otherwise, meals for the Judge must be available within the accommodation complex, or delivered if supplied from another source. The club may set an upper limit on the judge's meal costs, but must state this in the invitation. Clubs are neither responsible nor liable for payment for judges' alcoholic beverages or toll call charges incurred at the accommodation.
  - f. Judges may arrange private accommodation for the show assignment, with the prior written agreement of the club, and so long as there is no conflict of interest for the judge before or during the show.
- 6.11 Clubs must send a show schedule to all contracted judges at the same time as the schedules are sent to the intending exhibitors, and for overseas judges, a copy of the NZCF Standard of Points applicable to those classes in the particular judge's assignment.
- 6.12 Within 7 days of the close of entries the club shall provide written advice to judges with more than 80 entries or less than 10 entries in a section, and by agreement between the club and the judge, such sections may be split into smaller ones or combined into a larger one, as required, and the club shall advise all exhibitors affected by such changes.
- 6.13 No later than 7 days before the show, the club shall provide written advice to the judges of the number and the breed codes (colours) in the assignment for each judge, and full details of the judge's accommodation arrangements.
- 6.14 A separate room or area, away from the exhibitors and the public shall be provided by the club for the judges, and judges' books shall be available for the judges at least 30 minutes before the scheduled start of judging, or else on the judge's arrival at the show.
- 6.15 Each judge shall be offered the following personnel, item, and meals:
- a. At least two assistants, first a steward for bookwork and secondly a handler for the exhibits. In the case of judges from outside New Zealand the steward shall be an NZCF judge or NZCF steward if possible.
  - b. Disinfectant diluted to the correct strength, disposable towels and a disposal bag for the towels, plus washable tables.
  - c. Mid-morning refreshments for the judge and the assistants, so as to let judging continue in an orderly manner.
  - d. Lunch at a time suitable to the judge, so as not to interrupt completion of the judge's assignment.

- 6.16 Each judge shall be supplied with the following paperwork:
- a. A show catalogue after their judging assignment is completed and after all relevant judge's sheets have been received by the show secretary.
  - b. Certificates to be signed by the judge which must be made available to the judge during judging, at the latest soon after the lunch break, so as to provide the judge with time to check these awards before signature.
- 6.17 A first aid kit shall be available at the Show Secretary's table in the show venue throughout the show.
- 6.18 Any lapses in the above duties may be reported by the judge in writing to the Portfolio Manager (Judges) within 21 days of the closing of the show, with a copy of the report to the club running the show and the Secretary. Upon the advice of the Portfolio Manager (Judges) the Executive Council may take such steps as are necessary to prevent a recurrence of the lapse at the club's next show.

## **Judges' Responsibilities to Clubs and Exhibitors**

- 6.19 The aim of judging cats is to adhere to the NZCF Standard of Points, in such a consistent and objective manner, so as to further the aims and objects of NZCF and improvement of cat breeds.
- 6.20 The current published Standard of Points for the cats being judged shall be carried by the judge or available whilst judging, and should be referred to if doubt exists as it is the definitive statement of each breed code.
- 6.21 All judges should meet the following requirements:
- a. Know and consistently apply the Standard of Points for each breed code and colour variation within a breed.
  - b. Be familiar with and adhere to the Show Bylaws and these judges' responsibilities in section 6, with a current copy to be available during judging.
  - c. Be objective in judging each exhibit as it appears on the show bench on the day, not to its future potential, and make awards only to those exhibits which merit such awards.
  - d. Withhold awards if the exhibit(s) have insufficient merit or are entered in the incorrect colour category.
  - e. Exercise due care and judgment before withholding an award of first in a class and instead awarding second or third as the top award, as such measures should only be used in extreme cases of lack of condition or poor presentation of the exhibit(s).
  - f. Make all reasonable attempts to handle and judge all the exhibits in the judge's assignment and the judge may bypass an upset exhibit to be left to calm down and be judged later. With the agreement of the Show Manager, a cat adjacent to

- the exhibits being judged and causing upset to the exhibits may be moved temporarily, during judging.
- g. View all domestic exhibits before judging, to check they are in the correct colour classes, and any anomalies must be referred to the Entry Clerk or Show Secretary to ensure that changes are made as needed in all classes entered.
  - h. Check for unregistered pedigree exhibits in Domestic Division and if found, contact the Show Manager so that these may be transferred to the Companion Cat Division if that division is available.
  - i. Be prepared to justify the awards and placings, remembering always that the judge's decision is final except for obvious or bona fide mistakes, and no correspondence will be entered into with exhibitors.
  - j. Arrange and programme the flow of judging, so that the club can keep to its timetable for admission of the public to the show, and the prize-giving at show's end.
- 6.22 NZCF judges shall at all times meet the following requirements:
- a. Avoid conduct, actions, language or contact which may or does prejudice an impartial approach to judging or the status of a judge appointed by NZCF.
  - b. Not solicit judging invitations or assignments from any club in New Zealand or overseas.
  - c. Reply to judging invitations within 21 days of the date of posting in New Zealand.
  - d. If offered a second or subsequent invitation in the same section in the same area, advise that club of the prior invitation(s) as soon as possible.
- 6.23 Judges once contracted to judge at a show shall meet the following requirements:
- a. Upon receipt of the show schedule, check details of the show venue, date, start time, section(s), supervision, special events, and confirm the travel and accommodation arrangements with the club secretary.
  - b. If unable to keep a judging assignment advise the secretary at the earliest possible time by telephone or facsimile message or email and confirmed by mail.
  - c. Any NZCF judge who has resigned from any panel is required to advise any club with which the judge is contracted to officiate at the club show.
  - d. Not solicit entries nor discuss them with show officials prior to the show day, nor with exhibitors until after the judging is complete and the awards made.
  - e. In the month before the show, avoid visiting catteries where possible exhibits in the show reside.
  - f. Immediately before the show not travel nor stay with exhibitors or their cats being shown.
  - g. Not judge any family member(s), or joint prefix holders cats or kittens.

