

The 54th Annual General Meeting of the New Zealand Cat Fancy Incorporated,
was held 10.10 AM Saturday 10th May 2025,
at the Rydges Wellington Airport, 28 Stewart Duff Drive, Rongotai, Wellington.

The Chair opened the meeting and welcomed those attending in person and via Teams, apologising for the late start to the meeting, due to a delayed flight, which of course the Secretary was on!!

Item 1: Attendance & Apologies

In Attendance

Ngaire Dixon (Chair), Sharon Jose, Janice Davey, Lyall Payne, Marie Prendergast, Sheree Russell, Christine Yeung, Keryn McOmish, Mushfik Yeung.

Present via Teams

Anita Cheetham, Fred Haslemore, Diane Holtom, Di Hobson, Ange Robinson.

Apologies

Emma Kimberley.

Resolved: That apologies be accepted

Moved: Lyall / Seconded: Christine
For: 67 / Against: 0 / CARRIED

Voting Strength

We had 9 attending, 54 registered proxies & 3 attending via Teams with voting rights (others had registered their proxy) giving a total voting strength for the Business section of the meeting as 67, with postal & online voting, the voting strength for the Constitutional Remits is 106 and General Remits 99.

Resolved: That the voting strength be accepted

Moved: Lyall / Seconded: Christine
For: 67 / Against: 0 / CARRIED

Item 2: Election Result

In accordance with Constitutional Clause 21.10 a. Announcement of the Results of the Executive Council Election.

Christine Yeung Total Votes: 71

Keryn McOmish Total Votes: 45

Di Hobson Total Votes: 37

Congratulations to Christine Yeung & Keryn McOmish who were announced as the successful candidates for the two 3-year term seats.

Life membership:

Sue Ford For: 69 / Against: 15 Life membership accepted (82.1%)

Congratulations were extended to Sue on her well-earned new status. Sue will be presented with her life membership pin at the next available show that she attends where either the Chair or Vice Chair will be present.

Breed Representatives:

With there being no contested positions, so the following nominations are confirmed as being successful:

Birman Group – Janice Davey

Maine Coon - Zena Pigden

Ragdoll – Sheree Russell

Abyssinian Group – Thelma Blythen

Bengal Group – Michelle Ross

Burmese Group – Christine Yeung

Devon Rex Group – Alexandra Ashkettle

Russian – Mary Hefford

Siamese Group – Hannah Grant

Toyger – Emma Kimberley

Congratulations to all our successful Breed Representatives. These positions are all two-year terms.

Item 3: Minutes of the Previous Meeting & Matters Arising

Minutes of the 53rd AGM held 20th April 2024

Resolved: That the Minutes of the NZCF 2024 AGM be accepted as a true & correct record of the meeting.”

Moved: Janice / Seconded: Sheree
For: 67 / Against: 0 / CARRIED

Matters Arising

A question from the floor enquiring into the subcommittee that was to be put together to investigate Feliway spray being used at show. A subcommittee was formed but no traction has been made yet, so this will be prioritised.

An enquiry regarding the newsletter which was going to go out to new kitten owners. This has been held up due to privacy concerns, so we are now looking at getting this set up primarily for members and then work on how we can include new kitten owners moving forward.

Item 4: Chairpersons Report [Ngaire Dixon]

The Chairs report was taken as read but highlighted some of the achievements over the past year.

- Thanking our very small team who run this organisation, to the Secretary who has also been working as the Treasurer for the past 6 months. We, of course, are all thinking of Marion, this being the first AGM for many of us, with her not being here with us. Thanks to our Executive Council members, in particular, Lyall who is leaving us this year, thank you for all the work you have done during your time serving on the Executive.
- This year has been a tough year for organisations internationally and it is something that we, as an organisation, need to concentrate on moving forward, we need to ensure that we are thinking primarily about the health and welfare of our cats so that we can support our clubs and ensure that our shows continue. We also need to ensure that New Zealand doesn't find itself in the same situation as the States and in Europe at where breeds are being banned. The only way to do this is to focus on the health of the cats.
- We have some good working relationships with partners Purina Pro plan and pet cover insurance. During the course of or at the end of this year, those relationships agreements come up for renegotiation, so once again those will be put out as they were last time to different industry organisations. It's essential that we ensure we are looking out for our membership.
- We have a number of vacancies, so we need active participation from as many people as possible. We have a long hard year with a very small team.
- A huge thank you to all our membership. I look forward to the next year.

