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|  | | | | |  | | | | |  | | | | | | |  |  | | |  | | |
|  | | |  | | | | | Practicable | | | | | All practicable | | | Controls required | | | | | Person | | | Date to be | | | Completed | |
| **Hazard** | | | Significant | | | | | to eliminate | | | | | steps to minimise | | | (including existing) | | | | | responsible | | | completed by | | | (date/initials) | |
|  | | | Yes | | No | | | Yes | | No | | | Yes | | No |  | | | | |  | | |  | | |  | |
| Heavy lifting | | | Y | |  | | |  | | N | | | Y | |  | Use trolleys, help each other, small loads | | | | | Show Manager | | | Prior to and during show | | |  | |
| Jammed Fingers | | |  | | N | | |  | | N | | | Y | |  | Concentrate on job Work slowly and carefully | | | | | All workers + contractors | | | As Above | | |  | |
| Damaged flooring | | | Y | |  | | | Y | |  | | |  | |  | Prevent access to damaged areas | | | | | Show Manager | | | As above | | |  | |
| Damaged flooring | | | Y | |  | | |  | | N | | | Y | |  | Tape down rolled edges | | | | | Show Officials | | | As Above | | |  | |
| Wet or Slippery Flooring | | | Y | |  | | | Y | |  | | |  | |  | Wash and/or dry wet slippery areas | | | | | Show Officials | | | As Above | | |  | |
| Wet or Slippery Flooring | | | Y | |  | | |  | |  | | | Y | |  | Block access, put buckets under leaks, warning signs | | | | | Everyone | | | As Above | | |  | |
| Cleaning Chemicals | | | Y | |  | | | Y | |  | | |  | |  | Use animal and people safe chemicals | | | | | Show Officials | | | As Above | | |  | |
| Cleaning Chemicals | | | Y | |  | | |  | | N | | | Y | |  | Have good ventilation, gloves, use caution when spraying | | | | | Everyone | | | As Above | | |  | |
| Hot Water | | | Y | |  | | | Y | |  | | |  | |  | Check water temp not high, Carry water no hotter than hand hot, don’t carry water if lots of people around, especially children playing | | | | | Everyone | | | As Above | | |  | |
| Stairs & Stair wells without handrails | | | Y | |  | | | Y | |  | | |  | |  | Block off access, too dangerous | | | | | Show manager | | | As Above | | |  | |
|  | | |  | | | | | Practicable | | | | | All practicable | | | | | Controls required | | | Person | | | Date to be | | | Completed | |
| **Hazard** | | | Significant | | | | | to eliminate | | | | | steps to minimise | | | | | (including existing) | | | responsible | | | completed by | | | (date/initials) | |
|  | | | Yes | | No | | | Yes | | No | | | Yes | | No | | |  | | |  | | |  | | |  | |
| Cat Scratches / Bites | | | Y | |  | | |  | | N | | | Y | |  | | | **Exhibits MUST have claws clipped prior to show**, Stop judging fractious cats, make sure handlers are trained and competent, have welding gloves available | | | **Exhibitors** & Everyone | | | As above | | |  | |
| Tripping over Gear under tables | | | Y | |  | | | Y | |  | | |  | |  | | | Make sure everything is right underneath tables, remove large and unstable items | | | Exhibitors & Officials | | | As Above | | |  | |
| Tripping over Gear under tables | | | Y | |  | | |  | | N | | | Y | |  | | | Floor wardens should check this as they walk around | | | Floor wardens & everyone | | | As Above | | |  | |
| Zoonosis / | | |  | | N | | | Y | |  | | |  | |  | | | Vet inspection of exhibits, removal of obviously sick animals | | | Vet, Officials | | | As Above | | |  | |
| Zoonosis | | |  | | N | | |  | | N | | | Y | |  | | | Use animal and human friendly sprays between (but not on) cats and on clothing and benches | | | Judges, handlers | | | As Above | | |  | |
|  | | |  | |  | | |  | |  | | |  | |  | | |  | | |  | | |  | | |  | |
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**RISK ASSESSMENT TOOL.**

The following table, based on Likelihood and Consequence, can be used to prioritise hazards. A score greater than 4 can be regarded as “significant”. Use the 2 parts to work out the total score.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| LIKELIHOOD  (Chances the outcome could occur) | Consequence (Potential Outcome) | | | | | |  |
|  | Insignificant  (Minor First Aid)  1 | Minor  (Medical Treatment)  2 | Significant  (Require time off work)  3 | Major  (Serious harm occurs)  4 | Catastrophic  (Fatality occurs)  5 | Comment |
| 1 | 2 | 3 | 4 | 5 | 6 |  |
| 2 | 3 | 4 | 5 | 6 | 7 |  |
| 3 | 4 | 5 | 6 | 7 | 8 |  |
| 4 | 5 | 6 | 7 | 8 | 9 |  |
| 5 | 6 | 7 | 8 | 9 | 10 |  |

KEY for Likelihood

1 = Very Rare 2 = Unlikely 3 = Moderate 4 = Likely 5 = Almost Certain