MINUTES OF NEW ZEALAND CAT FANCY INCORPORATED EXECUTIVE COUNCIL MEETING

Held via Teams Tuesday September 29, 2026
Commenced 7.30pm.

The Chair opened the meeting welcoming all those attending.

Item 1 CONFLICTS OF INTEREST REGISTER

All Conflicts of Interests have been logged with the Secretary and recorded in the Conflicts Register.

Item 2 ATTENDANCE & APOLOGIES

Executive Council: Ngaire Dixon, Sharon Jose, Diane Holtom, Janice Davey, Keryn McOmish, Sheree Russell, Christine Yeung.

Observers: Fred Haslemore, Di Hobson, Sacha Kleynhans, Jo Millar, Ange Robinson.

Emma Kimberley joined the meeting at 7.46pm.

Apologies: Marie Prendergast.

Resolved: That the apologies be accepted.

Moved: Christine / Seconded: Keryn

CARRIED 5/0

Item 3 CONFIRMATION OF MINUTES OF THE PREVIOUS EC MEETING

28th July 2026

Resolved: That the minutes of the July 28th meeting, be accepted as a true and correct record.

Moved: Keryn / Seconded: Sheree

CARRIED 5/0

Item 4 MATTERS ARISING FROM THE PREVIOUS MINUTES

EC To-do-list to be reviewed by all before the next meeting.

Item 5 CORRESPONDENCE

- Inwards correspondence received, and outwards endorsed.
- Email from F Taylor re minuted item from July meeting regarding QR codes being used at shows. All supported this, with a decision that the Show Bylaws will need to be amendment prior to next show season to ensure there are rules allowing these and other advertising methods.

- WCC draft 2027 show calendar for Aust & NZ – FYI only
- WCC HDC Genetic Recommendations from Leslie Lyons referred to BSAC.

Resolved: That inwards correspondence is received, and outwards endorsed.

Moved: Christine / Seconded: Janice

CARRIED 5/0

Item 6 PORTOLIO MANAGERS REPORTS

6.1. FINANCE & ADMINISTRATION

A. TREASURER REPORT [Diane Holtom]

Regular Reporting Items

1. Approval of Accounts for payment in retrospect

Approval for accounts paid in retrospect for the period **01/07/2026 to 31/08/2026 totalling $16,225.93 (incl. GST).**

Resolved: That the payment of accounts for the 01/07/2026 to 31/08/2026 totaling $16,225.93 (incl. GST) be approved for payment in retrospect.

Moved: Ngaire
CARRIED 5/0

2. Cash Position

Current bank balances as of 31 August 2026: $193,348.94

3. Outstanding Debtors (Accounts Receivable)

Balance as of 31 August 2026: $1,971.06

Other Financial Items

4. Annual Schedular Payment Rates

The current CPI % index is currently sitting at 4.1%, a suggested increase of 4% was put to the meeting, with a matching increase across the board for other fees to offset this increase. It was argued that due the Profit & Loss Vs Budget is currently showing a significant loss that no CPI be approved and that it was not a good time to put any fees up.

Resolved: That there no CPI increase be approved for 2027 and that all fees remain the same. Other means of raising funds or cutting costs to be looked at.

Moved: Ngaire
CARRIED 2/2/1

5. Overseas Membership

A query as to why Overseas membership application forms were not on the website as yet. The forms will be loaded once the approved details confirmed.

Resolved: That the Treasurers report be accepted.

Moved: Marie / Seconded: Keryn
CARRIED 5/0

B. SECRETARY REPORT [Sharon Jose]

- Update on Constitution amendment re Contact person/s

2. Registered Office and Contact Persons

2.1 The Registered Office of the NZCF is as determined from time to time by the NZCF.

Executive Council and notified on the register of the Incorporated Societies, at the

Companies Office.

2.2 The Executive Council Chair and NZCF Secretary will act as the named contact persons for

the NZCF. Their names and contact details are to be provided to the Registrar of Incorporated Societies as required under the 2022 Act.

Governance Documents Officer [Jane Webster]

- Draft amendment to General Rules & Policies adding a new Section 7. Privacy, as circulated with the agenda, was approved.

- The July minutes recorded the approved change to General Rules & Policies para 3.17 c. to remove the eligibility requirement of residence in New Zealand so that overseas members can hold annual appointed positions. However, there is still para 4.4 e of the Constitution which would cause a conflict with such an appointment, therefore it is recommended that a remit be put forward to the 2027 AGM to amend para 4.4e to align wording prior to expression of interests being able to be open to any members residing overseas. This recommendation was accepted and tagged for a 2027 AGM remit.

Resolved: That the proposed amendment to add Contact persons to the Constitution, be approved as stated above. That the draft amendment to add a new Section 7. Privacy to the General Rules & Policies as circulated with the agenda be approved. That the Secretary's report be accepted.