4a: National Disputes Coordinator [Ange Robertson]

There were no complaints filed throughout 2024.

4b: Privacy Officer [Lyall Payne]

There have been no requests made or issues on the Privacy front.

Resolved: That the Chair's report be accepted.

Moved: Ngaire (Chair)
For: 67 / Against: 0 / CARRIED

Item 5: Portfolio Managers Reports

The reports from the remaining members of the Executive Council.

5.1: Breed Standard Advisory Council (BSAC) [Lyall Payne]

The BSAC Portfolio Manager presented a verbal report, highlighting the following points.

- Focus is currently on the way the BSAC will operate in the future, with the loss of some key members over the past year.
- The BSAC Chair position has been filled and there is now the ability to recruit members onto the team on a temporary basis, to drive particular items they are passionate about.
- It has been agreed that focus will only be given to six items at any given time, the current six items are:
 - The combining of the Bombay breeds
 - The dominant blue eyes in the Maine Coon breed
 - Van pattern in the British breed
 - Natural breeds policy

- The Sphynx Health & Confirmation Policy
- An experimental programme currently under discussion
- Discussion on Breed Representative roles being included in the BSAC team as per the Executive Councils suggestion.
- Monthly meetings have been reestablished.
- Thanks, expressed to the BSAC members for all the work they have carried out over the past year, and best wishes to the new Portfolio Manager for the ensuing year.

A question came from the floor: Once one of the current six items have come of the list, would it be possible for two Health and Confirmation Policies to be worked on at a time, as this would get them through quicker, as they are really important policies to have in place. This will be recorded for the next Portfolio Manager to consider.

Resolved: That the BSAC report be accepted

Moved: Lyall / Seconded: Janice
For: 67 / Against: 0 / CARRIED

5.2: Breeders & Registration Portfolio [Marie Prendergast]

The B&R report was then taken as read.

A big thank you to all the Registrar, these ladies really do work extremely hard. Also acknowledging the extra work that was involved with the Transfer Audit and the updating of the deceased cats in our database, this took a tremendous amount of work on their part, as well as on the part of IT.

5.2a: Animal Welfare Liaison Officer [Alex Ashkettle]

Taken as Read.

5.2b: NZCF Representative – Companion Animals NZ (CANZ) Board [Zena Pigden]

Taken as Read.

5.2c: NZCF Representative Trustee - Companion Animal Trust [Zena Pigden]

Taken as Read.

With no questions or comments from the floor for any of the above reports.

Resolved: That the Breeders & Registrations reports be accepted

Moved: Marie / Seconded: Lyall
For: 67 / Against: 0 / CARRIED

5.3: Business Administration [Sharon José]

This report was taken as read.

Thanks were given to the work of the Governance Documents Officer.

5.3a: Governance Documents Officer [Jane Webster]

Taken as Read.

With no questions or comments from the floor for any of the above reports.

Resolved: That the Business Administration report be accepted

Moved: Sharon / Seconded: Sheree
For: 67 / Against: 0 / CARRIED

5.4: Information Technology (IT) Portfolio [Christine Yeung]

This report was taken as read.

- Recognition to our Webmaster/IT provider for the work he has achieved over the past year.
- There is still a vacant position in the IT team.
- Show Calendar update is currently being worked on which will give the Shows Portfolio Manager the ability to upload schedules and results directly, this is a priority task.
- A key priority is a self-service members portal, which has a lot of requirements to get what is needed for Members use.

A huge vote of thanks was given to the IT Portfolio Manager for the improvements that have been made over the past year. Great work.

Resolved: That the IT report be accepted

Moved: Christine / Seconded: Lyall
For: 67 / Against: 0 / CARRIED

5.5: Judges & Shows Portfolio [Sheree Russell]

The Judge's report was taken as read.

The Health & Safety Officer is working on a few changes, such as checking with clubs after shows.

5.5a: Health & Safety Officer [Christine Ryan]

A breakdown report was supplied and taken as read.

With no questions or comments from the floor for either report.

Resolved: That the Judge's report be accepted.

Moved: Sheree / Seconded: Christine
For: 67 / Against: 0 / CARRIED

5.6: Publications & Marketing Portfolio [Janice Davey]

The P&M report was taken as read.