- h. If from out of town and not met upon arrival, contact the club secretary upon arrival, confirm the details for the Show day, including the number of exhibits in the assignment, if not already advised.
  - i. On show day judges shall not bench their own exhibits and must stay away from the floor prior to judging.
  - j. Avoid any contact with exhibits or exhibitors, other than as show officials, upon arrival at the show venue and before judging begins.
- 6.24 Should a judge be absent from the show venue, without advice of the reason for the delay, as at the scheduled time for judging to start, then the judge may be replaced 30 minutes thereafter.
- 6.25 On show morning officiating judges must meet the following requirements:
- a. Arrive at the show venue at least 30 minutes before the time scheduled for judging to begin.
  - b. Be suitably dressed without jewellery or decorations which may catch or distract exhibits during judging. Assistants to the judge should also be suitably attired.
  - c. Use the disinfection facilities between handling each exhibit to minimise any infection risks, and extra care may be required after handling a stud cat or exhibit with fouled fur.
  - d. Respond politely to queries from show officials, and refer any problems arising during the course of judging either to the Show Manager or the Show Secretary for resolution.
  - e. Check that each page of the judge's book is complete and correct before signature, and any alterations or corrections on the judge's sheets must be initialled by the judge.
  - f. Check for any cross judging between class placings and the awards of Best of Colour/Breed and Top Ten awards.
  - g. Respond to questions from exhibitors or spectators before those from a trainee judge or observer with whom the judge may discuss matters after a class is judged and the placings made.
  - h. Not invite opinions from stewards or handlers until after judging is completed and the Top Ten decided, for fear of compromising the position of the steward or handler, who may have an exhibit in the section being judged.
- 6.26 After completing judging of their sections officiating judges must meet the following requirements:
- a. Check with the Show Secretary that all pages of the judge's book have been received.
  - b. Check that the details are correct before signing any Breeder's Award of Merit.



- c. Be readily available to exhibitors for discussion, comment, advice and assistance, all of a constructive nature, remembering the exhibitors' needs for help and encouragement.
  - d. If a supervising judge, ensure that the reports on the probationer or trainee judge(s) are completed on the day of the show, ready for dispatch to the Portfolio Manager (Judges).
  - e. Not leave the show venue until the show closes, unless requested to leave earlier by the Show Manager, or with the agreement of the Show Manager.
- 6.27 After the judge's duties for the day are complete and the show has closed, to be available for club social activities, as invited, unless onward travel interferes.
- 6.28 Promptly after the show, the judge must forward a report on the exhibits in the assignment or the Top Ten in each section, if agreed beforehand with the club on the NZCF invitation form.
- 6.29 Observance of these judges' responsibilities is obligatory, and any dereliction of these duties, inappropriate language, consumption of alcohol during judging or any other unbecoming conduct by a judge before or during the show may be reported in writing by the club to the Portfolio Manager (Judges). Such a report must be despatched within 21 days of the close of the show, with a copy to be sent to the Judge in question and the Secretary.
- 6.30 Any wilful breach of these judge's responsibilities and duties may incur the discipline of the Executive Council.

## 7. Deleted

Content moved to **Section 6, Responsibilities**.

## 8. Veterinary Requirements

### Contact with Illness

- 8.1 No exhibitor shall exhibit a cat which to their knowledge has, at the date of the show, been exposed to any infectious or contagious illness, disease, infection or contagious or parasitic illness, or infection within a period of 21 clear days prior to the date of the show and no cat shall be exhibited if the exhibitor has had any such illness in his or her cattery during such period. If in the opinion of the show committee or any other person, an exhibitor is in breach of the above; such case shall be reported immediately, in writing, to the Secretary.

- 8.2 When any infectious or contagious feline illness occurs within a cattery or household, then for 21 clear days after no further outbreaks occur, or until a veterinarian certifies in writing that such illness is no longer contagious, no cat from that cattery or household shall be sold or exhibited. Failure to observe any part of this bylaw may involve disqualification for owners or lessees and their cats for such period as the Executive Council shall decide.
- 8.3 Deleted.
- 8.4 Exhibitors having a veterinary certificate providing clearance from a contagious or infectious illness shall present the original dated certificate to the Show Manager. This certificate must be no older than 14 days.
- 8.5 Any exhibit presented at an NZCF show with a veterinary certificate shall be thoroughly examined by the officiating qualified veterinary staff.

## Vetting

- 8.6 Before the start of judging at any show qualified veterinary staff (either a qualified veterinarian or qualified vet nurse) shall thoroughly examine each exhibit either before it is caged, or after the exhibit is benched, make a cage inspection before judging and thoroughly examine suspect exhibits, or during the show examine any exhibit objected to for illness or improper preparation.
- 8.7 At all shows an ultra-violet lamp and a darkened area at the show venue shall be available and used at the discretion of the qualified veterinary staff, for the detection of ringworm.
- 8.8 Regardless of the vetting method used, the club must provide an efficient steward to accompany and assist the qualified veterinary staff at all times during the veterinary examination and to ensure that adequate hygiene is maintained, the club shall provide disinfectant correctly diluted, water and disposable towels for the veterinary staff's use.

## Rejection and Removal

- 8.9 If any exhibit is not fit to remain in the show hall the qualified veterinary staff shall immediately give a written opinion to the Show Manager, providing the details for the exhibit to be disqualified.
- 8.10 Upon the rejection of any exhibit at any show the Show Secretary or Show Manager and the qualified veterinary staff shall complete the prescribed veterinary rejection certificate and copies shall be provided:
- a. for the exhibitor, detailing the exhibitor's obligations,
  - b. to the Secretary,
  - c. to the Show Secretary for record purposes, and
  - d. to the examining veterinary staff or person issuing the rejection certificate.
- 8.11 A copy of the veterinary rejection certificate shall be sent within 48 hours of the close of the show by the Show Secretary to the Secretary, who shall notify any club holding a show

within the isolation period that such owner or lessee and/or exhibits are not eligible for exhibition and/or attendance at that later show.

- 8.12 The Show Secretary is to notify any club holding a show during the following seven days, of the exhibits and exhibitor rejected from the earlier show.
- 8.13 Any exhibit rejected or not examined by the qualified veterinary staff shall be taken from the show venue immediately and may not be returned to it. Other exhibits and/or the exhibitor may be debarred from the show, as the qualified veterinary staff directs and that decision shall be final.

### **Show Manager**

- 8.14 In the absence of qualified veterinary staff during the show, the Show Manager may remove any exhibit suspected of suffering from a cat illness, from the show. Efforts should be made to secure the written opinion of qualified veterinary staff on the exhibit's fitness to remain in the show.
- 8.15 Details of any exhibit rejected by a Show Manager shall be notified to clubs holding shows in the following week to allow for specific veterinary examination of the exhibit in forthcoming shows.

### **Faults**

- 8.16 Veterinary certificates may not be submitted for faults which would circumvent withholding provisions as set out in NZCF standards, viz kinked tails, squint eyes, chest or bone malformation and other not in-show-condition faults.

### **Show Schedule**

- 8.17 The method of veterinary examination to be used shall be stated in the show schedule, and any variation to this shall be notified in the same way as a change of judge at the show.

