

A MEETING OF THE EXECUTIVE COUNCIL (Post AGM)
was held 9.00 AM Sunday 21st April 2024,
at the 28 Stewart Duff Drive, Rongotai, Wellington 6022

Ngaire, as past Chair called the meeting to order and welcomed all those attending.

Item 1: Attendance & Apologies

Executive Council:

Ngaire Dixon, Sharon Jose, Marion Petley, Janice Davey, Lyall Payne, Marie Prendergast, Sheree Russell, Christine Yeung.

Janice left the meeting 11.24 to catch her flight.

Item 2: Elections

Election of Chair

Sheree / Christine nominated Ngaire.

With no other nominations, **Ngaire Dixon was declared Chair.**

Election of Vice Chair

Janice / Lyall nominated Sheree.

With no other nominations, **Sheree Russell was declared Vice Chair.**

Item 3: Allocation of Portfolio's

It was agreed that for continuity of each Portfolio that allocations remain as they were.

Breed Standards Advisory Council – **Lyall Payne**

Breeders & Registration – **Marie Prendergast**

Business/Administration – **Sharon José**

Finance – **Marion Petley**

Information Technology – **Christine Yeung**

Judges & Shows – **Sheree Russell**

Publications & Marketing – **Janice Davey**

Resolved: that all appointments be confirmed.

Moved: Ngaire
For: 6 / Against: 0 / CARRIED

World Cat Congress Delegate A request for this position get appointed at this meeting moving forward, to allow for early booking of tickets for flights, partially due to changes being implemented

to the contribution from World Cat Congress to delegates, which is being reduced to A\$1000 rather than reimbursement of flight costs, added to this, the fact that the WCC AGM for 2025 is to be held in USA and 2026 in the UK, it will be essential to secure flights as early as possible to get the best price on tickets.

A discussion was held on the need for a delegate to attend each year, which it was deemed to be essential.

Resolved: That Ngaire be appointed as the NZCF World Cat Congress Delegate

**Moved: Janice / Seconded: Sheree
For: 6 / Against: 0 / CARRIED**

Item 4: Meeting Dates

2024

Monthly electronic meetings set for the last Tuesday of every month at 7.30pm (except December), with one in person meeting to be held in Wellington in November. Everyone is asked to ensure they set these dates in their calendars:

May 28

June 25

July 30

August 27

Sept 24

November 2nd – Fly-in/Fly-out, Wellington – This will be the last date for any changes in Standard of Points, to ensure printing before the first show can be completed.

Dec 10

2025

Jan 28

Feb 25

March 25

April 29

May 10 (AGM morning/Post AGM afternoon)

2026

May 9 (AGM morning/Post AGM afternoon)

Resolved: That these dates be confirmed be accepted as the scheduled meeting dates.

**Moved: Marie / Seconded: Lyall
For: 6 / Against: 0 / CARRIED**

Look at changing format on how reports from the portfolios are presented for AGMs, to have one report bullet pointing what has been achieved during the past year, instead of doing individual reports, (Treasures report still to be individual due to the importance of reporting the finances & budgets to the membership) to aid with streamlining reports.

Item 5: Treasurer's Reports

Marion presented her report to the meeting.

Approval of Accounts for Payment in Retrospect

There are no accounts ready for approval as the March 2024 Creditors payments will not be paid until April 22nd, 2024.

Regular Reporting Items

1. Cash Positions as at 20/04/2024

Bank A/c Balances at 20/04/2024:

▪ NZCF General Expenses: #00 A/c	\$ 27,332
▪ NZCF National Show: #01 A/c	\$ 3,924
▪ Cyclone Gabrielle EF: #05 A/c	\$ 2,445 Balance to be donated
▪ Business On Call: #81 A/c	\$ 34,553
Current A/c's total	\$ 68,254
▪ Term Deposits (x 6) #71 A/cs	\$135,000
	\$203,254
Less Mastercard Credit Card	\$ 2,316) Tfer balance from old Visa CC
Total:	\$200,938
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Cash Total Last Meeting: 25/03/2024 \$200,594

Cash Total Last Year: 27/04/2023 \$197,306

2. Membership

Figures sourced from the ROCAP database as at 20/04/2024.