- As a result of the economic situation, a number of advertisers have pulled back on the advertising, although two new companies have been recently come onboard.
- It would be great to see the membership using the four pages that are set aside for our members to use, so more participation would be appreciated. Little articles on how someone got into cats, or different experiences that have been had along the way – these would make interesting reading.

5.6a Historian [Jane Webster]

Resolved: That the Publication & Marketing report be accepted

Moved: Janice / Seconded: Lyall
For: 67 / Against: 0 / CARRIED

Item 6: Treasurers Report [Acting Sharon Jose]

NZ Cat Fancy Incorporated Treasurer's Report to the 2025 Annual General Meeting on the Financial Statements for the Year-Ending 31/12/24

Taken as read. Highlighted points:

INCOME	YE 31/12/24	YE 31/12/23	YE 31/12/22	YE 31/12/21	YE 31/12/20
Membership Fees (Total)	20,877	26,256	26,204	25,091	24,447
Publications (excl Mship Fees)	7,346	8,170	11,516	14,912	12,106
Breeders Registrations & Tfers	57,724	57,389	61,651	59,262	50,702
Shows (excl. Mship Fees)	52,423	22,574	14,630	24,307	521
TOTAL	\$138,370	\$114,389	\$114,001	\$123,572	\$87,776
Increase/(decrease) income	23,981	388	(9,571)	35,796	(\$19,904)
% Increase/(decrease)	20.96%	.34%	(7.75%)	40.78%	(18.48%)

It is noted that the major increase in income during 2024 was largely due to the National Show.

Activity Results Summary (Gross profits)

Our seven Activity accounts showed a total gross operating profit of \$31,266 v budget of \$20,770 which was up by \$3,362 on the 2023 total of \$27,904.

Acknowledgement is once again given to our portfolio managers (Executive Council members) for their willingness to support our strategy with curbing all but essential expenditure during the year.

Operating Revenue and Administration Expenditure

Other Revenue

Total Other Revenue, recorded at \$44,059, was slightly under the budgeted \$49,790 and below last year's total of \$56,330. This was mainly due to the increase of general cost overall in the current economic climate, which resulted in the need to increase of membership fees, along with increasing a few other areas.

Membership Numbers

Membership numbers for 2024 decreased by 5 members (.95%) over the previous year. Membership statistics for the last seven years were:

	2024	2023	2022	2021	2020	2019	2018
Affiliate (Clubs)	20	20	20	21	22	24	26
Associate (incl Family)	85	82	67	74	62	64	91
Full	323	333	339	333	322	322	319
Family (Additional)	75	74	80	74	72	71	81
Junior	8	7	9	2	2	6	7
Life	9	9	7	7	7	5	5
TOTAL	520	525	522	511	487	492	529
Increase/(decrease)	(5)	3	11	24	(5)	(37)	(10)
% Increase/(decrease)	(.95%)	.57%	2.15%	4.93%	(1.00%)	(7.00%)	(1.85%)

Administration Expenses

Total expenditure at \$63,850, including depreciation of \$1,920, was ahead of the budgeted \$63,389, but \$8,256 under the total expenditure of the 2023, which totalled \$72,106.

The remaining balance from NCZF Cyclone Gabrielle Emergency Fund totalling \$2,445 was donated to a late applicant in July 2024, closing this fund. It is aimed to restart an emergency fund to ensure we have assistance for future national emergencies.

Summary

The net operating profit of \$11,475 for 2024 was an excellent result against a budgeted profit of \$6,671 and followed on from the profit of \$11,818 for 2023. The increase in our Equity (Retaining Earnings) from \$166,722 in 2023 to \$178,197 is particularly pleasing. Once again, our entire membership contributed to this result by renewing their memberships, supporting our Shows, and continuing to register and transfer their cats and kittens. Our thanks to all for your continued support.

Resolved: That the financial statements for the year ending 31/12/202 be accepted.

Moved: Sharon / Seconded: Lyall

For: 67 / Against: 0 / CARRIED

2025 Budget and 2026 Forecast for Endorsement

In presenting the 2025 Budget and 2026 Forecast there are some areas where some major changes are being proposed.