### **Advice to Qualified Veterinary Staff**

- 8.18 Clubs shall forward a copy of this section 8 to qualified veterinary staff when inviting them to examine exhibits at shows and/or displays.

## **9. Safety Procedures**

- 9.1 It is mandatory for carrying cages to be left under every exhibit's benching cage during shows, so that all cats could be evacuated speedily in case of an emergency. (Names on the carrying cages should be obscured during judging.)

9.2 All clubs should organise an efficient evacuation procedure for their shows.

## 10. Benching and Preparation

- 10.1 Exhibits must be brought to shows in boxes or carry cages of ample size.
- 10.2 The claws of each exhibit must be clipped prior to benching.
- 10.3 An exhibit shall not be accepted at any show venue unless accompanied by its owner or lessee or agent.
- 10.4 Exhibitors or their agents, or club-appointed handlers, may present the exhibits either to the judge, or to the holding cages, and exhibits' cages may be decorated and bedding used according to the directions of the club in the show schedule.
- 10.5 Water bowls are optional and shall have no identifying marks. Plastic or perspex cage fronts may be attached to the cage door only. A judge may by-pass any exhibit where the cage front restricts access to the exhibit.
- 10.6 Exhibits without bedding will not be judged.
- 10.7 Before benching any exhibit, each exhibitor shall obtain from the tally clerk a list stating which number is allotted to each exhibit. It is the exhibitor's responsibility to place each exhibit in its correct cage.
- 10.8 Removal of an exhibit before the show has been officially closed without the prior permission of the Show Manager or Show Secretary will result in the loss of all club awards and NZCF annual awards points and any title points. For planned early departures, permission should be sought as soon as possible, and a minimum of 24 hours before the start of the show, using the form at Appendix I. Emergency early departures still require the permission of the Show Manager or Show Secretary which should be recorded on the form at Appendix I.
- 10.9 At shows of more than one day's duration, exhibitors shall remove their cats at the end of each day.
- 10.10 From the commencement of vetting until the show closes aerosol sprays shall not be used in the show venue.
- 10.11 The addition to or removal of powder from the coats of exhibits is permitted, provided that it is done in an area specified by the Show Manager which is away from the show cages.
- 10.12 All entire male exhibits are to be so placed at shows that, where it is practicable, they are separated by cages containing female exhibits, or empty cages.

# 11. Disqualification of Exhibits

- 11.1 An exhibit may be disqualified from competition:
- a. by the judge, subject to confirmation by another recognised judge of that breed, and the Show Manager, who shall each examine the exhibit forthwith;
  - b. by the Executive Council; or
  - c. by the Show Committee on receipt and consideration of an objection or protest under section 14., Objections at Shows.
- 11.2 The following are the grounds for disqualification of an exhibit:
- a. Improperly prepared for exhibition. That is:
    - i. if any dye, colouring or whitening or darkening substance or powder; any oils or greasy preparation; or any foreign matter of any description has been used and remains in the exhibit's coat during exhibition; or
    - ii. if any of the exhibit's coat has been cut, clipped, singed or rasped down by any substance; if any of the new or fast coat has been removed by pulling or plucking in any way; or
    - iii. if the eyes have been artificially treated so that the pupils do not show a normal reaction to light; or
    - iv. if showing signs of being drugged.
  - b. Registered in the name of and owned or leased by a person suspended or disqualified by the NZCF or the Executive Council.
  - c. Prepared or exhibited in contravention of the club's regulations or conditions as published in the show schedule, and agreed to by signature on the entry form.
  - d. Suffering from a contagious or infectious disease.
  - e. Entered not in compliance with NZCF classification, or the rules of the NZCF.
  - f. Not registered or transferred in the NZCF registers.
  - g. Unable to be judged or handled.
  - h. Female cats which are obviously in kitten or entire male cats or kittens without both testicles palpable beyond the stomach wall or declawed cats or kittens shall be disqualified by the qualified veterinary staff, or a judge and a veterinary rejection certificate shall be completed as in paras 8.9 – 8.12.
- 11.3 The exhibitor of any exhibit disqualified for any of the above reasons shall be liable to forfeiture of all entry fees paid by such exhibit under that judge. An appeal may be made to the Executive Council, against the forfeiture of any entry fees under this bylaw.
- 11.4 If a prize winner is disqualified, the exhibit placed next in order of merit shall be moved into the higher places in the prize list, and such placings shall thereupon become the awards. This does not apply to challenge certificates without the written consent of the

judge awarding the challenge certificate.

- 11.5 When an exhibit has been disqualified from competition at any show, the owner (or his or her agent) shall receive notification from the Show Secretary. The exhibit's place card shall be marked 'Disqualified' and by whom and on what grounds, then the place card shall be handed to the owner or agent, but not put out on the exhibits cage.

## 12. Judging

### Handling

#### Unable to be Judged

- 12.1 Each exhibit shall be taken out of its show cage and handled by the judge unless the exhibit is unable to be judged (UTJ), in which event it shall not be considered for any award by that judge. An exhibit shall be considered able to be judged when in the judge's hands and completely clear of the front of the cage. Other judges shall be advised when an exhibit is declared unable to be judged at a show.
- 12.2 At shows held under NZCF rules, exhibitors whose exhibits are unable to be judged shall be informed of this by means of a sealed envelope handed to the exhibitor by the Show Secretary or Show Manager.
- 12.3 Any exhibit unable to be judged at three Shows during one Show season shall be disqualified for the remainder of that season only.

#### Unable to be Handled

- 12.4 Any exhibit which savages a judge or show official shall forfeit any awards under that judge and be marked unable to be handled (UTH) on the judge's sheets.
- 12.5 Any exhibit declared unable to be handled at a show shall be automatically withdrawn from any subsequent judgings at that show. An exhibit declared unable to be handled at two shows shall be permanently debarred from showing.

#### Training Assignments

- 12.6 When a senior judge has trainee judges assigned for training assignments the appointed judge must handle and judge each exhibit prior to the trainee's assessment.

### Awards

- 12.7 The judge may withhold any challenge certificate or award if in the judge's opinion, an exhibit is not of sufficient merit to justify such a certificate or award.
- 12.8 Exhibits presented in contravention of para 11.2 shall not be considered for any award.