Moved: Christine / Seconded: Sheree
CARRIED 5/0

Action Point: Contact Person para 2.2 to be added to the Constitution and filed with Incorporated Societies.
Action Point: Section 7. Privacy be added to the GR & P, as circulated with the agenda and approved above.
Action Point: The Recommended amendment to para 4.4e be prepared and submitted as a remit for the 2027 AGM.

C. EC CHAIR REPORT [Ngaire Dixon]

NZCF wish to acknowledge the sad passing of Sandi Mackay, Senior All Breeds and Tutor Judge and Registrar for Catz Inc. Official condolences were sent to Sandi's family and Catz Inc.

All items from the Chair will be discussed in other areas of the meeting, so no report required.

NDC Report [Ange Robinson]

Nil

Privacy Report [Chair]

Nil

6.2. BREED STANDARDS ADVISORY COUNCIL (BSAC) [Keryn McOmish]

- Draft Devon Rex Group Standard of Points for approval.

BSAC recommends, in line with the breed section responses:

That colour classes be introduced for the Devon Rex and Devon Rex Longhair breeds in three broad groups (to be called Solid, Tabby, and Colour Restricted) as shown on the updated draft standards circulated with the agenda.

EC were a curious about the colour classes being introduced in groups rather than the individual colours, particularly when they are already registered by colour for registration purposes only, they felt it would have made more sense to just introduce the individual colour classes for standard of points / judging purposes as per all other breeds.

During the discussion on this it was also determined that it will also take some time to set these suggested groups up within ROCAP along with making the necessary changes to the Show programme.

So, at this point, the EC voted to stay with the status quo and asked the Portfolio Manager to report back to the BSAC for reconsideration.

Resolved: That the BSAC report be accepted.

Moved: Keryn /Sheree
CARRIED 5/0

6.3. BREEDERS AND REGISTRATIONS (B&R) [Janice Davey]

- At the recent Judges seminar, judges raised the issue around reclassification of titled cats under Registration clause 15.22:

15.22 *On application, the Portfolio Manager (Judges) shall appoint a reclassification panel of three judges (with a maximum of two junior judges if sufficient seniors are not available), with a senior judge to act as convenor of the panel, to sit at a date, time and place mutually suitable to the cat's owner and the panel, to examine the cat.*

Judges would like titled cats that are reclassified at shows to be able to keep their awarded titles. This does not include cats the are moved from the pedigree section across to the Companion Section.

- A suggestion was raised from the Portfolio Manager to run another amnesty for NZCF/Catz Inc dual registered breeders to import their cats, currently only Catz Inc registered over to NZCF with a 50% discount during October and November. This was approved, with a notice going out in the next Meowsletter.

Resolved: That the B&R report be accepted and the proposed amendment to Registration Rule 15.28 be accepted and amended as stated above.

Moved: Janice / Keryn
CARRIED 5/0

Action Point: RR 15.22 be amended as approved ready for the 2027 show season.
Action Point: 50% amnesty to be advertised in the next edition of the Meowsletter.

6.4. INFORMATION TECHNOLOGY (IT) [Christine Yeung]

- Strike went live for Credit Card processing, replacing the phone processing method after ANZ withdrew the facility, everything appears to be operating smoothly there, a training was run and recorded for those who were unable to attend.
- Relevant form on the website have been updated to reflect the new method.
- The transfer email the Registrars receive has been worked on to provide more information to assist with reconciliation of payments.
- Work has been done in the background to develop requirements needed for the contractor to be able to quote on the work that will be needed to get the kitten EDM up and running.

Resolved: That the IT report be accepted.

Moved: Christine /Janice
CARRIED 5/0

6.5. JUDGES (J) [Janice Davey]

- Margaret Harris has completed and passed her readmittance exam and attended the Judges refresher course, so approval to accept Margaret back as an Intermediate All Breeds Judge is sought. Approved.
- Barbie Muller sat and passed her Longhair Judges practical exam at the Dominion Cat Show. Approval sought to accept Barbie as a Junior Longhair Judge. Approved.
- Diane Holtom has completed all requirements to qualify to apply for Tutor Judge appointment for 2027.
- Jo Millar and John Smithson are put forward to be accepted as Judges Emeritus. Both accepted.

The Executive Council congratulate all the above people for their achievements.

Resolved: That the Judges report be accepted.

Moved: Janice /Christine
CARRIED 5/0

6.6. PUBLICATIONS & MARKETING (P&M) [Marie Prendergast]

Historian [Jane Webster]

- Historical documents on the website – the Historian is seeking to reviving this project as there is a great deal of documents that could be valuable resource for judging students and others.

6.7. SHOWS (S) [Sheree Russell]

- Canterbury All Breeds Cat Club have added a 6th ring to their June 2027 Show.

Health & Safety [Christine Ryan]

Nil to report

Resolved: That the Shows report be accepted.

Moved: Sheree / Janice

CARRIED 5/0

Item 7 GENERAL BUSINESS

9.06pm with no further business, the Chair thanked those who had joined the meeting, asking the Executive Council members to remain so the meeting could go into 'Committee'

Meeting came out of 'Committee' and closed at 9.47pm.

Next Meeting: November 24, via Teams.