- One of the most important areas that need to be focus on is IT Development, which is essential for bring NZCF systems into current times, creating portals for user friendly environments, which are more accessible for membership.
- Other areas that need consideration is to renumeration roles that involve long hours that are currently not on the Scheduler Payment list, we currently have two roles that fall under this category, which are the BSAC Chairperson role and the Governance Documents Officer role, both involve many hours to fulfil the role.
- The NZCF Chair has also suggested that Strategic Pay, which is a not for profit pay schedule, needs to be looks at for the Secretary and Treasurer roles.
- In light of running the 2024 National Show, the Executive Council has recommended that a donation be given to the National Show each year to assist the host club with the extra expense.
- Sponsorship money received from Purina Proplan & Petcover are to be transferred back into Publications to cover the loss of income in advertising, as this was lost as part of the sponsorship agreement. This is also where the IT resource money will be derived from.
- It is very much a user pay world now and with this, we need to look at increasing the fees for both the Judges School entry fee and the Handlers & Stewards course fees, as with the increase in costs in running these the current fees do not cover costs.

Questions came from the floor Last year it was raised that the allocation of electronic equipment, software & consumables which currently all comes under IT, causing the appearance that IT has high overheads, should be allocated to the direct areas the are used in. This has been started, however as some had already been previously coded, it was decided to leave them in those areas due to the amount of work involved in changing them considering everything else that needed doing to prepare the end of year accounts. They are already being dispersed into the correct areas for this year.

Resolved: That the 2025 AGM of the NZCF accepts the 2025 Budget as presented.”

Moved: Sharon / Seconded: Janice

For: 67 / Against: 0 / CARRIED

(b) “That the 2025 AGM of the NZCF endorses the 2026 Financial Forecast as presented.”

Moved: Sharon / Seconded: Christine

For: 67 / Against: 0 / CARRIED

Confirmation of the appointment of Auditor for the 2024 Financial Statements

Resolved: That the 2025 AGM of the NZCF confirms Murray Baxter of Waikanae the Auditor of the 2025 financial statements. (Constitutional Clause 20.1)

Moved: Sharon / Seconded: Lyall

For: 67 / Against: 0 / CARRIED

Item 7: Proposed Constitutional Amendments

7.1C: Executive Council

“That the Constitution following para 6.3 be amended to read:

30.1 In this Constitution:

a. ~~'cheque' means a personal cheque or a bank cheque;~~

a.(b.) 'majority vote' means a vote made by more than half of the members who are entitled to vote and voting on a resolution put to that meeting;

b.(c.) 'meeting' means any Annual General Meeting and any Special General Meeting;

c. (d.) 'money or other assets' means any real or personal property or any interest therein, owned or controlled to any extent by the NZCF;

d.(e.) 'payment' means any transfer of legal tender by cash, electronic transfer, ~~bank cheque~~, or any other means of paying legal tender, ~~and includes payment by personal cheque;~~

e.(f.) 'rules' means the rules of the NZCF;

f.(g.) 'NZCF meeting' means any Annual General Meeting, or any Special General Meeting, but not a Council meeting;

g.(h.) 'use money or other assets' means to use, handle, invest, transfer, give, apply, expend, dispose of, or in any other way deal with, money or other assets;

h. (i.) 'written notice' means hand-written, printed or electronic communication of words or a combination of these methods; and

i.(j.) 'electronic means' means use of email or an electronic election site. Where email is used for voting, a member may vote by sending an email to the returning officer from an email address held by the NZCF that is attributable to the member. The returning officer may specify minimum requirements the email must adhere to (including, but not limited to, stating the member's membership number, and including a declaration that the sender of the email is the relevant voter).

Rationale: Cheques have been eliminated as a payment option since mid-2021. NZCF is committed to accepting payment methods that are accessible and available.

Moved: Sheree / Seconded: Christine
For: 106 / Against: 0 / CARRIED 100%]

7.2C: Executive Council

“That a new section be added to the constitution, Section, 13A.Disputes, after para 13.3 which reads:

13A. Disputes

13A.1 All parties to a complaint or grievance shall endeavour to resolve the matter informally and in the spirit of the principles in para 3.5 (NZCF Values). In the event that informal discussions cannot resolve the issue, the procedures in the Disputes and Discipline document shall apply, this should be in conjunction with the following principles.

13A.2 How a complaint is made.

- a. A member or an officer may make a complaint by giving to the NZCF Secretary a notice in writing that:
 - i. states that the member or officer is starting a procedure for resolving a dispute in accordance with the NZCF’s constitution; and
 - ii. sets out the allegation to which the dispute relates and whom the allegation is against; and
 - iii. sets out any other information reasonably required by the NZCF.
- b. The NZCF may make a complaint involving an allegation against a member or an officer by giving to the member or officer a notice in writing that:
 - i. states that the NZCF is starting a procedure for resolving a dispute in accordance with the NZCF’s constitution; and
 - ii. sets out the allegation to which the dispute relates.
- c. The information given under paras a. ii. or b. ii. must be enough to ensure that a person against whom an allegation is made is fairly advised of the allegation concerning them, with sufficient details given to enable them to prepare a response.
- d. A complaint may be made in any other reasonable manner permitted by the NZCF’s constitution.