Membership	20/04/24	2023	2022	2021	2020	2019	2018	2017	2016	2015
TOTAL	479	525	522	511	487	492	529	539	557	567

Membership total at 25/03/2024: #469

Membership total at 28/04/2023: #480

3. Outstanding Debtors (Accounts Receivable)

Balance at 20/04/2024 \$10,818.46

4. 2024 National Show Entries as at 19/04/2024

\$4,060 (excl GST) received from **#23 Exhibitors** = an average of \$176.52 (excl GST) per exhibitor.

Resolved: That the Treasurers report be accepted

Moved: Lyall / Seconded: Sheree
For: 6 / Against: 0 / CARRIED

Changes of Bank Account Signatories:

Current signatories:

Marion Petley (Treasurer)

Sheree Russell (Vice Chairperson)

Ngaire Dixon (Chairperson)

Change of Authorisers for TSB Business Bank: (three required with two to authorise)

Current TSB Business Bank Authorisers:

Marion Petley (Treasurer)

Sheree Russell (Vice Chairperson)

Ngaire Dixon (Chairperson)

Resolved: That the current signatories remain as they are.

**Moved: Lyall / Seconded: Janice
For: 6 / Against: 0 / CARRIED**

Approval of AGM & Post-AGM Meeting Expenses

Resolved: That the combined AGM & post-AGM expenses of \$6,403 (excl. GST) be approved.

**Moved: Lyall / Seconded: Sheree
For: 6 / Against: 0 / CARRIED**

Item 6: Any Other Business

- All Executive Council members signed the Incorporated Societies Consent & Certificate of Officers (IS22-CCO) forms.
- Discussion held around the vacant IT positions and how essential these are to fill, schedular payments for these positions to be worked into the budget, which the Treasurer will prepare for our next meeting.
- Kay McArthur has completed the necessary supervisions to be promoted to Intermediate Longhair Judge status. Congratulation to Kay.

**Moved: Janice / Seconded: Lyall
For: 6 / Against: 0 / CARRIED**

- Resignation received from Ann Skilling, but she has inquired about the Judges Emeritus panel. It was with great sadness that Ann's resignation was accepted. Discussion around updating this panel, this is to be bought back to the next meeting once Judges Portfolio Manager contact other retired judges who may be interested in joining this Panel.

Resolved: That Ann Skilling be appointed onto the Emeritus panel

**Moved: Janice / Seconded: Marie
For: 6 / Against: 0 / CARRIED**

- A form of recognition for members who have contributed long service to NZCF or their club to be investigated.
- A COMPULSORY Judges seminar to be organised focusing on Health& conformation in breeds. Dates considered at are the 5/6 October or 19/20 October, **so Judges lock these dates in your calendars.** Leslie Lyons to be invited to present her Health and Conformation paper that was presented at the World Cat Congress AGM.
- The Executive Council ask the BSAC to prioritise Health & Conformation policies and to look at taking this out to the Breed Representatives to create a list of concerning issues within their breeds to start this off.
- Concern was raised around the process used in allocating the Executive Council seats when there are Two full term seats and one part term seat available. The Wording of Constitution policy 10.2 needs to be made clearer to cover this situation. It was also asked that the 'No' option for Executive Council voting online be removed to avoid confusion.
- The length of time the monthly meetings have been taking was raised, it was agreed that meetings will be kept to 1hr, with everyone being placed on mute, with raising the hand icon when they wish to speak, to avoid the constant overtalking.

Business Plan

At the 2023 AGM, it was asked for a Succession Plan to be added into the Business Plan, which was overlooked, this is to be added for this year.

Action Point: Treasurer to apply schedular payments for the two vacant IT positions into the budget for presenting next meeting.

Action Point: Judges PM to contact retired judges to invite them onto the Emeritus Panel.

Action Point: Look at how recognition can be given to long service to NZCF and Clubs.

Action Point: Judges PM to advise all judges regarding Compulsory seminar & invite Leslie Lyons to present her paper on Health and Conformation.

Action Point: BSAC to prioritise the Health and Conformation in breeds, along with taking this out to the Breed Reps to help kick this off.

Action Point: Wording of Constitution rule 10.2 to be reworded for clarity.

Action Point: The No option to be removed from online voting for vacant positions, leaving the tick for yes only, as per the paper voting forms.

Action Point: Succession plan to be added into the Business Plan.

With no further business the meeting closed at 11.45am

Sharon José
Secretary NZCF

Ngaire Dixon
Chairperson NZCF