- 12.9 Any judge who believes a titled adult exhibit has been entered under the wrong breed code or colour in a section at a show, should withhold all awards for that exhibit as the NZCF does not have provision for 'outclassing' titled adult cats, and refer the matter to the Show Secretary and the exhibitor, who should contact the registrar and the Portfolio Manager (Judges) for a reclassification panel to be set up. At a show with ring style judging, any judge's decision to withhold awards because of incorrect classification of a titled adult exhibit shall not be advised to other judges, until all judging in all rings is completed. Any judge who believes a kitten or non-titled adult cat has been entered under the wrong breed code or colour may with the agreement of two other judges outclass the kitten or non-titled adult cat using the 'Reclassification at Shows' form (Appendix J). The reclassification of a kitten or non-titled adult cat shall be advised to other judges. There will be a fee for the reclassification of non-titled adult cats.
- 12.10 Provisional register cats, kittens, neuters and spays, shall compete in their respective classes for Best of Breed and Best in Show and shall not be shown as provisional register in the judge's book, and provisional register exhibits may compete for challenge certificates in their classes.
- 12.11 The judge may bring out any exhibit for Best Cat in Show, or Best of Breed, or for Best Kitten in Show, provided that it has been placed first in its breed class on the day.
- 12.12 The judge's decision is final unless a bona fide mistake has been made.

## Miscellaneous

- 12.13 Judges engaged for a show shall remain at the show venue throughout the day until the show closes, unless permission to leave earlier is given by the Show Manager or Show Secretary or they request the judge to leave the show venue, before the show closes.
- 12.14 There is no limit to the number of assignments that a NZCF judge can take in any area, except that a club may restrict any NZCF judge within an agreed period (before or after) their show date. These restrictions must be made at the time that the contract is struck. Clubs may apply any restrictions to overseas judges at the time the contract is struck.
- 12.15 Judges shall not be on the show floor of the show venue prior to the commencement of judging.
- 12.16 All judges at a show may choose whether or not to wear a coat or smock while judging, and the judge is responsible for any damage that occurs to their clothing during judging. Handlers, and other assistants such as hygienists, shall wear clean coats or smocks of any colour.
- 12.17 All overseas judging appointments of NZCF registered judges are to be submitted to the Portfolio Manager (Judges) for prior approval.

## 13. Awards

- 13.1 The actions of a judge in awarding or withholding cups or special prizes for an exhibit of insufficient merit shall be governed by the rules of the club running the Show.
- 13.2 Breeder's Award of Merit certificates shall be signed by the judge and the Show Secretary or club secretary and awarded on the day of the show.
- 13.3 Where an exhibit correctly entered in the show has been either omitted from or incorrectly recorded in the judge's book through clerical error, and where that exhibit would have won a challenge, but for that error, the appropriate challenge shall be withdrawn from the cross-judged or ineligible exhibit and, on the advice of the Honours Registrar, and with the written consent of the judge, may be re-issued to the correct exhibit, either on or after the day of the show.
- 13.4 Breeder's Award of Merit certificates may be awarded to the breeder of the registered pedigree exhibit which in the opinion of the judge is most worthy of the award. This can be any cat / kitten that the judge feels has an attribute worthy of a special award due to its breed or breeding. One Breeder's Award of Merit is available in each section of the pedigree Longhair and Shorthair divisions; entire cat, entire kitten, neuter/spay cat, and neuter/spay kitten.
- 13.5 Within 7 days of the close of the show all Breeder's Award of Merit certificates and/or sashes, are to be sent direct to the breeder by the Show Secretary.
- 13.6 Supreme awards must be judged by a NZCF recognized judge except in the case where a points system is used to determine the winner. This applies to all judgings where pedigree cats (excluding companions) are involved.
- 13.7 Challenge certificates are not offered at NZCF shows to the following:
- a. Breed AOV L (Any Other Variety longhair breed / type division).
  - b. Longhair breeds with colour suffix Z (Any Other Colour longhair).
  - c. Breed AOV S (Any Other Variety shorthair breed/type division).
  - d. Shorthair breeds with a colour suffix Z (Any Other Colour shorthair).
  - e. Any variants of a breed (denoted by 'V' after the breed code).
  - f. Kittens
- 13.8 All trophies offered and won may be presented and delivered on the day of the show or not more than two months from the close of the show. Trophies requiring engraving shall not be engraved until 21 clear days have elapsed after the close of the show. In the case of objections being lodged to any award(s), any trophies involved in the objections shall be returned to the Show Secretary until the objections have been finally disposed of.
- 13.9 At any NZCF show whether open or closed, prize cards, ribbons and rosettes may be placed on the show cages at the completion of judging of each breed.
- 13.10 The NZCF promotes its own titles (as described in Appendix C) and award scheme (the



NZCF Annual Awards, described in Appendix D).

- 13.11 Exhibitors must be financial members of NZCF for their cats to qualify for NZCF awards and title points, and titles from the first show will be awarded if the owner joins the NZCF within 28 days of the show. NZCF awards will not be made to exhibitors who are not current members of the NZCF.
- 13.12 NZCF awards are awarded to the NZCF member who owned the cat or kitten at the time of its last qualifying show.

## 14. Objections at Shows

### At the Show

- 14.1 An objection or protest against an exhibit, or an award or an exhibitor, may be made by any member of a registered NZCF club, in writing, and if the objection is based upon any of the grounds in the bylaws, or that the exhibit is incorrectly entered in the judge's book, the objection shall be lodged with the Show Secretary before the close of the show, together with a cash deposit of \$50.00 which shall be retained by the club if the objection turns out to be frivolous.
- 14.2 A copy of the written objection shall be handed as soon as possible by the Show Secretary to the exhibitor of the exhibit concerned, and that exhibit shall not leave the show venue, except for acute illness symptoms, until all the evidence relevant to the exhibit's condition has been received by the show committee.

### On Grounds other than in the Bylaws

- 14.3 Objections lodged on grounds other than those in the bylaws shall be lodged with the Show Secretary, within 21 days of the close of the show.
- 14.4 Within 3 days of the receipt of an objection, a copy shall be sent to the exhibitor's address, together with a notice to any person(s) involved, providing details of the date, time, and place of the meeting of the show committee which shall be held to hear the objection. The meeting shall be at least 7 days and not more than ten days after the receipt of the objection by the show committee.
- 14.5 The exhibitor and the objector shall be entitled to make written submissions or appear before the show committee.
- 14.6 Minutes shall be taken at the show committee hearing of reference to evidence or submissions, decisions or resolutions, and if an appeal is lodged against the show committee's decision, these minutes are to be supplied to the Secretary when called for.
- 14.7 The decision of the show committee shall be notified to all parties concerned within 7 clear days of the close of the hearing.

- 14.8 Any person aggrieved by any decision on an objection by the show committee given under this bylaw, is entitled to appeal to the Executive Council against such a decision within 14 days of written notification of the decision, as provided in bylaws.