13A.3 Person who makes complaint has right to be heard.

- a. A member or an officer who makes a complaint has a right to be heard before the complaint is resolved or any outcome is determined.
- b. If the NZCF makes a complaint:
 - i. the NZCF has a right to be heard before the complaint is resolved or any outcome is determined; and
 - ii. an officer may exercise that right on behalf of the NZCF.
- c. Without limiting the manner in which the member, officer, or NZCF may be given the right to be heard, they must be taken to have been given the right if:

- i. they have a reasonable opportunity to be heard in writing or at an oral hearing (if one is held); and
- ii. an oral hearing is held if the decision maker considers that an oral hearing is needed to ensure an adequate hearing; and
- iii. an oral hearing (if any) is held before the decision maker; and
- iv. the member's, officer's, or NZCF's written statement or submissions (if any) are considered by the decision maker.

13A.4 Person who is subject of complaint has right to be heard.

- a. This para applies if a complaint involves an allegation that a member, an officer, or the NZCF (the respondent):
 - i. has engaged in misconduct; or
 - ii. has breached, or is likely to breach, a duty under the NZCF's constitution or bylaws or the Incorporated Societies Act 2022; or
 - iii. has damaged the rights or interests of a member or the rights or interests of members generally.
- b. The respondent has a right to be heard before the complaint is resolved or any outcome is determined.
- c. If the respondent is the NZCF, an officer may exercise the right on behalf of the NZCF.
- d. Without limiting the manner in which a respondent may be given a right to be heard, a respondent must be taken to have been given the right if:
 - i. the respondent is fairly advised of all allegations concerning the respondent, with sufficient details and time given to enable the respondent to prepare a response; and
 - ii. the respondent has a reasonable opportunity to be heard in writing or at an oral hearing (if one is held); and
 - iii. an oral hearing is held if the decision maker considers that an oral hearing is needed to ensure an adequate hearing; and
 - iv. an oral hearing (if any) is held before the decision maker; and
 - v. the respondent's written statement or submissions (if any) are considered by the decision maker.

13A.5 Investigating and determining dispute.

- a. The NZCF must, as soon as is reasonably practicable after receiving or becoming aware of a complaint made in accordance with its constitution, ensure that the dispute is investigated and determined.
- b. Disputes must be dealt with under the constitution in a fair, efficient, and effective manner.

13A.6 NZCF may decide not to proceed further with complaint.

- a. Despite the para 13A.5, the NZCF may decide not to proceed further with a complaint if:
 - i. the complaint is trivial; or

- ii. the complaint does not appear to disclose or involve any allegation of the following kind:
 - 1. that a member or an officer has engaged in material misconduct:
 - 2. that a member, an officer, or the NZCF has materially breached, or is likely to materially breach, a duty under the NZCF's constitution or bylaws or the Incorporated Societies Act 2022:
 - 3. that a member's rights or interests or members' rights or interests generally have been materially damaged:
- iii. the complaint appears to be without foundation or there is no apparent evidence to support it; or
- iv. the person who makes the complaint has an insignificant interest in the matter; or
- v. the conduct, incident, event, or issue giving rise to the complaint has already been investigated and dealt with under the constitution; or
- vi. there has been an undue delay in making the complaint.

13A.7 NZCF may refer complaint.

- a. The NZCF may refer a complaint to:
 - i. a subcommittee or an external person to investigate and report; or
 - ii. a subcommittee, an arbitral tribunal, or an external person to investigate and make a decision.
- b. The NZCF may, with the consent of all parties to a complaint, refer the complaint to any type of consensual dispute resolution (for example, mediation, facilitation, or a tikanga-based practice).

13A.8 Decision makers.

- a. A person may not act as a decision maker in relation to a complaint if two or more members of the committee or a complaints subcommittee consider that there are reasonable grounds to believe that the person may not be:
 - i. impartial; or
 - ii. able to consider the matter without a predetermined view.

Rationale: As part of the update to the Incorporated Societies Act 2022, it is a requirement to incorporate the dispute resolution process documented in the society's constitution. This must occur in a way that's consistent with natural justice. If this Remit passes there is a supporting General Remit to direct the Executive Council to review and amend the Disputes & Discipline Document to align with these changes.

**Moved: Sheree / Seconded: Lyall
For: 105 / Against: 1 / CARRIED [99%]**

7.3C: Executive Council

A numbering error had been discovered with this remit, 10.4a. refers to para 10.5c, however this should read 10.5a. As this does not alter the intent of the remit, a motion was put forward to amend the remit to read "para 10.5a."

“That the Constitution following paras be amended to read:

10. Nomination and Election of Executive Council Members

10.1 Before the Annual General Meeting (AGM) the NZCF Members will decide by vote the new members of the Executive Council.

10.2 Nominations.

- a. Nominations for election to the Executive Council shall be in writing signed by at least two ordinary members of the NZCF and shall be endorsed with the consent of the candidate.**
- b. The nomination form shall name;**
 - i. the club where the candidate is a member with voting rights and is currently financial; and**
 - ii. the club where the nominators are members with voting rights and are currently financial.**
- c. A short biographical note about the candidate should accompany each nomination.**
- d. All nominations shall reach the Secretary no later than 42 days before the Annual General Meeting advertised date.**
- e. All nominations for Executive Council shall be restricted to persons who are:**
 - i. primarily resident within New Zealand; and**
 - ii. either an ordinary or a life member of the NZCF with voting rights.**
- f. All retiring members of the Executive Council shall be eligible for re-election but must complete the nomination process.**
- g. Upon the closing of nominations, each eligible member will be provided with access voting via electronic means or a ballot paper will be mailed to them.**
- h. The election ballot shall contain a list of candidates for the Executive Council and be accompanied with each of the candidates’ biographical notes, if provided. If voting is via electronic means, biographical information will be placed on the NZCF website or circulated by other means and the membership advised of this.**
- i. Each member shall be responsible to ensure that their ballot is properly completed and signed and placed in the mail with the proper postage affixed or otherwise forwarded by a commercial delivery service to the appointed returning officer by the date required. If voting is via electronic means, each member shall be responsible for completing their vote by the required date.**
- j. No member shall attempt to invalidate or otherwise tamper with the NZCF election process in any manner whatsoever.**

10.3 Elections.

- a. The candidate receiving the highest number of votes shall be elected.**
- b. Where multiple vacancies exist, then the candidates receiving the highest number of votes shall be elected. In the case of a tie, the result shall be decided by lot. Scrutineering (if any) of the ballot paper count shall be by whatever method is**

determined as appropriate by the Executive Council.

- c. Where there are both 3-year terms and unexpired term vacancies to be filled, the candidates with the most votes shall fill the 3-year terms, and the next highest polling candidates shall fill the unexpired terms, where a longer unexpired term would be filled by the candidate with the larger number of votes.
- d. Elected officers shall take office at the conclusion of the AGM at which they were elected.

10.4 Term of Office.

- a. The term for Executive Council members will nominally be for 3 years (reduced or extended to terminate at the end of the relevant AGM) unless completing the term of a vacating Executive Council member which has a term of office still remaining then it shall be in accordance with para 10.5a.

10.5 Vacancies.

- a. If the position of any Executive Council member becomes vacant between NZCF meetings, the Executive Council shall appoint the person who was the next highest polling candidate for an Executive Council position at the last election. Appointments of next highest polling candidates run for the unexpired term of the vacating Executive Council member they are replacing.
- b. If no next highest polling candidate is available, the Executive Council shall appoint another ordinary or life Member to the vacancy. Non-candidate appointments to Executive Council vacancies run only until the next AGM

~~12. Nomination and Election of Executive Council Members~~ to be Deleted as it has been merged with Section 10

Rationale: To make the nomination and election process clearer to understand, Section 12, Nomination and Election of Executive Council Members has been added to Section 10, Election of Executive Council Members, being part of the same process. If this Remit passes there is a supporting General Remit to amend the General Rules & Policies to align with these changes.