## Pending the Hearing

- 14.9 The show committee has the right, pending the hearing of the objection, to withhold presentation of the relevant awards, but not to exclude the exhibit from such competition for which it remains eligible.

## 15. Discipline and Appeals

- 15.1 Any person aggrieved by the decision of the show committee given in the bylaws, may appeal against the decision to the Executive Council and, pending the hearing of the appeal, any penalty imposed upon an exhibit or an exhibitor by the show committee shall be suspended.
- 15.2 The notice of appeal shall be in writing, addressed to the Secretary, and shall bear a postmark dated within 14 days of the receipt or deemed receipt by the appellant of the decision of the show committee. The Executive Council appointed panel shall sit at such time and place to hear the appeal as the Executive Council shall decide and notice of the time and place of the hearing shall be given in writing by the Secretary to the parties to the appeal, not less than fourteen days before the date of the appeal hearing.
- 15.3 On the hearing of the appeal, the panel may, in its absolute discretion:
- a. re-hear the protest or objection,
  - b. decide the appeal on the evidence and other material as placed before the show committee, or
  - c. call or permit further evidence to be called.
- 15.4 At the Appeal hearing the panel may regulate its own procedure, and the parties may appear in person or be represented by counsel, or any other suitable person. The panel may in its discretion accept any evidence it thinks fit, notwithstanding that such evidence may not be admissible in a court of law. Any member of the show committee whose decision is the subject of the appeal and who is also a member of the panel shall not be permitted to sit on and hear the appeal.
- 15.5 After hearing the appeal, the panel may:
- a. allow the appeal in full or in part;
  - b. alter or modify the penalty imposed; or in the case of an appeal against the dismissal of a complaint, impose the penalty which could have been imposed by the show committee on the original objection or protest;

- c. impose a fine not exceeding \$50.00; or
  - d. dismiss the appeal.
- 15.6 The Executive Council shall notify the parties to the appeal in writing of the decision of the panel which shall be final and binding on all parties, and persons upon whom a fine has been imposed shall not take part in any of the NZCF activities or exhibit at any show while such a fine remains unpaid.
- 15.7 Any award of costs of such an appeal shall be determined and awarded by the Executive Council.
- 15.8 The show committee or any other person shall immediately report any case of fraudulent or discreditable conduct at, or in connection with, a show which may come under their notice and at the same time forward to the Secretary all documents or information in connection therewith which shall be in their possession.
- 15.9 In addition to and apart from appeals against show committee decisions as specified in the bylaws, the Executive Council may, after consideration of all material placed before it in writing and / or in person at a hearing following the procedures in the bylaws, as appropriate:
- a. censure or warn the persons offending, or
  - b. impose a fine not exceeding \$250.00 on any exhibitor or club member, and / or
  - c. suspend such persons from taking part in or exhibiting or having any connection with a show for such period as the Executive Council may think fit.
- 15.10 The decision of the Executive Council shall be final and shall be notified in writing to all parties concerned within 7 days of the close of the Hearing, and anyone who has a fine imposed shall not take part in any NZCF activities, nor exhibit in any show whilst the fine remains unpaid.

## **16. NZCF National Cat Show Policy**

- 16.1 The NZCF National Cat Show (the National) shall be hosted by the Executive Council, which is responsible for all dealings concerning the show. The Executive Council may allocate responsibilities to one or more clubs of NZCF or may set up such sub-committees for the organisation of the National as the Executive Council decides.
- 16.2 The National should rotate through each of the three NZCF geographic areas sequentially each year, and shall be held when practical on the Saturday and/or Sunday of Queens Birthday weekend each year.
- 16.3. When the host club bid has been accepted at an AGM there shall be a completed signed contract presented to the December Executive Council meeting after that AGM for ratification.
- 16.4 The Executive Council shall carry out the following:

- a. Ensure that the show venue is ample enough to ensure the safety and comfort of the exhibits and the public, and affords optimum public participation.
- b. Advertise the National in the first issues of Flash Cats each year.
- c. Use the official show schedule, but may delete classes, and ensure that both registered pedigree and domestic exhibits are able to compete at the National.
- d. Allow at least 6 weeks between posting the show schedules and the closing date for entries.
- e. The Portfolio Manager (Shows) shall forward nominations for judging appointments at the National, to the Secretary for approval by the Executive Council. The Secretary shall send the official invitations, on behalf of NZCF and the host, to all judges proposed to be engaged for the National, and the host shall thereafter attend to contracting the judges and making all other usual arrangements. An overseas judge who is judging at the National shall not be permitted to judge in the same division at another show in New Zealand during that calendar year, without the prior written approval of the Executive Council.
- f. Ensure that sufficient judges are contracted for the National, to complete the classes scheduled within a reasonable time, to meet the programme set, and senior judges or judges emeritus must be appointed to judge the domestic exhibits at the National.
- g. Ensure that all judges of registered cats or kittens at the National have copies of an up to date Standard of Points booklet for the relevant section which the judge is judging, and the cost of any booklets provided to any judge at the National shall be paid for by the NZCF.
- h. Ensure the Portfolio Manager (Shows) or a representative nominated by the NZCF Executive Council is invited to all National show committee meetings, and copies of the minutes of all such National show committee meetings shall be sent to the Secretary and the Portfolio Manager (Shows) promptly after each meeting.

16.5 Table 16.1 lists the approved Special Awards for NZCF Medallions. The costs of providing medallions and sashes for the National Special Awards are paid by NZCF.

**Table 16.1 Special Awards for NZCF Medallions**

BIS LH Entire Cat	BIS SH Entire Cat
BIS LH Entire Kitten	BIS SH Entire Kitten
BIS LH N/S Cat	BIS SH N/S Cat
BIS LH N/S Kitten	BIS SH N/S Kitten
BIS LH Domestic Cat/Kitten	BIS SH Domestic Cat/Kitten
BIS LH Companion Cat/Kitten	BIS SH Companion Cat/Kitten

16.6 The Supreme winners at a National Cat Show (i.e., Supreme LH exhibit, Supreme SH exhibit, Supreme Companion exhibit, and Supreme Domestic exhibit) will be awarded the

special title 'National Supreme' (abbreviation 'Nat Sup'). Host clubs are permitted to set the method of awarding the Supreme awards but where a host club is holding a multi-ring show, the award of National Supreme title must only relate to the National ring and not the club rings.

- 16.7 A Top 15 'all breeds' award may be made at the National Cat Show (or in the National ring at a multi-ring show where there are also club rings). This allows awards across all exhibits in each section. The exhibits awarded Best in Show in each of the six all breeds sections (entire cats, entire kittens, neuter/spay cats, neuter/spay kittens, domestics, and companions) will be awarded 20 extra title points in addition to what they have won in their divisional sections; second will be awarded 19 points in addition, third 18 points, etc.
- 16.8 The control and financial responsibilities and organisation of the National rests with the NZCF Executive Council.

# Appendix A: Registered Companion Cats

- A.1 A Companion Cat Division may be included in NZCF sanctioned shows. The division may be judged by judges already contracted to judge another section at the same show, including domestic judges.
- A.2 All exhibits competing in the Companion Cat Division shall be de-sexed.
- A.3 There will be two sections; longhair cats and shorthair cats. There will not be a separate section for kittens, but should kittens be entered, they shall be de-sexed, and will compete on equal standing with cats, in the same section, i.e., there will be no separate kitten section.)
- A.4 The Registered Companion Cat Section will compete for titles, and cats having the necessary number of challenges will be known as Premier Companions, right up to Gold Double Grand Premier status.
- A.5 Every cat placed in the Top Ten will be eligible for challenges, and three challenges from three different judges are required before Premier Companion status is awarded (challenge certificates will be awarded only to cats in the Top Ten).
- A.6 As this division is intended as a division to enable pedigree, part pedigree, or pedigree phenotype cats to be shown specifically separate from unregistered domestic exhibits, no pedigree titled cat can be transferred into the Companion Cat Division without prior approval of the Portfolio Manager (Shows).
  - a. A cat which has been awarded challenges or other awards, and transfers into the Companion Cat Division, cannot retain any awards or titles when so transferring.
  - b. Exhibitors entering in the Companion Cat Division are required to sign the following declaration:  
  
*I/we confirm that the exhibit entered above meets the criteria of para A.6 of the Show Bylaws.*  
  

.....signed
- A.7 All cats entered in the Companion Cat Division shall be entered under their pet name. The show catalogue must state the approximate age in years and months, and the companion cat registration number of the exhibit (when known). An unregistered cat when shown in the Companion Cat Division may be registered as a companion cat by its owner using its pet name.
- A.8 A cat entered in the Domestic Division of a show, which has some known pedigree, or when benched, has a phenotype or appearance of any pedigree cat, will be transferred from the Domestic Division to the Companion Cat Division of that show by the Show Secretary and/or the Show Manager in consultation with the exhibitor / owner, or agent, with the registration number shown in the marked catalogue as 'pending'.
- A.9 Should a cat entered in the Domestic Division of a show be noticed on show day to have the phenotype of a pedigree to the satisfaction of the Show Manager, then the terms of

para A8 will apply.

- A.10 On receipt of the marked catalogue, the Honours Registrar will initiate a registration number for any exhibit which has not previously had such granted, and will notify the new registration number to the owner of the exhibit. Companion cat registration numbers will have the prefix of CC, plus indication as to longhair or shorthair (CCL or CCS).
- A.11 There will be no additional fees payable for registration of companion cats, which may be initiated by the owner, the Show Secretary, or the Honours Registrar.

## Standard for Companion Cats

General Physical Condition:	The cat should be in excellent health, with good coat condition. Battle scars are permissible provided they are clean.
Grooming and Cleanliness:	A high standard of grooming is a requirement with no sign of any dirt or other foreign matter. Eyes and ears must be clean.
Coat:	The coat colour and markings should be visually appealing, healthy and glossy, indicating good condition, with colour and markings melding to give an overall pleasing appearance.
Temperament:	No specific type, coat or breed standard is applicable. Excellent temperament is a major requirement.
Appearance:	The cat should be bright-eyed with an alert facial expression, with eye colour complementing the coat and pattern and colour. Overall, the cat should be visually appealing to the eye.

## Scale of Points for Companion Cats

General Physical Condition	20
Grooming and Cleanliness	20
Coat	20
Temperament	20
Appearance	20
TOTAL	100

# Appendix B: Domestic Cats



**SOLID COLOUR GROUP**

All Black, All Blue (grey)  
All White, All Red (ginger)




**BROKEN COLOUR GROUP**

Black & White, Blue (Grey) & White, Tortoiseshell, Tortoiseshell & White, Blue-Cream, Blue-Crem & White, Smoke, Smoke & White, Black with a few White Hairs, also  
any solid colour with a white locket or tummy spot, (eg: Red with White Locket), White with Black Patches, White with Blue (Grey) Patches, White with Red (Ginger) Patches. White with Cream Patches, White with Tortoiseshell Patches, White with Blue-Cream Patches.







**TABBIES GROUP**

Blue (Grey) Tabby, Blue (Grey) Tabby and White  
Silver Tabby, Silver Tabby and White  
Cream Tabby, Cream Tabby and White  
Red (Ginger) Tabby, Red (Ginger) Tabby and White,  
Brown Tabby, Brown Tabby and White  
Tawny Tabby, Tawny Tabby and White,  
Smoke Tabby, Smoke Tabby and White,  
Tortoiseshell Tabby, Tortoiseshell Tabby & White,  
Brown Tortoiseshell Tabby, Brown Tortoiseshell Tabby and White

Any other colour Tabby.  
ALSO, any Tabby with a White Locket or tummy spot, (eg - Brown Tabby with Locket)

Please state colour of Tabby Patches.






**ANY OTHER COLOUR GROUP**

If your cat or kitten will not fit into any of the other colour groups, then it belongs here.