Moved: Sheree / Seconded: Lyall
For: 105 / Against: 1 / CARRIED [99%]

Item 8: General Remits (other proposed motions)

8.1G: Executive Council

“That the Executive Council review the current Disputes and Discipline document and, if required, amend it to align with the changes to the Constitution as soon as practicable”

Moved: Lyall / Seconded: Marie
For: 98 / Against: 1 / CARRIED [99%]

8.2G: Executive Council

“That the General Rules & Policies following paras be amended to read:

3. Executive Council

Eligibility

3.1 To be a NZCF Executive Council member:

- a. you must be a financial full or family member or life member of the NZCF,
- b. you cannot hold a position of office in a similar registry, and
- c. your place of permanent residence must be New Zealand.

3.2 Deleted.

Powers and Duties of the Executive Council

3.3 The Executive Council shall manage and conduct the business and affairs of the NZCF. All members of the Executive Council shall have responsibility allocated to them for the management of one or more operational areas of the NZCF. The Executive Council Chairman at the first meeting of the Executive Council following the AGM shall make the allocation of such responsibilities in conjunction with the other members of the Executive Council. They shall be required to provide a written report on their area(s) of responsibility to each scheduled meeting of the Executive Council and to the AGM. They shall exercise all such powers of the NZCF as are not required by the Incorporated Societies Act 1908 and its amendments or by its constitution to be exercised by the NZCF in General Meeting.

Elections

Election of Officials and Executive Council Members

- 4.1 In the month prior to the Annual General Meeting (AGM) the members will decide by a postal ballot or by electronic means:
- a. the new Executive Council members, and
 - b. (in alternate years) the breed section representatives.

Voting

- 4.2 Voting papers will be sent to all eligible voting members along with a copy of all the candidates' biographies or each eligible member will be provided with access to electronic voting. If voting is via electronic means, biographical information will be placed on the NZCF website or circulated by other means and the membership advised of this. This will be sent 28 days prior to the date set for the AGM.
- 4.3 The voting papers must be returned by the date specified on the ballot paper. Any that are received after this date shall not be counted. Note that any postmarked envelopes that are marked prior to the cut-off date but received after the cut-off date will also be disregarded. It is the member's responsibility to ensure that their votes are counted. If voting is via electronic means, each member shall be responsible for completing their vote by electronic means by the required date.
- 4.4 The votes shall be counted after the voting papers have all been received.
- 4.5 Deleted.
- 4.6 Deleted.
- 4.7 Deleted.

Composition

- 4.8 The NZCF Executive council shall have a minimum of six (6) council members at all times and:
- have a chairperson that is elected at the first Executive Council meeting following the Annual General Meeting, the elected council members will as the first order of business make a determination as to who will be their Chairperson and Vice- chairperson from the elected council members;.
 - shall appoint council members to be the portfolio managers each looking after a separate portfolio, and appoint a buddy to assist and support each portfolio manager;
 - should either or both the Chairperson or Vice-chairperson for any reason have vacated or be obliged to vacate their position then the Executive Council will elect from their members a replacement or replacements for part of unexpired term of the vacant council positions until the next AGM;
 - shall fill any vacancy on the Executive Council in accordance with para 10.5 of the Constitution; and
 - the Chairperson shall be the sole and official spokesperson for the NZCF.

Rationale: To align with the proposed Constitutional amendments to make the nomination and election process clearer to understand.

Moved: Janice / Seconded: Lyall
For: 98 / Against: 1 / CARRIED [99%]

Item 9: Discussion & Approval of Plans

Business Plan

For the balance of the current and next five (5) calendar years.

The current business plan was presented to the meeting for approval.

Resolved: That the Business Plan be accepted.

Moved: Sheree / Seconded: Janice
For: 67 / Against: 0 / CARRIED

Succession Plan

A draft Succession Plan was approved at the April 2025 Executive Council meeting, the working policy is now underway.

Item 10: General Business

- Advance warning given to, that over the next year, the Constitution and other Governance Documents are to be looked at, so the GAM will include major remits.
- Discussion was held around a situation where an overseas club had to cancel their show, which led to extreme difficulties getting flights reimbursed. The club had booked the and paid for the flight but had used the judge's email address meaning the judge had to act as the liaison between the flight company and club. Clubs may need to look at having flight insurance to cover

these situations. Is this something that could be added into the NZCF Insurance that covers Affiliated Clubs.

- A Strategy Working Group needs to be set up to look at ways to attract younger people to join and participate in NZCF to future proof the organisation, this was discussed last year, however as yet no movement has happened with getting this set up.

With no other business

Meeting closed at 11.36am

Sharon José
Secretary NZCF

Ngaire Dixon
NZCF Chairperson