**TAILESS OR STUMPY**



**any colour allowed**

Stumpy - with a bob tail



# Appendix C: Points Titles System for NZCF Registered Cats

- C.1 Once cats have attained the title of Champion or Premier, they may be awarded higher titles of Grand Champion, Double Grand Champion, Bronze Double Grand Champion, Silver Double Grand Champion, Gold Double Grand Champion, Sapphire Double Grand Champion, Ruby Double Grand Champion, or Emerald Double Grand Champion; Grand Premier, Double Grand Premier, Bronze Double Grand Premier, Silver Double Grand Premier, Gold Double Grand Premier, Sapphire Double Grand Premier, Ruby Double Grand Premier, or Emerald Double Grand Premier under the provisions of this Appendix.
- C.2 Title points are cumulative and will be carried over from year to year.
- C.3 When a cat is awarded a higher title than the one which it has attained, the Honours Registrar will notify the owner of the cat, sending an honours certificate to the owner without application or fee being required.
- C.4 All Champion or higher qualified cats placed in the Top Ten at NZCF shows will automatically be awarded points depending on their position in the Top Ten, towards their next higher title, being 10 points for Best in Show, 9 points for Reserve, 8 points for third, 7 points for fourth, 6 points for fifth, five points for sixth, four points for seventh, three points for eighth, two points for ninth, and one points for tenth place. Additional to these placing points, further points will be awarded depending on the number of cats beaten, e.g., if fifteen cats are entered, the top cat will earn 10 points for being first, plus 14 for the number of cats beaten (total of 24 points), the tenth cat will earn 1 point, plus 5 for the number of cats beaten (total of 7 points).
- C.5 At the National Cat Show (or National Show ring) an additional 20 points is earned by the Best in Show in an All Breeds Top 15, if awarded, with Reserve being awarded an additional 19 points, third 18 points, etc. That is, the Top 15 entire cats, entire kittens, neuter/spay cats, neuter/spay kittens, all judged across both the Longhair and Shorthair divisions and for domestic and companion exhibits, the Top 15 of each division judged across the longhair and shorthair sections.
- C.6 The number of points required for each award will be as set from time to time by the Executive Council. Initially these are as follows:
- a. To qualify for Grand Champion or Grand Premier, 120 points.
  - b. To qualify for Double Grand Champion or Double Grand Premier, 180 points.
  - c. To qualify for Bronze Double Grand Champion or Bronze Double Grand Premier, 280 points.
  - d. To qualify for Silver Double Grand Champion or Silver Double Grand Premier, 450 points.
  - e. To qualify for Gold Double Grand Champion, or Gold Double Grand Premier, 750 points.

- f. To qualify for Sapphire Double Grand Champion or Sapphire Double Grand Premier 1100 points.
  - g. To qualify for Ruby Double Grand Champion or Ruby Double Grand Premier 1550 points.
  - h. To qualify for Emerald Double Grand Champion or Emerald Double Grand Premier 2100 points.
- C.7 When a cat is de-sexed, and moves from the entire to the neuter / spay section, it will not carry its points with it, and will have to start over again to earn its initial three challenge certificates to move into this points award system as a neuter / spay.

# Appendix D: NZCF Annual Awards Scheme

## Introduction

D.1 NZCF Annual Awards are awarded each year to the cats placed as follows:

<b>Division</b>	<b>Annual Awards</b>
<b>Longhair</b>	Top Ten Entire Cats Top Ten Entire Kittens Top Ten Neuter / Spay Cats Top Ten Neuter / Spay Kittens
<b>Shorthair</b>	Top Ten Entire Cats Top Ten Entire Kittens Top Ten Neuter / Spay Cats Top Ten Neuter / Spay Kittens
<b>Domestic</b>	Top Ten Longhair Top Ten Shorthair
<b>Companion</b>	Top Ten Longhair Top Ten Shorthair

## Method

### Points

D.2 The points used to calculate NZCF Annual Awards are earned in the same way as those for title points. Refer paras C.4 and C.5.

### Best Rings

D.3 A set number of ring results are used in the calculations, and that number is decided by the Executive Council from time to time. The best point scores from the set number of rings during the show season will be used to calculate placings in the NZCF Annual Awards at the end of the year. The total number of points are added together from the best placings, i.e., only the best scores from the set number of ring results will be used even if a cat has additional top ten placings.

D.4 Should there be insufficient finalists using the set number of ring top ten scores, the best over one less ring will also be taken into account until a pool of finalists of at least ten can be obtained. From that pool of finalists the winners will be the ten cats which have the highest points. The minimum number of scores to be taken into account must be no less than three. If there are not enough cats with three scores or more, then the unfilled placings will remain vacant.

## Results and Awards

### Certificates and Publication

- D.5 NZCF Annual Awards certificates are sent out by the Honours Registrar once the show season has ended and all outstanding marked catalogues have been received and processed. Once a reasonable time has elapsed for the certificates to have reached the owners by post the NZCF Annual Awards results are made public on the NZCF website.

### Awards Dinner

- D.6 The NZCF endeavours to hold an Annual Awards dinner once a year (often in conjunction with the National Show) which honours the NZCF Annual Awards winners from the previous show season.

# Appendix E: Vet Rejection Certificate



NEW ZEALAND CAT FANCY INC.

## Rejection Certificate

Club: \_\_\_\_\_ Show Date: \_\_\_\_\_

In order to reduce the risk of disease being transmitted from your cat to other cats being exhibited, it has been necessary to reject your cat from the show.

It is appreciated that this will be a disappointment to you but the show organisers hope that you appreciate the necessity of ensuring that all cats in the show are in good health at the time of being exhibited.

You are hereby advised that your \_\_\_\_\_ (breed, type) \_\_\_\_\_ (sex) cat, known as \_\_\_\_\_ owned by \_\_\_\_\_ (owner/s name) of \_\_\_\_\_ (owner/s address) was rejected for the following reason/s:

*(Qualified veterinary staff to state diagnosis or symptoms causing concern, e.g. evidence of Ringworm, Abnormal Temperature, Respiratory Congestion, Parasitic Ear Infection, anal Inflammation, etc.)*

I consider the condition of this cat to be such that any other exhibits benched by the same exhibitor should be removed for the show.

Yes / No

I consider the condition of this cat to be such that the exhibitor should be permitted to handle any other exhibits at the show.

Yes / No

\_\_\_\_\_  
Qualified Veterinary Staff

\_\_\_\_\_  
Date

*(Where two qualified veterinary staff are available at a show, it is desirable that both should confer and jointly authorise the rejection.)*

Any cat which has been rejected may not be benched at any subsequent show for a period of 14 clear days from the date of rejection unless the following certification has been completed by a qualified veterinarian.

I, \_\_\_\_\_ (name) of \_\_\_\_\_ (address) hereby certify that I have examined the above cat on \_\_\_\_\_ (date) and am of the opinion that this cat is now in good health and poses no apparent risk to other show exhibits.

\_\_\_\_\_  
B.Vet.Sc.

\_\_\_\_\_  
Date

Where any cat is to be shown pursuant to this certification, this completed form must be presented to the Show Manager prior to the cat being benched. The Show Manager will present the form to the Show's qualified veterinary staff, who will examine the cat on the day and whose decision will be final.

If the cat is passed fit, the form will be returned to the exhibitor for use at any later show within the next 14 day period. However, if the cat is again rejected, a new rejection certificate will be issued in the normal manner and the 21 day period will recommence.

Copies of this certificate to:

1. Secretary (within 48 hours of show)
2. Exhibitor
3. Examining qualified veterinary staff/person issuing rejection
4. Club holding show for their files

Amended: 11 December 2024

# Appendix F: Emergency Form



**NEW ZEALAND CAT FANCY INC.**

## Emergency Form

### In Any Emergency

- Turn to the relevant page of the emergency plan to confirm what to do.
- Contact the people below for support, as appropriate.
- Report to your Show Manager or Health & Safety representative, all events:
  - that result in harm to people, or damage to property; or
  - where the emergency services are involved.

### Contacts

Position	Name	Cell/Phone No
Show Manager		
Floor Manager		
Floor Wardens		
Health & Safety Rep		
First Aid Officers		
Emergency Contacts	Fire / Police / Ambulance	111
Building Supervisor or Contact		
On-Call Doctor		
On-Call Medical Centre		
Nearest Hospital		
Poison Centre	0800Poison	0800 764 766
On-Call Vet		

### Evacuation / Assembly Points

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### After the Event

- Complete an incident report.
- Review the effectiveness of the emergency plan.

Issued: 15 June 2017

# Appendix G: Honours Certificate Application Form



NEW ZEALAND CAT FANCY INC.

## Honours Certificate Application Form

If your cat has three challenge certificates from three different judges, it is now a CHAMPION or a PREMIER and you are welcome to apply for a Champion or Premier certificate.

**Application for:** **Champion / Premier\*\* certificate**

\*\* Cross out which does not apply

<b>Name of Cat:</b>	
<b>Sex:</b>	Male / Female / Neuter / Spay
<b>Registration Number:</b>	(if applicable)
<b>Breed:</b>	
<b>Qualifying Show:</b>	<b>Date:</b>
<b>Owner's Name and Postal Address:</b>	

Post to: Sheree Russell  
NZ Cat Fancy Honours Registrar  
102 Whibley Road  
RD2  
Otorohanga 3972

Or email to: [honours\\_registrar@nzcf.com](mailto:honours_registrar@nzcf.com)

**Cost: \$7.00 per certificate.**

### Payment Details

- Please make **cheques** payable to NZ Cat Fancy Inc.
- For payment by **direct credit** please deposit into the following account and leave a good identifying reference so it is apparent who the payment is from and what it is for.  
New Zealand Cat Fancy Inc  
15-3945-0265474-00  
TSB Bank Ltd, Waitara
- For payment by **credit card**, please fill in the details below.  
Note: We cannot accept American Express or Diners Club credit cards.

<b>Type of Credit card (e.g. Visa, Mastercard, etc):</b>	<b>Name of card holder on card:</b>
<b>Card Number:</b>	<b>Expiry date:</b>

Issued: 20 February 2021

# Appendix H: Unable to be Judged / Handled Certificate



NEW ZEALAND CAT FANCY INC.

Cage No.

## Unable to be Judged / Handled Certificate

Club: \_\_\_\_\_ Show Date: \_\_\_\_\_

In order to reduce the risk of harm to handlers and judges, and distress to your cat, your cat has been assessed as unable to be judged (UTJ) or unable to be handled (UTH).

It is appreciated that this will be a disappointment to you but the show organisers hope that you understand that the safety of people and welfare of cats is our primary concern.

You are hereby advised that your \_\_\_\_\_ (breed, type) \_\_\_\_\_ (sex) cat, known as \_\_\_\_\_ (name), owned by \_\_\_\_\_ (owner name) of \_\_\_\_\_ (owner address) was assessed as unable to be judged or handled as follows:

**Unable to be Judged**

*A cat that is unable to be judged due to being nervous or angry, and demonstrates its disapproval at being exhibited by noise and a menacing attitude, without attacking or savaging any person.*

I consider that this cat is unable to be judged according to the definition of UTJ.

\_\_\_\_\_ (judge's signature) \_\_\_\_\_ (ring) \_\_\_\_\_ (date)

Other judges shall be advised when an exhibit is declared unable to be judged (UTJ) at a show.

**Unable to be Handled**

*A cat that is unable to be handled due to being vicious or savage and attacks or injures any person who is authorised to handle the cat during a show.*

I consider that this cat is unable to be handled according to the definition of UTH.

\_\_\_\_\_ (judge's signature) \_\_\_\_\_ (ring) \_\_\_\_\_ (date)

Any exhibit declared unable to be handled (UTH) at a show shall be automatically withdrawn from any subsequent judgings at that show.

Any exhibit unable to be judged (UTJ) at three shows during one show season shall be disqualified for the remainder of that season only.

An exhibit declared unable to be handled (UTH) at two shows shall be permanently debarred from showing.

Copies of this certificate to:  
Shows Portfolio Manager, Exhibitor, and Club holding show for their files

Issued: 15 January 2017



# Appendix I: Early Departure from a Show



NEW ZEALAND CAT FANCY INC.

## Permission for Early Departure from a Show

In accordance with Show Bylaws, para 10.8:

**Removal of an exhibit before the show has been officially closed without the prior permission of the Show Manager or Show Secretary will result in the loss of all club awards and NZCF annual awards points and any title points.**

**Planned early departures**

Permission should be sought as soon as possible, and **a minimum of 24 hours before the start of the show**, using this form.

**Emergency early departures**

**Require the permission of the Show Manager or Show Secretary** and that should be recorded on this form.

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**Club or Name of Show:** \_\_\_\_\_

**Date of Show:** \_\_\_\_\_

**Exhibitor Name:** \_\_\_\_\_

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**Approved:** \_\_\_\_\_  
*Show Manager / Show Secretary*

\_\_\_\_\_  
*Date*

Issued: 23 January 2018

# Appendix J: Reclassification at Shows



NEW ZEALAND CAT FANCY INC.

Cage No.
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## Reclassification at Shows

Club: \_\_\_\_\_ Show Date: \_\_\_\_\_

Concern has been raised that your kitten or non-titled cat (details below) has been registered incorrectly.

Breed:	
Sex:	
Name:	
Registration Number:	
Owner:	

Under the NZCF's Registration Rules your kitten or non-titled cat can be reclassified on show day with the agreement of three judges.

We confirm that we have inspected this exhibit and have found it to be incorrectly registered as:

Currently registered colour: <i>(including tabby pattern, if applicable)</i>	
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The correct registration for this exhibit is:

Corrected colour: <i>(including tabby pattern, if applicable)</i>	
--	--

	Judge (printed name)	Judge (signature)
1		
2		
3		

Reclassification is acknowledged:

Note: There is a charge for colour changes in NZCF records for adult cats. *(Refer Schedule of Fees.)*

	(signature)
Show Secretary	
Owner:	

Copies of this form to be retained by:

- Show Secretary
- Owner

Copy to be sent to:

- LH / SH / PR Registrar (as applicable)

Issued: 05 January 2020